



USAG-YONGSAN HOT TOPICS



2016 Vol. 24

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EXSUM

The holiday season has arrived, and all the leaders and staff at USAG Yongsan wish each of you a Merry Christmas and very Happy New Year! We encourage all of you to enjoy this festive and joyous season.

If you attend holiday parties where alcohol is served, have a plan to avoid drinking and driving, or getting into a vehicle with someone who has been drinking. This may include appointing a designated driver, handing your keys to the host, or abstaining from drinking when you know you will drive. If you're hosting guests, offer other non-alcoholic beverages as a choice, and don't let those who have consumed alcohol drive afterward.

Please see the memorandum from the Department of the Army on holidays and good judgement (pages 5-12), intended to help our military and civilians enjoy their final workdays of 2016 before the start of half days, winter break and federal holidays.

Our service providers at AAFES, finance, post office and the commissary will also enjoy the holidays with their families, so please see the attached holiday hours (pages 13-20) and plan accordingly. If you still have not sent your holiday packages, remember the deadline for most mail to arrive at their destination before Christmas is Dec. 5 (page 21). There are also a few changes to religious service and program times for Christmas weekend, so please see the enclosure (page 22) to ensure no disruptions to your plans.

With temperatures dropping, winter safety is of utmost importance; and included are handouts on furnace safety (page 23) and holiday decorating safety (page 24). If you have questions or concerns, please contact the Yongsan Fire Department.

Finally, don't forget to get your flu shot, and wear proper clothing to prevent cold weather injury (page 25). The enclosed safety gram will help you battle "old man winter" and get the most out of your winter activities. Many of you will capture the holiday festivities on camera, and the Installation Management Command would like for you to enter your best photographs in the 2016 United States Army Digital Photography Contest (page 26). The Holiday Tree Lighting ceremonies at the Yongsan Fire Station Dec. 6, and K-16 Air Base Dec. 9, are great opportunities to start the holiday season on the right note (page 27). The community is also invited to join my wife and me for Christmas Story Hour Dec. 6, at the Yongsan Library, followed by refreshments and music from the Eighth Army Band (page 28).

If your children enjoy physical activity, sign them up for the Performance Triad Junior Winter Olympics Dec. 10, taking place at Seoul American Elementary School (page 29), or you can sign up for the 1st Signal Brigade 75th Remembrance Anniversary of Pearl Harbor activities starting at 5:45 a.m., Dec. 8, at Lombardo Field (page 30).

For those of you who enjoy cheering on your favorite athletes, Family and MWR is sponsoring the Army vs Navy Flag Football Game, Saturday, Dec. 10, at the SIMS Family and MWR Field at Seoul American High School (page 31). If concerts are more your thing; enjoy a Korean cultural concert and live performance at the 2016 Korean-American Friendship Holiday Concert (page 32). There are still seats available for this special USFK event, including free transportation to the Seoul Arts Center.

Whether you are in Seoul unaccompanied or with your family, you are surrounded by a community that shares and cares for one another with numerous opportunities to enjoy events, culture and travel, so get out and see Korea .

On behalf of the entire USAG Yongsan team, have a joyous holiday season! Stay safe and please accept our best wishes for a successful and prosperous New Year.

Yongsan Ready, Yongsan Strong!

J. SCOTT PETERSON

Colonel, U.S. Army

Commanding

HOT TOPICS

2016 Vol. 24

CRD Hot Topics

- 3 Dec – R.O.C.K. & Roll Board Game Night, 1800-2100, Commiskey's CAC
- 6 Dec – 2016 USAG Yongsan Holiday Tree Lighting Ceremonies, 1730-2030, South Post Fire Station
- 6 Dec – GC/Spouse Holiday Reading Program, 1115, Yongsan Library
- 9 Dec – 2016 K-16 Tree Lighting Ceremony, 1700-1900, K-16 Community Center
- 10 Dec – Army vs Navy Football Game, 1100, Seoul American High School Field
- 17 Dec – Jingle Bells 5K Fun Run/Walk, 0900 start, CCFC
- 24 Dec – Snow Sledding Family trip, depart 0900, Commiskey's CAC

BOD Hot Topics

- Main Post Club to make reservations: usarmy.yongsan.imcom-pacific.list.main-post-club-reservations@mail.mil
- MPC Salsa Every Saturday from 2000 – 0100
- Bowl for \$2.00 between 1100 to 1300 Wednesday, Thursday & Friday
- Bowl 2 games and get 50% off any Hamburger combo meal at lunch 1100 to 1300.
- Bowl (3) three games to get entered into a drawing for win a free trip to the Philippines that includes (2) two Airfare, Hotel accommodations and buffet breakfast 4 days 3 nights.
- Spin To Win: Bowl (3) three games and spin the wheel to win a prize, Sun., Mon., Tues., and Sat.
- Winter Special (Unlimited Range Balls for \$199) Dec 1 ~ Feb 28 offered at Yongsan Driving Range.
- 9 Dec – All-U-Can-Eat Crab Night, Main Post Club

CYSS Hot Topics

- Volunteer Coaches are ALWAYS needed. Upcoming Winter sports season is looking for Basketball, Cheer and Swim coaches. Any interested volunteers should contact the YS office at DSN: 738-8117/5567 or COMM: 0503-338-5567/8117 or via email shaun.m.juan.naf@mail.mil or ernest.r.brown32.naf@mail.mil
- Yongsan BOLTS Running Club meets on TUE & THU every week from 1500-1600 at the Outdoor Track (Between the Golf Driving Range and Softball Field #5). Free for CYS registered youth ages 4-18. Parental Supervision is required for youth ages 4-10.
- Winter Assessments and Preseason Training for Basketball Ages 9-10, 11-12, 13+ and Swim Team will run on the following dates:
- Basketball ASSESSMENTS: ONLY ATHLETES AGES 9+
Ages 9-10: MON, 05 DEC Last Name A-J 1815-1915 / K-Z 1930-2030
Ages 11-12: TUE, 06 DEC 1815 - 1915
Ages 13+: TUE, 06 DEC 1930 - 2030

HOT TOPICS Vol. 24 Continued...

Garrison Public Affairs Office

The Morning Calm Newspaper:

The Morning Calm is a bi-weekly newspaper, bringing you U.S. Army news, features and information from around the Peninsula. To submit a story or photograph for publication consideration, call the managing editor at DSN 738-7352. Visit our publisher's website to read it on-line: www.opng.net

Official Website:

Visit and bookmark USAG-Yongsan's official website at <http://www.army.mil/yongsan> where you'll find the latest news, photos, and lots of other community information. Also, visit and "LIKE" USAG Yongsan's official Facebook page at: <https://www.facebook.com/usagyongsan>. #YongsanStrong.

