



**DEPARTMENT OF THE ARMY**  
**ASSISTANT SECRETARY OF THE ARMY**  
**MANPOWER AND RESERVE AFFAIRS**  
**111 ARMY PENTAGON**  
**WASHINGTON DC 20310-0111**

SAMR

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Suitability and Fitness Adjudication at the Child Services Suitability Cell

1. The Army G-1 Child Services Suitability Cell (CSSC) conducts centralized processing of child services background checks. The CSSC provides services to select Army Garrisons, Cadet Command for Junior Reserve Officer Training Corps Instructors, and U.S. Army Corps of Engineers (enclosed). The end state goal for the CSSC is to provide services to all Army activities with child services personnel.
2. The CSSC has been delegated authority to make suitability and fitness adjudicative determinations and currently makes interim suitability determinations for its customers, as well as final adjudicative determinations for reverification cases.
3. Effectively immediately, the CSSC will perform final adjudication for all customers it currently supports. The CSSC will document the adjudicative decision and notify the requesting activity of these determinations, so that the requesting activity may take appropriate action.
4. My point of contact is Christine Traugott, Christine.m.traugott.civ@mail.mil, (703) 614-9175.

SALO.DONALD.GEO  
RGE.JR.1119152069

Digitally signed by  
SALO.DONALD.GEORGE.JR.11191  
52069  
Date: 2018.09.12 08:13:45 -04'00'

Encl

DONALD G. SALO JR.  
Deputy Assistant Secretary of the Army  
(Military Personnel & Quality of Life)

**DISTRIBUTION:**

Principal Officials of Headquarters, Department of the Army  
Commander

- U.S. Army Forces Command
- U.S. Army Training and Doctrine Command
- U.S. Army Materiel Command
- U.S. Army Futures Command
- U.S. Army Pacific
- U.S. Army Europe
- U.S. Army Central

(CONT)

SAMR

SUBJECT: Suitability and Fitness Adjudication at the Child Services Suitability Cell

DISTRIBUTION: (CONT)

U.S. Army North  
U.S. Army South  
U.S. Army Africa/Southern European Task Force  
U.S. Army Special Operations Command  
Military Surface Deployment and Distribution Command  
U.S. Army Space and Missile Defense Command/Army Strategic Command  
U.S. Army Cyber Command  
U.S. Army Medical Command  
U.S. Army Intelligence and Security Command  
U.S. Army Criminal Investigation Command  
U.S. Army Corps of Engineers  
U.S. Army Military District of Washington  
U.S. Army Test and Evaluation Command  
U.S. Army Installation Management Command  
U.S. Army Human Resources Command  
U.S. Army Financial Management Command  
U.S. Army Marketing and Engagement Brigade  
Superintendent, United States Military Academy  
Director, U.S. Army Acquisition Support Center  
Superintendent, Arlington National Cemetery  
Commandant, U.S. Army War College  
Director, U.S. Army Civilian Human Resources Agency

CF:

Director, Army National Guard  
Director, Business Transformation  
Commander, Eighth Army  
Deputy Chief of Staff for Intelligence, ATTN: DAMI-CP  
Office of the Assistant Secretary of the Army (Manpower and Reserve Affairs),  
ATTN: SAMR-CP  
Office of the Assistant Chief of Staff for Installation Management, ATTN: DAIM-IS  
Office of the General Counsel, ATTN: SAGC-OP (Mr. McCallum)  
Office of the Judge Advocate General, ATTN: DAJA-LE (Ms. Esparraguera)

ORGANIZATIONS SUPPORTED BY CHILD SERVICES SUITABILITY CELL  
AS OF 1 AUGUST 2018

Aberdeen Proving Ground*	Adelphi*
<b>Anniston Army Depot*</b>	<b>Carlisle Barracks*</b>
Daegu*	<b>Detroit Arsenal*</b>
<b>Dugway Proving Ground*</b>	<b>Fort A.P. Hill*</b>
<b>Fort Belvoir</b>	<b>Fort Bliss</b>
<b>Fort Bragg</b>	<b>Fort Buchanan*</b>
<b>Fort Campbell</b>	<b>Fort Carson</b>
Fort Detrick*	Fort Devens*
Fort Dix*	<b>Fort Drum</b>
<b>Fort Hamilton*</b>	<b>Fort Hood</b>
Fort Huachuca*	<b>Fort Hunter Liggett/Parks*</b>
<b>Fort Irwin</b>	<b>Fort Lee*</b>
<b>Fort Leonard Wood</b>	<b>Fort McCoy*</b>
<b>Fort Meade</b>	<b>Fort Polk</b>
<b>Fort Riley</b>	Fort Sam Houston (Hub servicing non-civilian personnel in organizations marked with *)
<b>Fort Shafter (USAG Hawaii)</b>	<b>Fort Stewart/Hunter Army Airfield</b>
Japan*	<b>Joint Base Lewis-McChord</b>
<b>Joint Base Myer-Henderson Hall*</b>	Junior Reserve Officer Training Corps
<b>Letterkenny Army Depot*</b>	<b>McAlester Army Ammunition Plant*</b>
<b>Miami</b>	<b>Natick Soldier Systems Center*</b>
<b>Picatinny Arsenal*</b>	<b>Pine Bluff Arsenal*</b>
<b>Presidio of Monterey*</b>	Red River Army Depot*
<b>Rock Island Arsenal*</b>	<b>Sierra Army Depot*</b>
<b>Tobyhanna Army Depot*</b>	<b>United States Military Academy (USMA)</b>
<b>Watervliet Arsenal*</b>	<b>White Sands Missile Range*</b>
Yongsan*	<b>Yuma Proving Ground*</b>
US Army Corps of Engineers	USAG Kwajalein-Atoll*
<b>USAG Stuttgart</b>	USAG West Point

**Bold** = CSSC supports CPAC (NAF/APF employees) and CDE (Contractors, Volunteers, Military, and In Home Care Providers) workload

**\*** = Garrisons supported by Fort Sam Houston Hub for non-civilian personnel (Contractors, Volunteers, Military, and In Home Care Providers)

