



DEPARTMENT OF THE ARMY  
US ARMY INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, US ARMY GARRISON YONGSAN - CASEY  
Unit #15333  
APO AP 96205-5333

IMYN-ZA

09 OCT 2018

UNITED STATES ARMY GARRISON YONGSAN - CASEY POLICY LETTER # 58

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Standards of Child Supervision in the USAG Yongsan-Casey Community

1. **REFERENCES:**

a. Army Regulation (AR) 608-18, the Family Advocacy Program, 30 October 2007, Rapid Action Revision (RAR) 13 September 2011

b. Department of Defense Directive (DODD) 6400.01, Family Advocacy Program (FAP), 03 March 2015, Incorporating Change 2, Effective 16 March 2018

c. Army Regulation 608-10, Child Development Services, 11 May 2017

d. Army Regulation 608-75, Exceptional Family Member Program, 27 January 2017

2. **PURPOSE:** To establish parameters and provide guidance to parents, enforcement agencies health care providers and the general community minimum acceptable standards of supervision for children in USAG Yongsan-Casey.

3. **APPLICABILITY:** This policy applies to all Military and Civilian Employees of the Department of Defense (DoD), and invited Contractors that reside in USAG Yongsan-Casey (hereafter collectively referred to as "sponsors" and individually referred to as a "sponsor"). This policy also applies to a sponsor's dependent(s) (including spouses and children) when they reside in USAG Yongsan-Casey in either a command sponsored or a non-command sponsored status.

4. **GENERAL:** Sponsors are responsible for ensuring the health, welfare and safety of minor Family Members and dependents at all times. The sponsor's chain of command is responsible for the sponsor and his/her dependents assigned to or attached to his/her command or agency.

5. **POLICY:**

a. No child of any age will be left unattended under circumstances involving potential or actual risk to the child's health and safety. Each child is unique. Personality, environment, developmental progress and maturity level are factors to be used to determine when children are ready to accomplish activities with little or no supervision.

IMYN-ZA

SUBJECT: Standards of Child Supervision in the USAG Yongsan-Casey Community

The following are minimum community standards. Under no circumstance will these guidelines be reduced. The enclosure is providing as guidance in making decisions involving safety and proper supervision of children. (See Matrix)

b. Children outside and unattended

(1) Ages 10 and younger. Children age 10 and younger will not be left physically unattended under any circumstance and must be supervised by a responsible adult who is within eyesight or hearing distance of the child. In addition, the responsible adult must have the ability to respond immediately to any incident that may injure or endanger that child. Children ages 10 and younger will not be left unattended in cars, at bus stops, or in any location while on a USAG Yongsan-Casey installation.

(2) Ages 11 through 17. Although children ages 11 through 17 are allowed to play outside without direct adult supervision, these children must be able to immediately access a responsible adult who is aware of the child's location and has been prearranged to respond immediately to an emergency involving that child.

c. Children Left Alone in Family Living Area. The following guidelines are provided to ensure a child's safety and outline a parent's responsibility for the child.

(1) Children ages 10 and younger should not be left unattended under any circumstances.

(2) Children ages 11 through 13 may be left alone for not longer than 3 hours provided that they are able to immediately access a responsible adult who is aware of the child's location and has been prearrange to respond immediately to an emergency involving that child. Contact the Family Advocacy Program for information and assistant on recommendations for children left home without parental supervision.

(3) Children ages 14 through 16 may be left alone for not longer than 6 hours during the day or evening provided that they are able to immediately access a responsible adult.

(4) Children age 17 may be left alone overnight provided that they are able to immediately access a responsible adult.

d. All children must have the supervising adult's work, home and emergency phone numbers.

IMYN-ZA

SUBJECT: Standards of Child Supervision in the USAG Yongsan-Casey Community

e. Requirements for Child Sitters. Minors ages 12 and older may sit for their immediate Family Members or other families' children. It is highly recommended that minors, ages 12 and older, take the Child Youth Services (CYS) Baby-sitters Course and the American Red Cross Pediatrics First Aid and CPR training. prior to baby-sitting for children who are not immediate Family Members.

f. Children that meet the criteria for the Exceptional Family Member Program (EFMP) as defined by Army Regulation (AR) 608-75 may require special levels of supervision that supplement the minimum acceptable supervisory standards for children.

g. USAG Yongsan-Casey personnel or residents who observe children unattended, unsupervised, and/or potentially at risk will contact the following:

(1) The (24 hours) Military Police Desk Sergeant call Camp Casey On-Post: 730-4417/Off-Post: 0503-330-4417 or Yongsan On-Post: 724-3601/Off-Post: 0503-324-3601. For life threatening emergency, please dial 911 or 0503-323-9111.

(2) The Family Advocacy Program Child Abuse Reporting Hotline by dialing 101 or 737-4101 on all installation or from an off post telephone 0503-337-4101.

h. Actions taken when a child is found unattended, unsupervised and/or potentially at risk include:

(1) The sponsor, parent or designated care provider will be contacted immediately to provide supervision. If this person cannot be located, the child may be taken to the Military Police Station for protection, to the Medical Treatment Facility for appropriate medical care, or emergency child placement to ensure the child's safety until the sponsor can be located.