Mobile App

Check out the garrison's mobile app to get the latest garrison news, information and social media updates in a single, easy to use location. The app is available for download to Android, IOS (Apple) and Amazon devices. It will be available for Blackberry devices soon. For all app stores, simply key in the keywords USAG-Yongsan. For more information, send an email to: usagyongsanapp@gmail.com

Platforms:

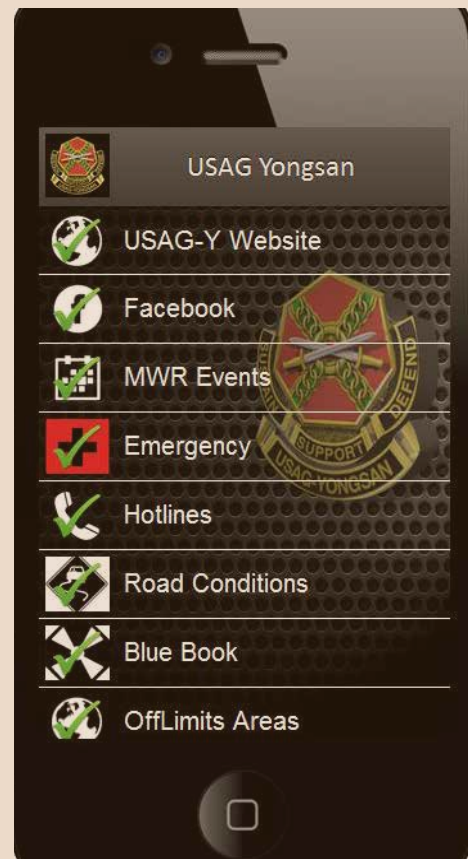
- **All Android devices
- **Apple IOS Devices (iPhone, iPad,) Personal phones only; cannot be downloaded to a government phone
- **available now to download

Main Features:

Website/Social Media Links
Events (MWR, Seoul off post, Movie Schedule) Phone Numbers (Emergency, Hotlines,) Links to USFK pages (Road Conditions) Blue Book
Off Limits Map through Google Maps
Emergency Alerts

Safety Message:

Please see the latest annual report prepared by the WashPIRG Foundation (<http://www.washpirgfoundation.org/>) which lists all toys that were recalled by the Consumer Protection Safety Commission (<https://www.cpsc.gov/>) in 2015 and 2016.





DEPARTMENT OF THE ARMY
ADMINISTRATIVE ASSISTANT TO THE SECRETARY OF THE ARMY
105 ARMY PENTAGON
WASHINGTON DC 20310-0105

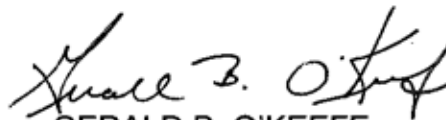
NOV 18 2016

MEMORANDUM FOR PRINCIPAL OFFICIALS OF HEADQUARTERS, DEPARTMENT OF THE ARMY (HQDA)

SUBJECT: Staffing Guidance for 2016 Holiday Season

1. Reference Memorandum, Deputy Secretary of Defense, 18 Nov 2016, subject: Office of the Secretary of Defense Holiday Reduced Manning (enclosed).
2. Federal holidays will be observed on 26 December 2016 and 2 January 2017. Consistent with guidance from the Deputy Secretary of Defense, HQDA Principal Officials may operate at reduced staffing levels on Friday, 23 December and Tuesday through Friday, 27 through 30 December 2016.
3. Organizations must ensure continuity of operations throughout this holiday season, but as mission requirements permit, I encourage you to grant leave and arrange duty schedules so that HQDA military and civilian personnel can enjoy time off for the holidays. This may include approving passes and leave for military personnel and allowing Army civilians to take annual leave. Contractors will conform to the terms of their company's contract. Because operational circumstances vary among your activities, the method of staffing your organization during the holiday period is at your discretion.
4. I wish you and your families a joyous, healthy, and safe holiday season.

Encl


GERALD B. O'KEEFE



DEPUTY SECRETARY OF DEFENSE
1010 DEFENSE PENTAGON
WASHINGTON, DC 20301-1010

NOV 18 2016

MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS
CHAIRMAN OF THE JOINT CHIEFS OF STAFF
UNDER SECRETARIES OF DEFENSE
DEPUTY CHIEF MANAGEMENT OFFICER
GENERAL COUNSEL OF THE DEPARTMENT OF DEFENSE
DIRECTOR, COST ASSESSEMENT AND PROGRAM EVALUATION
INSPECTOR GENERAL OF THE DEPARTMENT OF DEFENSE
DIRECTOR, OPERATIONAL TEST AND EVALUATION
DEPARTMENT OF DEFENSE CHIEF INFORMATION OFFICER
ASSISTANT SECRETARY OF DEFENSE FOR LEGISLATIVE
AFFAIRS
ASSISTANT TO THE SECRETARY OF DEFENSE FOR
PUBLIC AFFAIRS
DIRECTOR OF NET ASSESSMENT
DIRECTORS OF THE DEFENSE AGENCIES
DIRECTORS OF THE DOD FIELD ACTIVITIES

SUBJECT: Office of the Secretary of Defense Holiday Reduced Manning

For most Federal employees, November 24, 2016, December 26, 2016, and January 2, 2017, will be treated as holidays for pay and leave purposes. As circumstances allow, the Office of the Secretary of Defense will operate at reduced manning on the following days:
November 23 and 25, 2016; December 23, 27, 28, 29, and 30, 2016. When operational demands and workloads permit, you are encouraged to allow for reduced manning and liberal leave on these days.





DEPARTMENT OF THE ARMY
ADMINISTRATIVE ASSISTANT TO THE SECRETARY OF THE ARMY
105 ARMY PENTAGON
WASHINGTON DC 20310-0105

NOV 23 2016

**MEMORANDUM FOR ALL HEADQUARTERS, DEPARTMENT OF THE ARMY
PERSONNEL**

SUBJECT: Holidays and Good Judgment

1. References:

- a. 32 C.F.R. § 234.11 (Alcoholic beverages and controlled substances).
- b. 41 C.F.R. § 102-74.405 (Policy concerning the use of alcoholic beverages)
- c. DoD 5500.7-R (Joint Ethics Regulation (JER)), 30 Aug 1993.
- d. AR 600-85 (The Army Substance Abuse Program), 28 Dec 2012.
- e. Building Circular PBM-17-19, Washington Headquarters Services (WHS) , 10 Nov 2016, subject: Pentagon Guide for Use of Hallways and Other Public Space.

