



Army Readiness Assessment Program (ARAP) Navigation Explanation

Unit ID here

Nickname or logo here Assessment Results Date here

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Commander can review the following charts in the debrief

- **ARAP Main web site**
- 1- Summary Graph
- 2 Composite Categories Graph
- 3 All Survey Items Table
- 4 Single Item Graph
- 5 Open-Ended Responses
- 6 Focus Area
- 7 Negative Responses
- 8 Respondent Distributions
- 9 Course of Action
- 10 Data Summary
- 11- Debriefing Support 12 ARAP Debrief Template
- 13 ARAP Update

14 - Analyst Read Ahead (Provided by the ARAP Team) 15 - Certificate (Provided by the **ARAP Team after debrief)**



Why ARAP?



>ARAP is designed to assess unit <u>climate and culture</u>. \geq A <u>leading indicator</u> to identify the probability of a mishaps. \geq Provides a means to <u>direct resources</u> to mitigate mishaps. \geq <u>Proactive leaders</u> receive the best results. Immediate feedback from the entire command. Survey results are influenced by current unit conditions (deployment status, resources, etc). \succ Communicates the Army's strong conviction that CRM is best. \succ Civilians take a modified version of the same survey.



Log into ARAP Web Site

https://arap.safety.army.mil/

Welcome to the main page of ARAP



To review the results of the assessment click on the Commander / Safety Officer Tab

ARAP Overview

ARAP is a Web-based initiative that provides battalion-level commanders with data on their formation's readiness posture through five segments:

Process Auditing - Assesses the processes used to identify hazards and correct problems

Reward Systems - Assesses the unit's program of rewards and discipline to reinforce proper behavior and correct risky actions **Quality Control** - Places emphasis on high standards of performance **Risk Management** - Assesses the health of unit processes **Command and Control** - Assesses leadership, communication, and policies as they relate to Composite Risk Management (CRM)

Designed for use by battalion-sized units, the program asks several questions of battalion commanders.

- Wouldn't you like to know if your unit is about to experience a mishap?
- Wouldn't you like to prevent the loss of personnel and equipment?
- Don't you want to protect your combat power?

Following the survey administration (the assessment phase), the commander receives one-on-one feedback on key issues regarding command climate, safety culture, resource availability, workload, estimated success of certain safety intervention programs, and other factors relating to their unit's overall readiness.



Take an Assessment

Click here if you've been directed to take the ARAP assessment

Commander / Safety Officer

Click here to register your unit or perform other administrative actions.

Take a Look!

Click on an image to watch an instructional demonstration of ARAP!

Introduction

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Taking an Assessment

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Commander Access Module

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fear Required Date:	1010/101011	within 50 days	744
Met Required Date:	N/N/INSERT	within 50 days	
Determined Dates:	0.75,73007	weather 120 days	144



Commanders/Director –

U.S. ARMY ARMY STRONG:

ARMY SAFE

Enter the Commanders access code you were provided, select a branch, choose between military and civilian version of the questions and hit the submit tab.

ness Assessment Program

USACR/SAFETY CENTER HOME | ABOUT US | HELP | CONTACTS & FEEDBACK

Debriefing Support →	
Policy	Comman Ver / POC Access for Army Readiness Assessment Program
FAQs	Introduction
Contact Us	
Suggestions	Entering Assessment Access Code will provide status statistics only.
Tools / Info	Entering Commander's Access Code will provide status statistics and Commander's charts.
	Enter Access Code you were provided: or <u>Register For Code</u> Select Branch Name you were provided: Pick Branch Select assessment text style to display: Military O Civilian Prior Access Code for Comparison: (optional)
	If this is the second assessment enter in the
	(Note all access codes are case sensitive)
	Then hit submit tab.



Administrative Dashboard

• This is a brief look at the assessment history.

Numbers of suspect assessments are also shown Bottom Right. (Assessment was not taken seriously by individuals)
Above the number of suspect assessments shows the unit's

Army Readiness Assessi • Above the number of suspect assessments shows the un mean score after and before removal of the suspect data.

