



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, US ARMY GARRISON YONGSAN - CASEY
Unit #15333
APO AP 96205-5333

IMYN-ZA

09 OCT 2018

UNITED STATES ARMY GARRISON YONGSAN - CASEY POLICY LETTER # 57

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Honorary Family, Morale, Welfare and Recreation (FMWR) Membership Program

1. **REFERENCES:**

- a. The United States of American and Republic of Korea Status of Forces Agreement (SOFA) as Amended, Article XIII, Non-Appropriated Fund Organizations
- b. Minutes, Joint Committee under the Republic of Korea (ROK) and the SOFA Membership in the USFK Club System, 16 Aug 81
- c. Record of Discussions, Non-Appropriated Fund Organizations, 19 Jun 01
- d. Memorandum, HQ, USFK, FKJ1-MWR-P, 4 Mar 94, Subject: Non-Appropriated Fund Organization and Related Activities
- e. Memorandum, HQ, USFK, FKCC, 17 Apr 07, subject Crime Prevention Survey at Sung Nam Golf Club – Corrective Actions
- f. USFK Regulation 690-1, Ration Control Policy – Access to Duty-Free Goods, 23 May 11
- g. USFK Regulation 190-7, Installation Access Control, 28 Mar 13
- h. USFK Regulation 360-4, Good Neighbor Program, 11 May 10
- i. AR 215-1, Military MWR Programs Nonappropriated Fund Instrumentalities, 14 September 10

2. **PURPOSE:** This policy establishes the procedures for administering the honorary membership program in USAG Yongsan - Casey and is applicable to all personnel and activities involved in the honorary membership program in USAG Yongsan - Casey.

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3. **DEFINITION:** Honorary memberships in NAF clubs are memberships for Korean Nationals based on the honorary member's close cooperative relationship with the local USFK installation or their material contribution to Korea - U.S. relations, as authorized by the Korean Government and Article XIII of the Status of Forces Agreement. Golf Club membership is the primary means for USAG Yongsan - Casey to implement the Honorary Membership Program.

4. **ELIGIBILITY:**

a. Memberships are restricted to central or local government officials, officers of corporations, and community leaders who maintain a close cooperative relationship with a local USFK installation or who have made material contribution to Korea - U.S. relations. In addition, the selection of honorary members shall be consistent with the principles of the USFK Good Neighbor Program (USFK Reg 360-4). Nominees should:

(1) Make a quantifiable contribution and actively participate in activities that support USFK Good Neighbor Program objectives.

(2) Improve the positive image of USFK in the Republic of Korea (ROK).

(3) Develop, improve, and maintain full understanding of and support by Local Nationals for the strategic mission of USFK as an Alliance partner with our ROK allies in collective security.

(4) Develop awareness within the Korean society that U.S Service Members are: values-based, dependable, committed allies; they offer their service here to provide security to the ROK; and they are dedicated, highly-trained individuals committed to furthering the ROK - U.S Alliance and being Good Neighbors.

(5) Increase understanding and convey respect by USFK Service Members, civilian employees and their Family Members for Local Nationals, their government, institutions, religious activities, laws, history, culture and customs.

(6) Establish and foster harmonious relations with community leaders, neighboring residents, local military units and senior defense officials.

b. Active and retired Local National employees are not eligible to participate in the honorary membership program solely by virtue of their past employment with USFK.

c. Being an approved USFK Good Neighbor of 2ID in Camp Casey is a sufficient basis for nomination, but an approved USFK Good Neighbor status is not a requirement to hold membership.

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d. Honorary membership shall not be granted based on membership in or relationship with a private organization. Private organizations shall not have any role in nominating, sponsoring, recommending, or approving prospective honorary members.

e. Renewal of honorary membership is not automatic. Renewal shall be based on a person's current relationship with local USFK installation and material contributions to the U.S. - ROK alliance as outlined above. Current members need to be in good standing in order to maintain membership. All members will be reviewed by Selection Review Board (SRB).

5. Selection Process

a. The USAG Yongsan - Casey Commander or his/her delegated representative will select honorary members.

b. USFK J1 will determine the total number of honorary memberships. There shall be no allotment of honorary memberships set aside for sponsorship by any individual, command, staff section, or other entity – official or unofficial.

c. The Garrison Commander will establish an SRB. The SRB will consist of at least three (3) members appointed by the Commander. The Public Affairs Officer (PAO) will chair the SRB.