2. Introduction. The holiday season of celebrations is here. Army leadership encourages each of you to enjoy the season with your friends, family, and coworkers. However, everyone should be aware of workplace ethics rules during the holidays.

3. Use of Government Time. Some holiday celebrations may occur on Government time but only to a certain point. Time taken for an actual event—perhaps a “pot luck” luncheon in the office or a meal at a restaurant—is seldom an issue, but the preparation for these events can be. The key to avoiding a problem is to use good judgment. Supervisors may permit the limited use of duty time for preparations, but organizing holiday events should never become a significant part of any employee’s duties. For example:

- A committee of employees should never spend a duty day visiting potential restaurants to explore facilities; followed by additional duty days to inform the group, obtain votes, and develop consensus; followed by another trip to make final arrangements. Conversely, a few telephone calls made during the day to request information from restaurants, a couple of short planning discussions, and visits to one or two restaurants during lunch is permissible and an exercise of good judgment.
- A decorations committee should avoid wasting workdays visiting party shops, then other work time organizing decorations. However, a brief planning session and a few telephone calls to party shops on Government time, with visits and purchases made after duty hours and decorations put up during lunch periods or after duty, is

SUBJECT: Holidays and Good Judgment

permissible and a use of good judgment. In addition, you may never use appropriated funds to buy decorations for individual offices.

4. Fund-Raising. Your office may decide it wants to raise money to reduce the cost of a holiday event. As a general rule, no fund-raising may occur in the Federal workplace, although an exception exists for office events.

a. The Joint Ethics Regulation permits employees to raise money among themselves for their benefit with approval from the head of the organization and an ethics counselor. For example, employees may hold a bake sale to reduce the cost of tickets for the office holiday celebration. In contrast, a more complex or time-consuming fundraiser, such as a silent auction, is impermissible. Use the following checklist for fund-raising events:

- Keep the event low-key.
- Minimize the use of Government time. No duty time should be used to bake or purchase cookies and refreshments. Some minimal time during the day may be used to plan the sale. Employees conducting the sale should do so on their personal time.
- Exercise good judgment when using Government resources. Government equipment, such as computers and printers, may be used at no cost to the Government. Items such as placards and announcements may never be ordered from the audiovisual or graphics office.
- Never solicit outside sources (such as employees of support contractors) to contribute to the event. Contractor employees and visitors who become aware of a bake sale may purchase items. The important point is to never personally solicit them or engage in a solicitation that targets them.
- Do not schedule holiday-related fundraising during any official Combined Federal Campaign event.

b. You may not solicit outside sources (local restaurants, department stores, professional associations, and contractors) for donations, including door prizes.

c. You may not use raffles to raise money for office functions.

5. Contractor Employees. Contractor employees may attend Headquarters holiday celebrations, but:

SUBJECT: Holidays and Good Judgment

- you should not officially encourage someone else's employees to leave their workplace. You can let it be known they may attend the event.
- contractor employee time off and the nature of the time off (leave, personal day, administrative absence) are between the contractor and its employees. When a contractor employee is absent, the contractor cannot bill for services it does not deliver and may have concerns about issues such as contract schedules, delivery dates, and other matters. Accordingly, the contractor must decide if, and under what conditions, its employees may be absent.
- you may never task or ask contractor employees to volunteer to organize holiday events.

6. Gifts. Employees may exchange gifts during the holiday season but must be mindful of appearances. Good judgment is necessary to avoid creating the perception of partiality or favoritism. Gift giving in the workplace should be even-handed and democratic in spirit; no one should be left out. Specific rules follow.

a. The value of a holiday gift to a superior is limited to \$10, and you may not solicit contributions from other employees. No restrictions apply on gifts to peers and subordinates.

b. You must refuse a gift from anyone who makes less money than you do as a Federal employee, unless you are not in a superior-subordinate relationship and a personal relationship exists that would justify the gift. The exception is a gift valued at less than \$10 with no solicitation of contributions from other employees.

c. You may have a gift exchange among employees. If both the gift giver and recipient know each other's identity, it is considered an open gift exchange and \$10 is the limit for individual gifts. If the gifts are not predesignated for a particular recipient, and the ultimate recipient does not know the identity of the purchaser, it is considered an anonymous gift exchange and a reasonable value—not to exceed \$20—should be established for the individual gifts. If contractor employees are participating in an anonymous gift exchange, the gift limit must not exceed \$20.

d. As a general rule, Federal employees may not accept gifts from contractors or contractor employees. However, gifts (other than cash) valued at less than \$20 may be accepted as long as the employee has declined other gifts from the contractor that would exceed a total value of \$50 for the year.

SUBJECT: Holidays and Good Judgment

7. Attendance at Parties

a. All employees and contractor employees may attend a private party hosted by a Federal employee. Food, refreshments, and entertainment may be shared and enjoyed. Subordinates may bring hospitality gifts, such as a bottle of wine, but the gifts must have a modest cost. Although the gifts are not strictly limited to a \$10 value, subordinates should use that amount as a guide. Hospitality gifts from contractor employees are strictly limited to a \$20 value. Ideally, hospitality gifts should be consumable.

b. Federal employees may accept free attendance at a private party hosted by a contractor or contractor employee if any of the following conditions apply. If none of these conditions apply, the employee must decline the invitation or pay to attend:

- The average cost for each guest is less than \$20.
- The invitation is based on a bona fide personal relationship with the contractor employee instead of a congenial office relationship.
- The party qualifies as a “widely attended gathering”—that is, the party has more than 20 attendees representing a diversity of views and backgrounds, and the employee’s supervisor (or ethics counselor for political appointees, general officers, and Senior Executive Service personnel) determines that it is in the agency’s interest for the employee to attend.
- The contractor is having an open house for the public or all Government employees or military personnel in the area.
- The invitation is offered to a group or class that is unrelated to Government employment, such as all GEICO or Pentagon Federal Credit Union customers.
- You have been assigned to represent the Army at an official function.

8. Holiday Greetings

a. You may not use appropriated funds to purchase holiday greeting cards. Superiors may never allow subordinates to prepare or address personal greetings. Also, use of official resources—including paper, printers, envelopes, and postage—is not authorized for holiday greeting cards.

b. Electronic greetings with digital photographs, video, sound, or other large file attachments are not authorized for transmission on official Army systems.

SUBJECT: Holidays and Good Judgment

Sending such messages with executable attachments, including files that end in ".exe" or ".jpg" (such as Santa Elf Bowling), or opening such attachments is not authorized.