Registration	ſ				
Home	Commander / POC A	ccess for <mark>A</mark>	my Readiness Assessment Program 👻		
Commander/POC Access	Introduction Access				
Commander's Charts 🕨					
Reports	Unit:				
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Policy	Assessment Dates	2	Assessments Taken	275	
FAOs	Registration Date:	8/1/2011	Within 15 days:	257	
Constant Us	Total Personnel:	300	Within 30 days:	273	
Lontact Us	Minimum Assessments:	198	Within 45 days:	275	
Suggestions	First Assessment Date:	8/2/2011	Within 60 days:	275	
Tools / Info	Last Assessment Date:	9/1/2011	Within 90 days:	275	
	Near Required Date:		Within 120 days:	275	
	Met Required Date:		Percentage Responding	91.7 %	
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			Assessments With Suspect Data	33	
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Home	Commander	/ PUC A	CCESS TOP	Army Readiness Assessment Program		
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Debriefing Support	All Survey Items Table					
Policy	Single Item Graph	ent Dates		Assessments Taken	275	
FAQs	Open-Ended Responses	n Date:	8/1/2011	Within 15 days:	257	
Contact Us	Focus Areas	rsonnel:	300	Within 30 days:	273	
Suggestions	Negative Responses	sments:	198	Within 45 days:	275	
Tools / Info	Respondent Distributions	nt Date:	8/2/2011	Within 60 days:	275	
	COA - Course of Action	nt Date:	9/1/2011	Within 90 days:	275	
	Data Summary (Brinter Friendly)	d Date:		Within 120 days:	275	
	Data summary (Printer Friendly)	d Date:		Percentage Responding	91.7 %	
	Debriefing Support	ef Date:	8/19/2011	Mean	3.709	
	Statistical Co	onfidence	> 99.9%	Mean Without Suspect Data	3.773	

Assessments With Suspect Data 33







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USACR/SAFETY CENTER HOME CONTACTS & FEEDBACK PRIVACY & SECURITY FOIA REQUEST ACCESSIBILITY





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that question will

Number of surveys

data (Green Bar in

Total number of **ARAP** surveys taken as the comparison

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U.S. ARMY ARMY STRONG

organization (prior to removal of suspect

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number of personnel that responded to

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rom the organization select a ank to review

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Reports Pebriefing Support Policy FAQs Contact Us Suggestions Tools / Info Policy	Composite Categories Graph All Survey Items Table Single Item Graph Open-Ended Responses Focus Areas Negative Responses Respondent Distributions COA - Course of Action > Data Summary (Printer Friendl Debriefing Support >	ization conducts iting procedures ()) 3 % 3 % 4 % 5 Strongly Disagr	thorough and stays	s current on s current on 53 °	safety st updates.	24 %	Next 1 Click the 'Update Graph' button after making changes below Check My Command Rank Al Ranks Check Comparison Period: Cleck Comparison Period: Check Comparison Rank: Al Ranks Check Comparison Branch: Al Branches Check Comparison Division: Al Divisions Upcheck excludes suspect data	
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Registration Home Commander/P Commander's Summary Graph Composite Categories Graph Debriefing Sup All Survey Items Table Policy ingle Item Graph pen-Ended Responses FAQs Focus Areas Contact Us Negative Responses Suggestions Respondent Distributions Tools / Info COA - Course of Action ... 🕨 Data Summary (Printer Friendly)

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The number 10 is the response to this question from the tenth person that took the assessment.

Debriefing Support . .

Army Reading	Export all written in comments to Excel or PDF Readiness Assessment Program	Quest The m organi safety	tion 63 nost important action(s) my ization can take to improve v is/are
63. The most impor	tant action(s) my organization can take to improv 62.2% of Respondents (171/275)	e safety is/ar ▼	Percentage of Resonance (171 out of 275 provided a comment)
	Table Of Text Responses for 554th EN BN		Barris and a stranger of the second s
Item	Response		the second se
2 Training and communication			
 Training and communication. there is nothing more they can d in place. 	lo, short of eliminating training all together. Ever	v safety precaution is already	
 Continue to enforce SOPs 			E BOOTERE BERGER REF. C.
Continue risk assessments and s	safety briefs.		The second se
6. sustain safety			the second se
7. Sustain unit funds to look for ner	w and creative ideas and equipment to lower risk		
9. find a faster way to replace instr	ructors when they PCS,ETS, or retire		
10. Traing and a current CRM.			and the large property of the
12. Keep individuals inform of saftey	measures as they occur and changes are made		Concernent and the second s
13. Add more sunshades/ warmup s	heds		and the second s
14. Keep up the training.			the second s
16. abide by written risk assessmen	ts.		
17. stop training			
18. ensure propper PPE and protecti	ve measures are in place		
19. None			
20			
22. FOR BN TO STOP MICRO MANAG COMPANIES CAN PROPERLY PLA	GING COMPANIES. AND FOR THE BN TO KEEP THI IN AND NOT JUMP THROUGH HOOPS AT THE LAS	BN CALENDER UPDATED SO SECOND.	
24. Lead by example and not "Do as	s I say, not as I do"		
27. adequate facility improvements	in space		
28. Check on training.			Service and the service of the servi
29. na			Statement of the owner of the second se
30. Implement more ice machines a	nd places to get ice.		
31. I am Sergeant Safety			
34. Continue to brief personnel and	watch		
35. ensure enough personnel are on	hand to cover down IAW with regs		
36. not sure 37. I feel we need more safety class	ses and or briefings.		
 Daily and deliberate risk assess 	ments		
40. stop training			
42. Make it known who the company	/ Safety Official is		
44. Constantly enforce safety stands	ards		
47 000000000000000000000000000000000000	ale a factor and an and an an an and the state of the second		

