



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, US ARMY GARRISON YONGSAN - CASEY
UNIT #15333
APO AP 96205-5333

IMYN-ZA

09 OCT 2018

UNITED STATES ARMY GARRISON YONGSAN- CASEY POLICY LETTER # 48

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Fence Policy for Family Housing Residents

1. **REFERENCE:** AR 420-1, Army Facilities Management, 12 February 2008.
2. **PURPOSE:** To establish policy, responsibilities and procedures for the installation of fences in Family Housing areas.
3. **APPLICABILITY:** This policy applies to all occupants of Government- controlled family quarters in Krzyzowski Hills (Itaewon Ares), Loring Village (Blackhawk Village), Koelsh Grove (Eagle Grove), and Yongsan South Post.
4. **GENERAL:** Housing occupants are prohibited from constructing fences without prior, written approval from the Director of Public Works (DPW). Below are the procedures for submitting fence requests:
 - a. Sponsor submits a written request to the DPW through the Self-Help Building Utility Repair Team (BURT) store and the Engineering Inspection Branch (EIB) within the Housing Division. The request must indicate the material that will be used to construct the fence and must include a drawing of the fence in relation to the dwelling unit. Information concerning authorized fence materials can be obtained from the Self-Help store.
 - b. Upon written approval from EIB, the occupant may proceed to the Self-Help store and purchase the fence materials.
 - c. Within three weeks of approval, the occupant must construct the fence and schedule an inspection with EIB. Inspections can be scheduled by submitting a routine service request.

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5. **RESPONSIBILITIES:**


a. DPW will not maintain fences. Occupants are responsible for ensuring that fences are in good repair. Occupants have the right to leave a fence upon departure from quarters. During the housing pre-termination inspection, the inspector will again ensure the fence meets DPW standards prior to departure.

b. In multi-family leased quarters, fences will not extend beyond four feet from the occupants patio area, and fences must have at least one gate to provide access from the exterior. Occupants will not secure gates in such a manner that bona fide personnel (e.g., military police, fire department, etc.) cannot gain entry from the exterior.

c. In duplex government owned housing, personal fences must not extend beyond the boundaries of the occupants yard. Fences must have at least one gate to provide access from the exterior. Occupants will not secure gates in such a manner that bona fide personnel (e.g., military police, the fire department, maintenance workers, etc.) cannot gain entry from the exterior and must not create dead-end corridors or potential ambush sites.

d. Failure to comply with this policy may result in loss of privilege to have a fence.

6. Point of contact is Chief, Housing Division, 738-7531.



MONICA P. WASHINGTON
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Commanding