9. Alcohol. DoD's general policy is that alcohol in the workplace should not be encouraged, should be available only in moderation for special events (such as holiday celebrations), and should be limited to the end of the day or nonwork hours when possible so as not to interfere with official business. Consistent with AR 600-85, paragraph 3-4, functions must never glamorize the consumption of alcohol and nonalcoholic beverages must be available. Alcoholic beverages may never be given as prizes. For events at the Pentagon and in WHS-managed leased facilities, agencies must comply with the Army's implementation of references 1a and 1b as follows.

a. Army organizations that want to serve alcoholic beverages at an event must submit their request for approval to the Administrative Assistant to the Secretary of the Army (AASA) at least 2 weeks before the event. Requests must be on agency letterhead, signed or endorsed by a Principal Official or deputy, and include the:

- purpose of event and estimated number of attendees;
- time, date, and location;
- type and volume of alcohol to be served (for example, three 1.5 liter bottles of wine, two 12-packs of beer); and
- point of contact, telephone number, and email address.

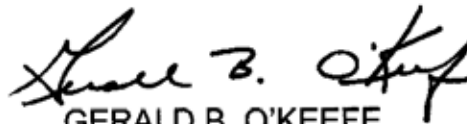
b. The AASA will review requests for the consumption of alcohol in Army-managed space. If the request is approved, the AASA will give a copy of the approval to the requester's point of contact, WHS, and the Pentagon Force Protection Agency. The consumption of alcoholic beverages in the public space of the Pentagon, such as corridors, requires the approval of both the AASA and the Director, WHS Defense Facilities Directorate. Points of contact should keep a copy of the approval with them as they bring alcoholic beverages into the building and during the event to show upon request to building managers, contract guards, and Pentagon Force Protection Agency officers.

c. If agencies plan to hold a hallway party, they must have an approved DD Form 2798 (Application/Permit for Use of Space on the Pentagon Reservation), and the approved permit must be onsite at the time of the event. A fillable version of the form is available at <http://www.dtic.mil/whs/directives/forms/eforms/dd2798.pdf>.

SUBJECT: Holidays and Good Judgment

10. Holiday Safety. Within the Pentagon, fire protection and safety requirements have been established to ensure safe holidays, including regulations on holiday decorations and office parties. WHS Building Circular PBM 15-99 (reference 1e) is the controlling guidance within the Pentagon. Questions or additional information about fire protection and safety requirements should be directed to the Office of the Pentagon Fire Marshal at <https://fire.whs.mil/> or (703) 695-3300.

11. Closing Remarks. Employees may plan and participate in holiday events. Although limited use of Government resources and time is permitted, each of us must use common sense and good judgment to enjoy a happy, healthy, and safe holiday season. If you have any questions, please contact Paul DeAgostino, Office of the Administrative Assistant Supervisory Counsel, at (703) 545-4315 or paul.v.deagostino.civ@mail.mil.



GERALD B. O'KEEFE



DEPARTMENTS OF THE ARMY AND AIR FORCE

ARMY & AIR FORCE EXCHANGE SERVICE
 CAPITAL EXCHANGE
 GM OFFICE
 UNIT #15555
 APO AP 96205-5555
 738-7402

AAFES-Korea (GM-CP)

November 9, 2016

MEMORANDUM FOR COL J. Scott Peterson, U.S. Army Garrison, Yongsan, Unit#15333,
 APO AP 96205-5333

SUBJECT: Hours of Operation for "2016 Christmas" and "2017 New Year"

1. The followings are the hours of operation for the Exchange Yongsan facilities for 2016 Christmas" and "2017 New Year".

I. 2016 Christmas (24-25 Dec. 2016)

Facility Name	Regular Schedule	24 Dec 2016 (Sat)	25 Dec 2016 (Sun)
Main Store	0900-2100	0900-1800	Closed
Four Season	0900-2100	0900-1800	Closed
MCSS	1000-1900 Sun Closed	1000-1800	Closed
M/P Express	0900-2200	0900-1800	0900-2000
Concession	1000-1900	1000-1800	Closed
Barber & Beauty	0900-2000	0900-2000	Closed
Dragon Hill PX	0500-0200 (Sat) 0500-2400 (Sun)	0900-2000	0900-2000
SSSC	0830-1630 Sat & Sun Closed	Closed	Closed
K-16 PX	1100-2000 (Sat&Sun)	1100-1800	Closed
S/P Express	0700-2000 (Sat) 0900-1900 (Sun)	0700-2000	Closed
Car Care Center	0800-1700 (Sat) Sun Closed	0900-1700	Closed
Filling Station	0800-1900 (Sat) 0900-1800 (Sun)	0800-1900	Closed
Gallery	1000-1900	1000-1800	Closed
Theater	Sat & Sun	Open	Open

Cp Coiner A/E	<i>1200-1900 (Sat&Sun)</i>	1200-1900	Closed
Yongsan A/E	<i>0600-1500</i>	0600-1500	0800-1900
Burger King Express	<i>1100-1900</i>	1100-1900	1100-1900
Popeye's Express	<i>1100-2030</i>	1100-2030	Closed
Taco Bell	<i>1030-2000</i>	1030-2000	1030-1900
Manchuwok	<i>1030-2000</i>	1030-2000	Closed
Subway	<i>0800-2000 (Sat&Sun)</i>	0800-2000	1030-1900
Baskin Robbins	<i>1200-1800</i>	1200-1800	Closed
Starbucks Coffee	<i>0600-2000</i>	0600-2000	Closed
CFC Coffee Shop	<i>0700-1530 Sat & Sun Closed</i>	Closed	Closed
Smoothie King	<i>0700-2100</i>	0700-1800	Closed
K-16 A/E	<i>0800-1700 (Sat&Sun)</i>	1030-1800	Closed
K-16 Pizza Hut	<i>1100-2000</i>	1030-1800	Closed
K-16 Subway	<i>0800-2000 (Sat&Sun)</i>	1030-1800	Closed
FEDE A/E	<i>0700-1500 Sat & Sun Closed</i>	Closed	Closed
DHL Pizza Hut	<i>1030-2200 (Sat) 1030-2130 (Sun)</i>	1030-2200	Closed
DHL Subway	<i>0800-2200 (Sat) 0800-2130 (Sun)</i>	0800-2200	Closed
S/P Charley's Stakery	<i>0700-2000</i>	0700-2000	1100-1900
S/P Anthony's Pizza	<i>1030-2000</i>	1030-2000	1100-1900
Yongsan B/K	<i>0630-2100</i>	0630-2100	1100-1900
Yongsan Popeye's	<i>1100-1930</i>	1100-1930	1100-1900
School Cafeteria	<i>0600-1500 Sat & Sun Closed</i>	Closed	Closed