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Registration Home Commander/	POC Access	Army Readients: Assessment Program	n in cel or	it Prog/a	ARAP Question loc this Category Area. Direct Leadership I (3, 6, 9, 10, 16, 23, 2 41, 44, 46, 54 and 5	oked at for . Example: nvolvement 26, 27, 37, 5)
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Single Item Graph		CATEGORY	JJ11111	ARMY	ARAP QUESTIONS	1
Open-Ended Responses		Direct Leadership Involvement	3.8000206	3.7350316		
FAQS		Policies and Procedures	3.65452406	3,6196550	3-9-21-32-92-99-57	States and
Negative Responses	/	Risk Management	3.7852130	3,7043931	25-28-29-30-35-53-61	
Respondent Distributions		Importance of Safety	4.0136112	3,9201305	13-16-40-43-45	and the second s
COA - Course of Action > Suggestions		Safety Officer Effectiveness	3.6413588	3.6705434	8-38-39-57-58-60	
Data Summary (Printer Friendly) Tools / Info .		Resourcing	2.8370370	3.0608933	31-34	
Debriefing Support		Desirability of the Safety Officer Position	3.1774891	3.2352620	59	
		Communication	3.5161952	3,5208024	41-55-56	
		Confidence / Trust in Supervisors	3.8041044	3.6987660	36-37	
		OPTEMPO	3,0239374	3.1782366	33-34-52	
		Individual Involvement	3.7158566	3.6223596	11-12-18	
(1E optogory Aroco)		Accountability	3.8192030	3.7587607	14-17-45	
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Army Readiness Assessment Progra

Select anyone of the questions and review COA's other commanders across the force have submitted. Some of the COA's may not fit your organizations concerns but can be a starting point for ideas.

Course of Action for Army Readiness Assessment Program

Select an Iter

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A - Course of Actio

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ocus Area

- 1. My organization conducts thorough reviews of safety standards and operating procedures and stays current on updates. (PA)
- 2. My organization uses several checks and a hazard reporting system to catch problems that may lead to an accident. (PA)
- 3. My organization has a clear process to set training goals and to review performance. (PA)
- 4. My organization closely monitors job skills and currency standards to ensure everyone is gualified to perform their jobs. (PA)
- 5. Our supervisors are actively involved in the safety program and management of safety matters. (PA)
- 6. My organization has a clear plan to effectively manage high-risk personnel. (PA)

been successful in knowing which people are the big risks to safety. (PA) have been successful at reducing the chances of an accident due to high-risk personnel behavior. (PA) lake Course of Action Suggestions makes good use of the safety representative to help spot and manage high-risk personnel. (PA) Supervisors encourage reporting safety violations without the fear of negative supervisor feedback. (RS) 11. Individuals in my organization are willing to report safety violations, unsafe acts, or hazardous conditions. (RS)

- In my organization, employee influence is effective at discouraging violations of safety policies or directives. (RS)
- 13. In my organization, we believe safety is an important part of all operations. (RS)
- 14. In my organization, anyone who knowingly violates standard procedures or safety directives is quickly dealt with. (RS)
- 15. In my organization, violations of SOPs, regulations, or standards of conduct and discipline are rare. (RS)
- Supervisors in my organization encourage everyone to be safe and to follow the rules. (RS)
- 17. In this organization, anyone who regularly violates standards and rules will hurt his/her career. (RS)
- I am not comfortable reporting a safety violation, because people in my organization would react badly toward me. (RS)
- 19. My organization has a reputation for high-quality performance. (QA)
- 20. My organization sets high standards and strives to maintain quality control. (QA)
- 21. My organization closely watches performance and corrects any failure to maintain established standards. (QA)
- 22. Safety standards in my organization are clearly stated in formal publications and SOPs. (QA)
- 23. Our supervisors allow cutting corners to get a job done. (RM)
- 24. Lack of experienced personnel has negatively affected my organization's ability to operate safely. (RM)
- 25. Safety decisions are made at the correct levels by the most gualified people in my organization. (RM)
- 26. Our supervisors consider safety issues during the planning and execution of day-to-day operations and training plans. (RM)
- 27. Our supervisors have a clear picture of the risks associated with workplace job requirements and associated training. (RM)
- 28. My organization takes the time to identify and evaluate risks associated with workplace job requirements and associated training. (RM)
- My organization does a good job managing risks associated with workplace job requirements and associated training. (RM)