(1) All current and prospective Honorary Members will submit their applications to Indian Head Golf Course not later than 1 February of each year. Individuals sponsoring or recommending prospective honorary members shall be USFK personnel in the grade of O6, GS-15 or higher, while acting in their official capacity.

(2) The SRB will review membership applications completeness. The SRB will also evaluate each applicant's potential to support the USFK Good Neighbor Program (paragraph 4 of this policy).

(3) All current members will be considered for membership in the new year. These members will be set aside for background revalidation. The remaining vacant memberships will be selected by lottery. The number chosen will consist of the number of vacancies plus 10 percent overage. This overage will be in rank order and is in case current members or new applicants fail the background check.

(4) The SRB notifies FMWR and Directorate of Emergency Services (DES) of the selection. FMWR notifies all selectees to turn in all required documents to the FMWR. In accordance with IAW USFK Regulation 190-7, FMWR will process all applications through DES for installation access not later than 1 March of each year.

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(5) All vetted packets will return to the SRB. The SRB recommend the final list of selectees to the Garrison Commander. The final list will include any recommendations for waivers due to background failure. Those who passed the installation access check IAW Reg 190-7 but were ultimately not selected will remain on a prioritized wait list. A new lottery will be held once the waitlist is exhausted. The process will start over again in the new year; no waitlist will be recycled for the next year.

(6) FMWR will notify selectees of their membership. Membership is valid once selectees pay their green fees.

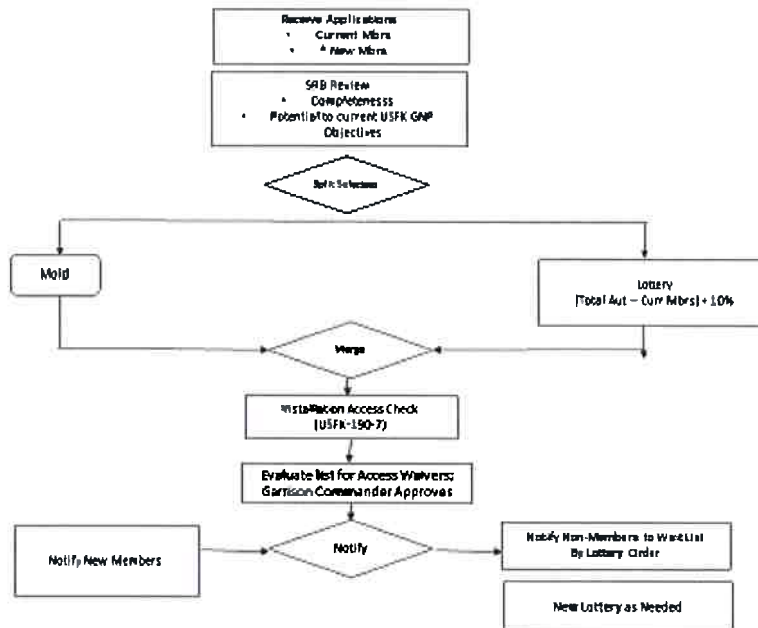


Figure 1. Honorary Member Selection Process.

6. Privileges

a. Honorary members may use all business facilities – Clubs, Bowling Centers, Golf Courses and amenities consistent with the facility rules and regulation with the following limitations:

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(1) In accordance with the pro shop merchandise incidental sales policy for NON-SOFA patrons, purchases of pro-shop items by honorary members will be limited to tees, ball marker, golf balls, glove, spikes/wrench, sunscreen/lip balm, yardage book, towel, divot tool, club cleaner, umbrella. The purchase of these items is limited for their round of golf on that day.

(2) Food and beverage may be purchases and consumed on premises. Take-out food and beverage is not allowed.

b. Honorary members are not allowed to use Fitness Centers, Swimming Pools, Community Recreation Centers, Libraries, and all Outdoor Recreation facilities.

7. Installation Access

a. Honorary members will only be authorized access to the installation(s) where patronage is authorize; i.e. where the FMWR Facility or facilities are located. There must be a separate basis for access to any other USFK installation. USFK Regulation 190-7 prescribes access document eligibility and access control procedures for honorary members, including background check requirements.

b. Guest escort privileges will be limited to no more than three individuals. However, the Commander may approve infrequent exceptions to the escort limits for special occasions such as weddings, private parties, and similar events.

8. The list of current honorary membership will be reported to IMCOM Pacific Region every month.

9. The point of contact for this policy is Mr. Colbert W. Keith, Chief of Business Operations Division, USAG Yongsan-Casey, Family and MWR, at DSN 730-3213.



MONICA P. WASHINGTON
COL, LG
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