II. 2017 New Year (31 Dec 2016 – 1 Jan 2017)

Facility Name	Regular Schedule	31 Dec 2016 (Sat)	1 Jan 2017 (Sun)
Main Store	0900-2100	0900-1800	0900-1800
Four Season	0900-2100	0900-1800	0900-1800
MCSS	1000-1900 Sun Closed	1000-1800	Closed
M/P Express	0900-2200	0900-1800	0900-2000
Concession	1000-1900	1000-1800	1000-1800
Barber & Beauty	0900-2000	0900-2000	0900-1800
Dragon Hill PX	0500-0200 (Sat) 0500-2400 (Sun)	0500-1700	1300-2400
SSSC	0830-1630 Sat & Sun Closed	Closed	Closed
K-16 PX	1100-2000 (Sat&Sun)	1100-1800	Closed
S/P Express	0700-2000 (Sat) 0900-1900 (Sun)	0700-2000	1100-1900
Car Care Center	0800-1700 (Sat) Sun Closed	0900-1300	Closed
Filling Station	0800-1900 (Sat) 0900-1800 (Sun)	0800-1700	1000-1800
Gallery	1000-1900	1000-1800	Closed
Theater	Sat & Sun	Open	Open
Cp Coiner A/E	1200-1900 (Sat&Sun)	1200-1900	Closed
Yongsan A/E	0600-1500	0600-1500	0600-1500
Burger King Express	1100-1900	1100-1900	Closed
Popeye's Express	1100-2030	1100-2030	1100-2030
Taco Bell	1030-2000	1030-2000	Closed
Manchuwok	1030-2000	1030-2000	1030-2000
Subway	0800-2000 (Sat&Sun)	0800-2000	Closed
Baskin Robbins	1200-1800	1200-1800	Closed
Starbucks Coffee	0600-2000	0600-1500	0600-1500
CFC Coffee Shop	0700-1530 Sat & Sun Closed	Closed	Closed
Smoothie King	0700-2100	0700-1800	0700-1800
K-16 A/E	0800-1700 (Sat&Sun)	1030-1800	Closed
K-16 Pizza Hut	1100-2000	1030-1800	Closed

K-16 Subway	<i>0800-2000 (Sat&Sun)</i>	1030-1800	Closed
FEDE A/E	<i>0700-1500 Sat & Sun Closed</i>	Closed	Closed
DHL Pizza Hut	<i>1030-2200 (Sat) 1030-2130 (Sun)</i>	1030-2200	1030-2130
DHL Subway	<i>0800-2200 (Sat) 0800-2130 (Sun)</i>	0800-2200	0800-2130
S/P Charley's Stakery	<i>0700-2000</i>	0700-2000	1100-1900
S/P Anthony's Pizza	<i>1030-2000</i>	1030-2000	1100-1900
Yongsan B/K	<i>0630-2100</i>	0630-2100	Closed
Yongsan Popeye's	<i>1100-1930</i>	1100-1930	1100-1930
School Cafeteria	<i>0600-1500 Sat & Sun Closed</i>	Closed	Closed

2. Maximum publicity will be utilized to inform customers of the hours of holiday schedule.

Any questions or comments can be directed to Mr. Steven Pena at 738-7402. Thank you.



STEVEN S. PENA, GS-14
General Manager, Capital Exchange



J. SCOTT PETERSON
COL, CA
Commanding

Commissary Holiday Hours

- Sunday (12/18): 1000-1900
- Monday (12/19): CLOSED
- Tuesday (12/20): 0700-1900
- Wednesday (12/21): 0700-1900
- Thursday (12/22): 0700-1900
- Friday (12/23): 0700-2000
- Saturday (12/24): 0900-1600
- Sunday (12/25): Closed
- Monday (12/26): Closed
- Tuesday (12/27): 0700-1900
- Wednesday (12/28): 0700-1900
- Thursday (12/29): 0700-1900
- Friday (12/30): 0700-2000
- Saturday (12/31): 0900-1600
- Sunday (1/1st): Closed
- Monday (1/2nd): Closed



K-16 HOLIDAY OPERATION HOURS



**FINANCE WINDOW EXTENDED
OPERATING HOURS**

28 Nov 2016 - 17 Dec 2016

**Mon-Fri 0930-1700
Sat Closed**



PSC 450 HOLIDAY OPERATION HOURS



**FINANCE WINDOW EXTENDED
OPERATING HOURS**

28 Nov 2016 - 17 Dec 2016

**Mon-Fri 1000-1700
Sat 0900-1400**



HOLIDAY OPERATION HOURS

CONSOLIDATED MAILROOM

24 Dec 16 Operation Santa Clause will take place

First mail call: Regular mail , Accountable mail
14:00 – 15:00 14:00 – 16:30

Second mail call: **18:00 – 20:00**

24 Dec 2016 : Operation Santa Clause
25/26 Dec 2016 : Closed
1/2 Jan 2017 : Closed
4 Jan 2017 : Normal Mail Call



HOLIDAY OPERATION HOURS

USAG-Y Mailroom

24 Dec 16
OPEN
1430-1600

24 Dec 2016 : Operation Santa Clause
25/26 Dec 2016 : Closed
1/2 Jan 2017 : Closed
4 Jan 2017 : Normal Mail Call



Happy Holiday.






MPO HOLIDAY OPERATION HOURS



FINANCE WINDOW EXTENDED OPERATING HOURS

28 Nov 2016–17 Dec 2016

	Mon-Fri 0830-1730	
	Sat 0900-1500	

Post office will be **open Mon-Fri 0830-0900 by appointment** only for individuals who are mailing **more than 5 boxes**. Please make appointment by calling 723-3460/4659.

MAIN POST OFFICE HOLIDAY SCHEDULE

24 Dec 2016: Finance Opened / Normal Mail Call
& Operation Santa Clause
25/26 Dec 2016: Closed
1/2 Jan 2017: Closed
03 Jan 2017 : Normal Operating Hours



SEASONS GREETINGS
FROM YOUR MILITARY POSTAL STAFF
WE REMIND YOU TO...



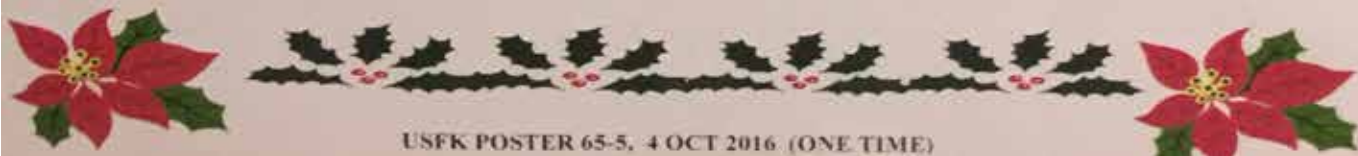
MAIL EARLY!!

