



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON DAEGU
UNIT #15746
APO AP 96218-5746

IMDA-ESF

7 December 2016

MEMORANDUM FOR Facility Managers, USAG Daegu

SUBJECT: Knox-Box Key Access System Installation

1. The USAG Daegu Fire Department has coordinated the installation of Knox Box key access systems for multiple facilities within Area IV, installation is IAW NFPA 1 Chapter 16.3.4.3, 2015 edition. Knox Boxes are installed near the entrance of your buildings and provide storage of keys, access cards and emergency information. They are a rapid entry system that provides non-destructive emergency access to your facility, constructed of ¼" solid steel with a ½" steel door and a reinforced locking mechanism. Knox Boxes are UL listed against physical attack and the Medeco security lock is patented, UL listed for drill, pick and pull resistance. The Knox-Box is keyed specifically for the USAG-Daegu Fire Department and would only be used in cases of emergency or to ensure safety of the property. The master key will be secured by the Fire Department, in the Fire Department Knox Box
2. It is our goal to provide the best and most up-to-date service to our customers in Area IV. The current system of notifying the building manager and waiting for entrance keys to arrive causes unnecessary and often prolonged delays. This system will help increase our response time into your facility and you will no longer be inconvenienced in the middle of the night. Facility Managers will be notified when installation will take place, including additional coordination thereafter.
3. It is our responsibility to respond and take appropriate corrective action when notified; yet access too many buildings during non-working hours has become an issue. As in all emergency situations, time is very critical, especially if it is your building that is being damaged by fire or flooded by a sprinkler system. It is for these reasons that we have adopted this system to speed up entry without causing damage to the facility or calling in Facility Managers. We appreciate your support and understanding with the process.
4. POC for this memorandum is Assistant Chief of Fire Prevention, Mr. Anthony Smith, anthony.d.smith8.civ@mail.mil or 768-6478.

A handwritten signature in black ink, appearing to read "Michael Diehl", is located above the typed name.

MICHAEL DIEHL
Fire Chief
USAG Daegu