



DEPARTMENT OF THE ARMY
UNITED STATES ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, U.S. ARMY GARRISON-YONGSAN
UNIT #15333
APO AP 96205-5333

IMYN-ZA

7 NOV. 2016.

UNITED STATES ARMY GARRISON-YONGSAN (USAG-Y) POLICY LETTER # 3

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Army Suicide Prevention Program (ASAP)

1. **REFERENCES:**

- a. Army Regulation 600-63, Army Health Promotion, 14 April 2015.
- b. Department of Army Pamphlet 600-24, Health promotion, risk Reduction and Suicide Prevention, 14 April 2015
- c. USARPAC Policy Memorandum, 16-01, Health Promotion and Suicide Prevention, 8 January 2016.

2. **PURPOSE:** This policy provides guidance and establish policy for the USAG-Y Army Suicide Prevention Program.

3. **APPLICABILITY:** This policy applies to:

- a. All USAG-Y Military and Civilian Personnel, Retirees, and their Family Members.
- b. All visitors, contractors, and personnel of other agencies and businesses operating within or visiting USAG-Y workplaces and facilities.

4. **POLICY:**

a. Each Area's community Health Promotion council (CHPC) coordinates health promotion, risk reduction, and suicide prevention activities by sharing information, trends, best practices, lessons learned, and training developments.

b. Leaders will place increasing emphasis on the well-being of members of the Army family in the context of health promotion, risk reduction, and suicide prevention. Commanders and first-line supervisors must constantly engage their Soldiers, Army Civilians, and Family members in these efforts. Leaders must ensure effective suicide prevention and intervention programs are in place within their organizations in order to better assist our Soldiers, Army Civilians, and Family members.

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c. Suicide Prevention Training is mandatory for all Soldiers, Leaders, and Army Civilians. The training is optional, but highly encouraged for Family members. The training will emphasize on increasing awareness of suicide risk factors, warning signs, and interventions skills. Annually, all Soldiers and Army Civilians will receive at least 90 minutes of Ask, Care, escort (ACE) training. All company-level junior leaders and first-line supervisors to include squad and section leaders, platoon sergeants, platoon leaders, first sergeants, executive officers, company commanders, and Army Civilians assigned to the company level will receive 4 hours of Ask, Care, Escort-Suicide Intervention (ACE-SI). Each company will ensure at least a third of their formation, to include Army Civilians, are trained in ACE-SI.

d. The Suicide Response Team (SRT) is a MSC requirement and essential to the suicide program. Its function is to convene within 48 hours of a suicide or a suicide attempt and assist the commander in assessing the situation, and determining appropriate courses of action. The SRT will conduct a case review report and will submit it to the 8A G1 within five working days of the crisis. The report will contain personal identifying information's, details of death, history of prior suicide attempt personality and lifestyle, family and relationship history, known legal problems, work history, alcohol, drug, and financial history. SRT intervention will include taking actions necessary to provide for the immediate welfare of Families who have suffered a suicide or suicide attempts.

e. Each company will implement Standard Operating Procedures (SOP) for the suicide prevention program that will identify supporting agencies for immediate referrals (financial, legal, substance abuse, spiritual, or medical) and also procedures for internal inspection of the suicide program. Each company will published a suicide prevention SOP.

f. A copy of this policy will be displayed on all official bulletin boards and circulated among all military personnel.

5. Contact ASAP at DSN 315-738-5293.



J. SCOTT PETERSON
COL, CA
Commanding

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