DEADLINE MAILING DATES

(FROM MPOs IN KOREA)



DESTINATION	EXPRESS MAIL	1ST CLASS LETTERS/ CARDS	PRIORITY	SAM / PAL
CONUS	17 DEC	10 DEC	10 DEC	3 DEC
APO/FPO/DPO AP	N/A	10 DEC	10 DEC	3 DEC
APO/FPO/DPO AE (EXCEPT ZIPS 093)	N/A	10 DEC	10 DEC	3 DEC
APO/FPO/DPO AE ZIPS 093	N/A	3 DEC	3 DEC	25 NOV
APO/FPO/DPO AA ZIPS 340	N/A	10 DEC	10 DEC	3 DEC 7 NOV (SAM parcels over 15 lbs & 60" combined length & girth)





US Army Garrison-Yongsan/Area II



2016 Holiday Worship Services & Programs



Catholic

	<u>Date/Time</u>	<u>Location</u>
Advent Wreath Workshop & Thanksgiving Luncheon	20 Nov 16 / 1230-1430	SAHS Cafeteria
Thanksgiving Day Mass	24 Nov 16 / 0900	Memorial Chapel
Solemnity of the Immaculate Conception Mass	08 Dec 16 / 1145&1800	Memorial Chapel
Advent Penitential Service	12 Dec 16 / 1800	Memorial Chapel
Christmas Pageant & Children's Mass	24 Dec 16 / 1700	Memorial Chapel
Christmas Day Mass	25 Dec 16 / 0900	Memorial Chapel
Solemnity of the Mother of God Vigil Mass	31 Dec 16 / 1700	Memorial Chapel
Solemnity of the Mother of God Day Mass	01 Jan 17 / 0900	Memorial Chapel

Jewish

Hanukkah Celebration	25 Dec 16 / 1800-2000	South Post Chapel
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Protestant

Community Thanksgiving Prayer Luncheon	17 Nov 16 / 1100-1300	South Post Chapel
Retiree Appreciation Prayer Breakfast	19 Nov 16 / 0700-0800	Naija Ballroom, DHL
Thanksgiving Service/Potluck Fellowship/Games	20 Nov 16 / 1045-1400	K-16 Chapel
Thanksgiving Service	20 Nov 16 / 1300-1430	South Post Chapel
Friends & Family Thanksgiving Luncheon	20 Nov 16 / 1330-1500	Memorial Chapel
Thanksgiving Service (Traditional)	23 Nov 16 / 1000-1100	Allgood Hospital Chapel
Area II Chapels Combined Holiday Concert	04 Dec 16 / 1900-2100	South Post Chapel
Partnered w/ VFW Christmas Eve Dinner/Fellowship	24 Dec 16 / 1700-2000	K-16 Chapel
Community Christmas Eve Candlelight Service	24 Dec 16 / 1900-2000	South Post Chapel
Christmas Day Services/Fellowships	25 Dec 16	
Contemporary	0900-1030	South Post Chapel
Nondenominational	1100-1230	South Post Chapel
Gospel	1300-1430	South Post Chapel
Traditional	0930-1100	Allgood Hospital Chapel
Contemporary	1030-1300	K-16 Chapel
Pentecostal	1130-1300	Memorial Chapel
Watchnight Service (Gospel)	31 Dec 16 / 2000-2200	South Post Chapel

**Enjoy A Beautiful and
Meaningful Holiday Season!**



FOR MORE INFORMATION, PLEASE CALL THE RELIGIOUS SUPPORT OFFICE 738-3011



As we enter into the winter months and start to turn on the heat in facilities please be aware that if you see unusual amounts of smoke coming from your chimney please contact the Fire Department.

Be aware and watch for any of the following:

- Smoke turning darker than normal during operation.
 - Black smoke coming out of the chimney.
 - Soot falling back from the smoke onto the roof.
 - Soot along or around the flue pipe and pipe seams.
- The walls or ceiling are hot or discolored near the furnace and along the chimney line.
 - There are holes and/or cracks on any of the furnace pipes.

Below are some additional safety tips that can help keep you and your family safe:

- Keep trash and other combustibles away from the heating system. DO NOT use unauthorized portable space heaters. Consult your Command Support Group for an approved list.
- Be sure every bedroom in your home has a working smoke alarm, and be sure to check and clean it on a monthly basis. Also remember to replace the batteries.
- Plan and practice a home escape plan with your family. Keep all entrances/exits clear of any object, practice your evacuation plan and have the emergency number program in you cell phone.
- Place your Christmas trees away from heating vents.
- Smoke in designated smoking areas only and dispose of smoking material properly.

Contact the Yongsan Fire Department (DSN 738-5020) if you have any questions about fire safety.

HOLIDAY DECORATIONS

With the upcoming holidays it is important everyone knows and follows fire prevention measures that are required to be followed. We do not want to put a damper on the holiday season so it is important everyone is aware of what is and is not permitted so no one goes to time and expense of displaying holiday decorations only to have to have them removed.

a. Department chiefs and work area supervisors will enforce the following procedures and immediately take corrective action to eliminate violations.

(1) Trees and decorations: Live holiday trees, tree branches, pine cones, and other dry vegetation shall not be displayed in any area of patient care areas. Artificial trees, wreaths and other decorative displays may be permitted but they must be labeled as fire retardant and be approved by the **Local Fire department prior to being displayed.**

(c) Decorations may not be hung from or be affixed to fire protection equipment or systems including but not limited to sprinklers, smoke detectors, and strobe lights nor shall they be placed so as to block visibility from, or access to fire protection items and systems. Decorations or displays shall not be located so as to obstruct any exit corridor, doorway or stair. No decorations or other objects shall be permitted that reduce corridor clearances to less than eight feet.

(2) Lighting: Electric lighting is not permitted in patient care areas. Where permitted, electric lighting shall be UL listed, not overload circuits or lighting sets, nor shall extension cords be used. All outside lighting must have GFCI protection. Wiring shall not be frayed or in any way be altered from its original configuration. Wiring shall not be strung across walking surfaces, through doors or ceilings, or placed under carpeting. All electrical lighting must be approved by facilities and the safety office to ensure there will be no overloading of circuits.

(3) Miscellaneous: Fire and smoke doors may not be decorated. Open flames of any type (including candles) for holiday parties or displays are prohibited. Hanging paper decorations are not permitted unless they are flame retardant and prior approval is received by the local fire department. All combustible holiday and party decorations shall be removed from the area immediately following the event. Gift wrapping of doors and other building components as well as attaching holiday cards on doors are prohibited.

b. The Section OIC/NCOICs will: Inspect all holiday decorations and ensure they are approved by the local fire department and verify that they are flame retardant and properly displayed. Keep a log of all inspected holiday decorations approved by the local fire department.

c. If you have any questions contact the safety office at 737-1596!

