



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, US ARMY GARRISON YONGSAN - CASEY
Unit #15333
APO AP 96205-5333

IMYN-ZA

09 OCT. 2018.

UNITED STATES ARMY GARRISON YONGSAN - CASEY POLICY LETTER # 55

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Sexual Assault Prevention and Response Program

1. **REFERENCES:**

- a. DOD Directive 6469.01, Sexual Assault Prevention and Response (SAPR) Program, 6 October 2015
- b. AR 600-20 Chapter 8, 18 March 2008
- c. USFK 600-20, Sexual Assault Prevention and Response Program, August 2005
- d. USFK Command Policy Letter #10, Sexual Assault Prevention and Response, 11 September 2008
- e. Eighth United States Army Command Policy Letter #10, Sexual Assault Prevention and Response Program (SAPRP), 29 July 2008

2. **APPLICATION:** This policy letter applies to all United States Army Garrison Yongsan-Casey and Area I personnel including Soldiers, civilian employees, invited contractors, technical representatives, and their family members.

3. **PURPOSE:** To reinforce this command's commitment to eradicating sexual assault from the life of the United States Army and provide a safe environment for every member of the command.

4. **BACKGROUND:** Sexual assault is a crime that undermines the well-being of every member of the command by damaging unit cohesion, morale and mission focus. An effective response to this crime requires a concerted effort by every member of the command to intervene when they witness a high risk situation, to act to prevent sexual assaults and to motivate others to do likewise.

5. **DISCUSSION:**

a. Leadership is the key to effective sexual assault prevention and response. Commanders Supervisors and leaders at every level must make sexual assault prevention a part of their efforts to mentor, teach and train those in their charge. Instilling

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b. A proper respect and understanding of Army values and teaching the key strategies to avoid becoming either a victim or an offender are essential to success.

c. Commanders, supervisors and leaders at all levels must foster an environment where Soldiers who are victims of sexual assault know the proper procedure for making a report, know their reporting options and do not hesitate to step forward and ask for help. Every Member of the Command should know their reporting options and how to use the Sexual Assault Hotline at DSN 158 or at 0505-764-5700 to request assistance from the USAG Yongsan-Casey Sexual Assault Response Coordinator (SARC). Leaders should ensure that newly arriving personnel attend the SAPR newcomer briefings within 30 days of arrival.

d. The importance of prevention measures and of prompt reporting must be reinforced by regular inclusion of SAPR related messages in organization training activities and safety briefings. Soldiers and employees should be briefed on the command's commitment to eliminating sexual assaults and on ensuring that all victims who come forward are treated with dignity and respect. Every member of the command should know that a Restricted Report allows the victim to receive medical, counseling and advocacy assistance without triggering an official investigation. They need to know before the fact that in order to protect the restricted option, the victim may only disclose information about the assault to the SARC, Unit Victim Advocate, Health Care Provider or Chaplain. They should know that choosing an unrestricted option allows them the same services and allows for a full investigation and the possibility of criminal prosecution of the offender(s). All sexual assault reports that are brought to the attention of the chain of command must be reported to law enforcement authorities.

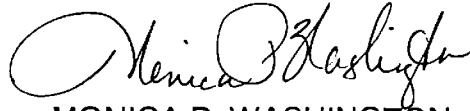
e. All those who come forward to report being a victim of sexual assault should be afforded maximum opportunity to utilize medical, counselling, legal, law enforcement and other community service resources consistent with the type of report filed. Leaders requiring guidance regarding available services and how to best support victim recovery should contact the USAG Yongsan-Casey SARC at 730-3107.

f. The USAG Yongsan-Casey Sexual Assault Review Board provides oversight of SAPR Program advocacy services in Area I including reviews of individual cases and analysis of systemic issues. Leaders who are selected to serve on the board and commanders invited to case reviews need to make attendance their highest priority.

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6. Point of Contact for this policy letter is the USAG Yongsan-Casey Sexual Assault Response Coordinator, 730-3107, Camp Casey Army Community Services, Building S-2451.



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