



DEPARTMENT OF THE ARMY
UNITED STATES ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, U.S. ARMY GARRISON YONGSAN - CASEY
UNIT #15333
APO AP 96205-5333

IMYN-ZA

09 OCT 2018

UNITED STATES ARMY GARRISON YONGSAN - CASEY POLICY LETTER # 16

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Installation Reserved Parking Spaces

1. **REFERENCES:**

a. Army Regulation (AR) 190-5, Motor Vehicle Traffic Supervision, 22 May 2006.

b. United States Forces Korea (USFK) Regulation 190-1, Motor Vehicle Traffic Supervision, 10 May 2012.

2. **PURPOSE:** This policy establishes a reserved parking policy for the United States Army Garrison – Yongsan/Casey

3. **APPLICABILITY:** This policy applies to all units, organizations, and tenant activities/agencies within USAG-Yongsan/Casey

4. **GENERAL:** To ensure reserve parking spaces are IAW current regulations.

a. As a general rule, existing on-street parking and parking lot spaces within USAG-Yongsan/Casey will be used on a first-come, first-served basis. Exceptions to this rule will be for reserved parking spaces limited to the following:

(1) Hospitals, Troop Medical Clinics (TMC), fire stations and Military Police (MP) facilities are authorized designated parking spaces for emergency essential government vehicles such as ambulances, fire trucks and MP vehicles supporting emergency services for the community.

(2) Handicapped parking will be provided for public access facilities and may be requested by units having documented employees or customers with special needs.

(3) Limited time customer parking spaces for facilities with numerous short-term customers may be provided. Examples of these facilities are distribution centers, post offices and prime customer service entry points. Reserved customer parking spaces for General Officers (GO), Flag Officers (FO) and (Senior Executive Service (SES) are included) will be provided at the Main Commissary and the Post Exchange. Other parking spaces at these facilities will be determined by the Commander USAG-Yongsan/Casey.

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(4) Government and privately owned vehicles of all General/Flag Officers (US and ROK) and their CSM (or Service equivalent).

(5) Government and privately owned vehicles for all Service Component O-6 Chief of Staffs.

(6) Government and privately owned vehicles for CFC (C) / USFK (J), Staff. Government or privately owned vehicles for Engineer, PAO, SJA, and Special Assistant IR/SOFA, IG, Safety. This includes ROKA counterparts at the O-6 level, if applicable.

(7) Government and privately owned vehicles for Brigade (O-6) Commander and their CSM (or service equivalents). Government or privately owned vehicles for Battalion level Commander (O-5) and their CSM (or services equivalents); government or privately owned vehicles for Company Commander and their First Sergeant (or service equivalents).

(8) Government or privately owned vehicles for O-6 and Civilian equivalents Deputy Commanders at any organization level.

b. The total number of authorized reserved spaces listed under Para 4.a. subparagraphs (4) through (8) must be coordinated through the Directorate Emergency Services Office, and approved IAW USFK Regulation 190-1 by the Commander, USAG-Yongsan/Casey. Any position discussed above in Para 4.a (4) through (8) filled by a lower ranking officer, enlisted member, or civilian will not be afforded a reserved parking space. The assigned parking space designated to the Principal may not be sub-designated, if they do not utilize the privilege. The DPW will not process work orders for parking signs without prior authorization and approval of the Commander, Deputy Garrison Commander or DES Director.

c. All other designated parking spaces are not authorized. In addition, all unauthorized reserved parking signs will be removed by the DPW or DES.


d. Illegally parked vehicles will be issued a DD Form 1408, (Armed Forces Traffic Ticket) and towed to an impound lot by the Military Police.

e. Reserved parking spaces in residential areas will remain in effect.

f. Any exceptions to this policy must be coordinated through the Director Emergency Services Office.

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5. POC for this command policy is the Director Emergency Services Office at DSN 738-4361/730-4424.



MONICA P. WASHINGTON
COL, LG
Commanding

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