HAVE A SAFE AND HAPPY HOLIDAY SEASON!

Yongsan Safety Gram



17-04

22 November 2016

Fighting Off Old Man Winter

For many people, working or playing in cold weather can be a positive experience. You may feel invigorated by the bracing air and feel like doing your work with more physical energy than usual. When it comes to leisure, cold weather offers many enjoyable activities whether it's skiing, skating, snowmobiling or ice fishing. Unfortunately, all the enjoyable aspects of working or playing out in cold weather can turn negative if you are not dressed warmly or dryly enough. Never underestimate winter's blast. They call winter an "old man" but he's far from frail. In fact, he's apt to strike a deadly blow when you least expect it.



Here are some tips for battling old man winter

- ◆ Learn to recognize some of the environmental and workplace conditions that may be dangerous. For example, it needn't be bone chillingly cold, with a howling wind for you to be at risk for developing hypothermia. It can happen in above-freezing temperatures.
- ◆ Learn the signs and symptoms of cold-induced illnesses and injuries and what to do to help others. Use the buddy system - work in pairs so that others can recognize danger signs.
- ◆ Wear proper clothing for cold, wet, and windy conditions, including layers that can be adjusted to changing conditions.
- ◆ Wear the right gloves for the work you are doing. Gloves should have enough insulation to keep you warm and prevent frostbite, but be thin enough so you can feel what you are doing if you are manipulating controls or tools.
- ◆ Avoid exhaustion or fatigue because energy is needed to keep muscles warm. Take frequent short breaks in a warm dry shelter to allow yourself to warm up. Try to schedule outside work or play for the warmest part of the day.
- ◆ Try to keep moving while in the cold; don't be still. This helps to keep your body temperature up and circulation moving. If you think you are experiencing symptoms of hypothermia or frostbite, get to a shelter right away and seek medical help.
- ◆ In addition to dressing properly for cold conditions, it's important to eat regularly when you are out in the cold, especially foods high in carbohydrates and fats such as hot pasta dishes. Your body requires an enormous number of calories to shiver and keep warm.
 - ◆ When walking on icy and slippery surfaces go slowly and take small steps. Wear shoes or boots with non-slip soles. Special footwear with cleats is available for especially slippery conditions.
 - ◆ Eat winter-weight meals. This does not mean a high fat diet, but one with enough calories and nutrients to give you the fuel you need. Consider starting with a breakfast of whole grain cereal and toast.
 - ◆ Remember, you can face increased risks when you take certain medications, are in poor physical condition, or suffer from illnesses such as diabetes, hypertension, or cardiovascular disease.



With its cold and often stormy weather, winter presents many safety challenges. Being prepared and following simple safety tips can help you stay safe and warm this season.

2016 UNITED STATES ARMY

DIGITAL PHOTOGRAPHY CONTEST

This is an event encouraging novice or photography enthusiasts to capture their favorite views, moments and adventures from all across the world. Entries submitted showcase some of the most original and creative minds at work.



[ENTER](#)

[RULES](#)

Entry Period

The Photo Contest begins on December 1, 2016 and ends on January 31, 2017.

How to Enter

All participants must complete an online profile and submit their images through the official website.

*Please review the participant guidelines for more information on rules and how to enter.

You can also view the winners on our [Pinterest Page](#).

To contact the IMCOM G-9 Arts and Crafts program, please email usarmy.jbsa.imcom-hq.mbx.army-arts-auto-crafts@mail.mil.



UNITED STATES ARMY INSTALLATION MANAGEMENT COMMAND

ArmyMWR.com/DigitalPhoto



2016 USAG Yongsan Holiday Tree Lighting Ceremonies

USAG Yongsan

Tuesday, **06 December**, 1730

Next to the
South Post Fire Station

K-16 Air Base

Friday, **09 December**, 1700

In front of the
K-16 Community Activities Center (CAC)

Cake cutting, hot chocolate, and soup (while supplies last).
Santa will be at the K-16 CAC.

Join us **after** the Yongsan Holiday Tree Lighting Ceremony at
Commiskey's Community Activities Center (CAC)
for our Holiday Party!

Santa Claus, cookies, coffee, hot chocolate, and much more!

Yongsan Holiday Competitions!



2016 Outdoor Holiday Post Card Display Competition

The first 16 units or organizations that contact Commiskey's CAC will be able to compete for AAFES Gift Certificates that will be awarded at the Holiday Tree Lighting Ceremony. To enter or for questions, call 738-6879.



2016 Holiday Sweater Competition

Wear your best (or ugliest) holiday sweater to Commiskey's CAC after the Holiday Tree Lighting Ceremony & enter it to win AAFES Gift Certificates! There will be winners selected for Men's, Women's, & Children under 12 for Best Looking Sweater & Ugliest Sweater.

For more information, call 723-5721, visit the USAG Yongsan, FMWR Facebook page, or Yongsan.ArmyMWR.com.



Sponsored by:

Sponsors are not endorsed
or have any affiliation with
DDG or USAGY FAMILY and MWR.





Christmas Story Hour

with USAG Yongsan Commander,
COL & Mrs. Peterson



Everyone is invited to listen to the stories

*Slices of Turkeys with Trimmings and
Refreshments will be served*

Music will be provided by the 8th Army Band

Tuesday, 6 December 2016 at 1115

Yongsan Library

PERFORMANCE TRIAD JUNIOR Winter Olympics



Come one, come all, do you have what it takes to be a Performance Triad Champion. Test your mental and physical toughness in several events. There will be lots of fun for the whole family and a chance to walk away a Performance Triad Champion.



