



DEPARTMENT OF THE ARMY  
INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, UNITED STATES ARMY GARRISON HUMPHREYS  
UNIT # 15228  
APO AP 96271-5228

APR 26 2018

IMHM-ES

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Command Policy #88, Installation Access for Gold Star Family Members

1. References.

- a. HQ, US Army Installation Management Command (IMCOM) OPORD 13-084.
- b. USFK Reg 190-7, Installation Access Control, 6 November 2014.

2. The proponent for this policy is the Directorate of Emergency Services (DES).

3. This policy is effective immediately and remains in effect until rescinded or superseded.

4. Applicability. This policy applies to eligible Survivors of Fallen Soldiers who do not otherwise qualify for a military identification card and desire unescorted access to Eighth Army Installations in Korea under the provisions of the Gold Star Family member program.

5. Purpose. To outline the registration and verification processes for Survivors of Fallen Soldiers to obtain Gold Star Family member installation access and to establish USAG Humphreys access control policy and procedure to facilitate the unescorted access onto Eighth Army Installations for eligible Gold Star Family members.

6. Summary. USAG Humphreys provides complete support to the Survivor Outreach Services program's mission of providing Soldiers and Families a quality of life commensurate with their level of service and sacrifice to the Nation in accordance with Army directives. Therefore, under the provisions of the Gold Star Family member program, eligible Survivors of Fallen Soldiers who do not otherwise qualify for a military identification card may obtain an installation access pass and vehicle registration decal. The Gold Star Installation access pass and vehicle registration decal are the most convenient way to provide our surviving Family members a means of accessing Eighth Army Installations in the Republic of Korea.

7. This policy is established to ensure compliance with the Gold Star Family Member Program and associated USAG Humphreys Installation Access Control Procedures. For further information, the Gold Star Family member should visit the Army Community Service (ACS) Office. To apply for a Gold Star Installation access pass or vehicle registration decal, the Gold Star Family member must do the following:

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a. Visit the USAG Humphreys ACS Office, Bldg #6400 to obtain verification of their current Gold Star enrollment status. ACS will forward their request for processing and notify the Gold Star Family member when verification is complete.

b. ACS point of contact for the Gold Star program is:

Army Community Service Director  
Directorate, Morale, Welfare, and Recreation  
USAG Humphreys Unit 15228  
APO AP 96271  
DSN: 315-757-2360  
Dialing from U.S.: 011-82-05033-57-2360

c. Obtain the Gold Star Family eligibility verification from ACS and take it to the USAG Humphreys DES Access Control Office to complete the following actions:

(1) For a Gold Star Installation access pass, the Gold Star Family member will complete USFK Form 82E (Application for Installation Base Pass). The Access Control Office will assist the requesting Gold Star Family member with completing USFK Form 82E. After the Access Control Office obtains USAG Humphreys Commander and USFK Combined Joint Provost Marshal's Office approval of USFK Form 82E, a Gold Star Installation access pass (USFK Form 37EK (AUTO)) will be issued to the Surviving Family Member for access to Eighth Army Installations in the Republic of Korea.

(2) For a vehicle registration decal, the Gold Star Family member will complete USFK Form 195-EK-E (Application for USFK Vehicle Registration Decal). The Access Control Office will assist the requesting Gold Star Family member with completing USFK Form 195-EK-E. After the Access Control Office obtains the USAG Humphreys Commander's approval of USFK Form 195-EK-E, a vehicle registration decal will be affixed to the Gold Star Family member's vehicle which grants vehicle access to Eighth Army Installations.

d. DES point of contact for Gold Star Installation access is:

Access Control, Pass & ID Office  
DES, USAG Humphreys  
Unit #15228  
APO AP 96271-5228

DSN: 315-757-4000/315-753-8172  
Dialing from U.S.: 011-82-05033-57-4000

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DSN: 315-757-4000/315-753-8172

Dialing from U.S.: 011-82-0503-357-4000

e. Gold Star Family member's with citizenship from a Designated Country (Designated Countries are those of counterintelligence concern to USFK that may have policies or engage in activities that are contrary to the interests of the United States) who request access to Eighth Army Installations will be processed in accordance with USFK Regulation 190-7 (Chapter 5, Access for Designated Country Personnel to USFK Installations). All inquiries related to Designated Country Personnel can be addressed through the USAG Humphreys Access Control Office (757-4000 or 753-8172).

f. Survivors of Fallen Soldiers without a Gold Star Installation pass who desire access to USAG Humphreys must be registered onto the installation as an escorted visitor at a designated visitor center (CPX Gate Visitor's Center or Pedestrian Walk-Thru Gate) until they have completed the registration process.

g. In accordance with USFK Regulation 190-7, all persons granted escorted visitor privileges must be signed onto the installation by an individual (Sponsor) who is properly registered in DBIDS and authorized escort privileges

8. Point of Contact is the Chief, Access Control (DES) at 757-4000, or Chief, Security Division (DES) at 755-9909.



SCOTT W. MUELLER  
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USAG Humphreys Website