TEAM JBM-HH Publicity Request Form



This form is intended for INTERNAL USE. Only Joint Base Myer-Henderson Hall tenant organizations and Federal Government organizations should submit Publicity Requests using this form.

Army Regulation prohibits a Public Affairs program from providing a selective benefit or the appearance of an endorsement to a private entity. Non-federal entities (NFEs) should purchase advertising space consistent with the practice of other NFEs operating on post.

Advertisement does not imply or actually constitute an endorsement of the U.S. Army, Federal Government, or Department of Defense.

Event Title	Date of Event
Time of Event	Event Location
Event POC	POC Email
POC Phone	Organization
JBM-HH Publicity Outlets	Do you have an image to be considered?
☐ JBM-HH Facebook	○ Yes
☐ JBM-HH Twitter	○ No
JBM-HH Instagram	
☐ JBM-HH YouTube Channel	
Pentagram	
Pentagram Journalist Coverage	
Pentagram Photography	
Coverage JBM-HH Website	
☐ Video/ Broadcast	
☐ JBM-HH E-Newsletter (Bulletin)	

Submission does not guarantee items will be promoted through various Team JBM-HH media. Submission of requests for publicity through the Joint Base Myer-Henderson Hall Public Affairs Office or through various request forms on JBM-HH website(s) in no way obligates USAG, JBM-HH, to use the submission or to develop, continue to develop or otherwise produce any product or any other material or content, whether or not involving your or anyone else's Submission or otherwise. Prior to publication, all submissions of requests for publicity will be reviewed by the appropriate office or agency to determine if they are consistent with applicable military regulations and state and federal law.

SUBMIT