(2) The sponsor, parent, or designated care provider may be investigated in accordance with the Uniform Code of Military Justice and applicable regulation by the Military Police and/or the Family Advocacy Case Review Committee, for suspected child neglect in violation of Army Regulation (AR 608-18).

6. This policy supersedes previous standards of Child Supervision in the USAG Yongsan-Casey area of responsibility.

IMYN-ZA

SUBJECT: Standards of Child Supervision in the USAG Yongsan-Casey Community

7. The point of contact for this policy is the Family Advocacy Program Manger, Yongsan DSN 315-738-7505 or Camp Casey DSN 315-730-3107.



MONICA P. WASHINGTON  
COL, LG  
Commanding

Encl  
Appendix A

DISTRIBUTION:  
A

## CHILD SUPERVISION AGE MATRIX

Sponsors and parents are responsible for the welfare and safety of children in the military community. Each child is unique. Personality, environment, developmental progress and maturity level are factors used to determine when children are ready to accomplish activities with little or no supervision. *Sponsors and parents are responsible for making this decision.* The following are minimum community standards. These guidelines apply to all Military, DOD and Invited Contractors personnel living on or off post.

Age of Child	Required Supervision	Left Alone in Quarters	Left Alone Overnight	Play Outside Unattended	Left in Car Unattended	Child Sit Siblings	Child Sit Other
Newborn -5 years old	Requires close supervision at all times.	NO	NO	NO	NO	NO	NO
6-7 years old	Direct Supervision Required	NO	NO	<p><b>YES</b></p> With immediate access (visual sight and hearing distance) to adult supervision. Children six years old may not walk alone to and from school or school bus stop. Children seven years old are exempt from "outside unattended" rule when walking to and from school or school bus stop. They may not walk alone & must be accompanied by a buddy or sibling so the child is not alone.	NO	NO	NO
8-9 years old	Direct Supervision Required	NO	NO	<p><b>YES</b></p> With ready access to an adult who is in the immediate area in case of an emergency and the Sponsor and/or parent knowing the location and activity of the child. May walk unaccompanied to and from school or school bus stop with a buddy. Parents need to buddy partner or use siblings so child is not alone.	NO	NO	NO
10-11 years old	Indirect Supervision Required This is a transitional time and children are accepting more responsibility; however they continue to require indirect supervision. Sponsor should know child's location and activities. Emergency contact available.	<p><b>YES</b></p> Ten year olds for up to 1 hour. Eleven year olds up to 3 hours (occasionally, not on a daily basis). Must have access to indirect supervision (neighbor, checking with Sponsor by phone).*	NO	<p><b>YES</b></p> With ready access to adult supervision. Sponsor checks on the child or has the child check in with sponsor, parent or caregiver hourly. Ready access can be accomplished with cell phone. Must be 30 minutes or less to respond to the child in crisis.	<p><b>YES</b></p> Not more than ten minutes and the keys MUST be removed and parking brake applied.	<p><b>YES</b></p> Eleven year olds may sit siblings 6 years and older for up to 1 hour. Ten year olds may not sit siblings.	NO
12-13 years old	Indirect Supervision required Children are approaching the adolescent years when there is need for increased responsibility. The amount of responsibility should be carefully evaluated	<p><b>YES</b></p> For up to six hours with ready access to adult supervision and intermittent contact with a supervisor. *	NO	<p><b>YES</b></p> With access to adult supervision. Sponsor checks on the child or has the child check in person or by phone every 2 hours. Parent must know child's location and activity and respond to the child within 1 hour.	<p><b>YES</b></p> YES	<p><b>YES</b></p> YES	<p><b>YES</b></p> Limit up to 6 hours. Not overnight. Babysitter Course Required
14-16 years old	Children continue to need to know how to access Sponsor and guidance for emergency situations. Sponsors are responsible for their children and their actions.	<p><b>YES</b></p> No longer than 9 hours with ready access to adult supervision.	NO	<p><b>YES</b></p> With access to adult supervision by phone or a designated caregiver within 2 hours. Contact must be made every 3 hours.	<p><b>YES</b></p> YES	<p><b>YES</b></p> YES	<p><b>YES</b></p> May sit up to 9 hours, not overnight. Babysitter Course Required
17-18 years old	Sponsors are responsible for their children and their actions as long as Family Member status is maintained.	<p><b>YES</b></p> No more than two consecutive overnight periods with access to adult supervision.	<p><b>YES</b></p> Indirect Supervision	<p><b>YES</b></p> Time is left up to the Sponsor's discretion.	<p><b>YES</b></p> YES	<p><b>YES</b></p> YES	<p><b>YES</b></p> Babysitter course required.

The Child Youth Services Babysitter Training: POC 736-8122 and the American Red Cross Pediatrics First Aid and CPR Training Course: POC 738-3670 is required to care for any minor child sitting children other than immediate Family members.

To report violations of this policy that may constitute child neglect, please call the US Army Military Police Camp Casey 730-4417 or Yongsan 724-3601 or Abuse Hotline 737-4101. Updated September 17, 2018

\*Unless there is a pattern of behavioral misconduct indicating otherwise.