Get Quality Sleep



Engage in Activity



Improve Nutrition

Events: Fruit and Veggie Relay, Hula Hoop Challenge, Portion Distortion, Plank Challenge, Energy Balance, Minimize Distraction, Kettle Bell challenge, Jump Rope and the 5000 Step Challenge.
(each event is judged on individual performance, groups are welcome)



Where: Seoul American Elementary School

When: 10 Dec 16

Time: 10am – 2 pm

Registration opens at 9:30

Sponsored by the Brian Allgood Army Community Hospital Performance Triad Team

For more information please contact:

CPT Ronald E Nixon, P3 Lead, 737-1598

CPT Trinity S. Storey ,P3 Nutrition, 737-1799



1 SIGNAL BRIGADE 75TH REMEMBRANCE ANNIVERSARY OF PEARL HARBOR

08 0545-0800 DEC 16

**USAG-YONGSAN: LOMBARDO FIELD
WATER & SNACKS PROVIDED**

0545-0615: CHECK IN

0630: CHAPLAIN WYSOCKI INVOCATION

0640: OPENING REMARKS / RACE ORIENTATION

0700: 5K REMEMBRANCE RACE STARTS

0800: AWARD PRESENTATION

FAMILIES ARE WELCOME

EVENTS INCLUDE

- **FORMATION CADENCE RUN COMPETITION**
- **INDIVIDUAL RACE**

POC FOR THIS EVENT:

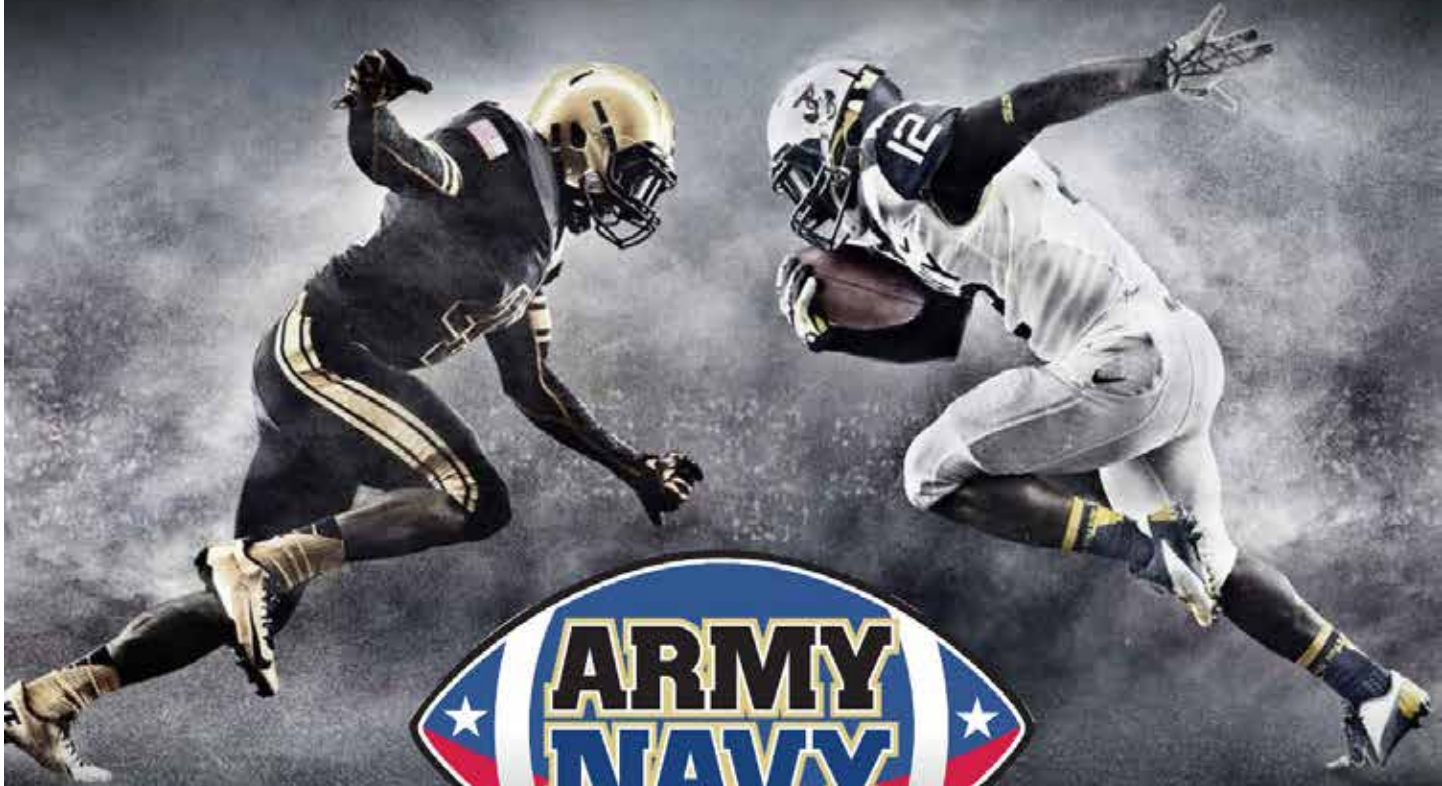
SFC EDWARD DAGEL AT 722-2092

EDWARD.E.DAGEL2.MIL@MAIL.MIL



ARMY VS NAVY

American Flag FOOTBALL GAME



ARMY VISITING TEAM

NAVY HOME TEAM

**SATURDAY, 10 DECEMBER 2016
1100**

**SIMS FAMILY AND MWR FIELD
AT SEOUL AMERICAN HIGH SCHOOL**



For more information, call 738-8608 or go to the USAG Yongsan, FMWR Facebook page.

Sponsored by:



Services are not endorsed or have any affiliation with the U.S. Army, Navy, and Air Force.

2016 Korean-American Friendship Holiday Concert

Location: Seoul Arts Center Music Hall

Date: December, 11, 2016

Time: 3PM~5PM

Cost: Free

Attire: ASU or Service
Equivalent for Military;
Business Attire for Civilians



Military Personnel
Please contact your company to
RSVP for Holiday Concert Passes
Free Transportation from
all areas is provided

Gobblers To-Go

1 November 2016 - 15 January 2017

Carving Charge (per item).....\$10.00
Delivery Charge.....\$75.00



Turkey Package (Serves 8-10 People)

Turkey Package: \$110.00

Turkey Only: \$70.00

- Country Stuffing
- Green Beans Almandine or Buttered Corn
- Mashed Potatoes
- Cranberry Sauce
- Dinner Rolls
- Pumpkin Pie
- Giblet Gravy
- Roast Turkey

Ham Package (Serves 8-10 People)

Ham Package: \$110.00

Ham Only: \$75.00

- Baked Ham
- Dinner Rolls
- Mashed Potatoes
- Brown Sugar Raisin Sauce
- Green Beans Almandine or Buttered Corn
- Pumpkin Pie
- Sweet Potatoes

To Go Extras (Serves 8-10 People)

- **\$6.00:** Home Style Dinner Rolls
- **\$8.00:** Buttered Corn, Country Gravy/Raisin Sauce, Cranberry Sauce, Green Beans, Mashed Potatoes
- **\$8.00:** Country Stuffing
- **\$8.00:** Pumpkin Pie



*Ask about
our homemade
holiday desserts!*

Terms and Condition:

Order should be placed 3 days in advance and credit card number will be required to guarantee your order along with a telephone number (work/duty, home and cell phone). No cancellation charge before 48 hours, otherwise full payment will be charged.