ion By Item

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Area for Commander/Director to suggest a course of action, his/her name and email address will automatically populate. Place your best practices in the Type suggestion here box. Below: place a check mark in the assessment item list for the area or areas your COA is addressing.

Registration	
Home	Course of Action Suggestion for Items in Army Readiness Assessment Program
Commander/POC Access	Your feedback is important to us
Commander's Charts 🕨	Please use the following form to send us your intervention suggestions.
Reports	Type suggestion here:
Debriefing Support 🔶	
Policy	
FAQs	
Contact Us	
Suggestions	
Tools / Info	
	· · · · · · · · · · · · · · · · · · ·
	Spell Check
	Name: LTC JASON DENNEY
	Email: jason.denney@conus.army.mil
	Submit
	Assessment Item List:
	Check or clear all items
	1. My organization conducts thorough reviews of safety standards and operating procedures and stays current on
	2. my organization uses several checks and a nazard reporting system to catch problems that may lead to an accident. (PA)
	3. My organization has a clear process to set training goals and to review performance. (PA)
	4. My organization closely monitors job skills and currency standards to ensure everyone is qualified to perform their
	jobs. (PA)

Registration		
Home		
Commander/POC Access		
Commander's Charts	Summary Graph	
Reports	Composite Categories Graph	
Debriefing Support	All Survey Items Table	
Policy	Single Item Graph	
FAQs	Open-Ended Responses	
Contact Us	Focus Areas	
Suggestions	Negative Responses	
Tools / Info	Respondent Distributions	
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Tools / Info	Respondent Distributions	
	COA - Course of Action 🕨	
	Data Summary (Printer Friendly)	
	Debriefing Support •	Survey Debrief Guidance
		ARAP Debrief Template

ARAP Update 20110830

Debriefing Support

Survey Debrief Guidance – Relationship between questions.

ARAP Debrief Template - Commanders / Directors download build briefing slide for both up and down the chain of command.

ARAP Update (Routine) - Information slide updated WK'LY for Commander/ Director mean score comparison between the organization and the Army.

- · Processes Auditing (PA)-asses

Protection: A Radiating (PA)—assesses the processes used to dentify hazards and connect Researd Species (BS)—assesses that uncl's pogram of metatics and display the operation position of the processing of the procession of the proc

Questions #5, 43, 18, 23, 24, 30, 34 are a means to indicate the assess 418, 23, 24, 30, 34 Reversed scored

16 19, 31, 50, 59 Key questions

1. My unit conducts thorough reviews of safety standards and operating procedures and stays current updates. (PA) Ref#22, when accored low together soldiers perceive standards, publications and programs should stay current with changing conditions

2. My unit uses multiple checks to catch any problems that may lead to a mishap. (PA)

3. My unit has a defined process to set training goals and to review performance. (PA)

 My unit closely monitors proficiency and currency standards to ensure personnel are qualified to perform their missions. (PA) Ref#49, auditing vs. preparation, this is checking on people while #49 is preparing of people

5 Linit loadarshin is articaly involved in the safety removement me See #43 leader involvement

6. Unit leaders have been successful in identifying personnel who pose a risk to safety. (PA) foo many don't knows or NAs means program is not active or visible. 7. My unit has a defined omness to effectively manane high-disk personnel. (PA)

8. Safety Councils have been successful reducing chances of a mishap due to high-risk personnel. (PA) Check for multiple don't know responses, process lacks publicity

9. My unit makes effective use of the command's special staff to help identify and manage high risk personnel. (PA)

Unit ID here Nickname or logo here

Readiness Assessment Results Date here



ARMY READINESS ASSESSMENT PROGRAM (ARAP)



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Army Readiness Assessment Program

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These are all hyper linked: The official Homepage of the Army, USACR/Safety Center Home Page, About USACR/ Safety Center Page, US Army Combat Readiness Center Information Need Help Page and US Army Combat Readiness Center Information Contacts Page.



ARAP Survey Process

Registration New Commander ARAP 1st Assessment



1 Month CDR Back Briefs results Up and Down Chain Of Command

21 day e-mail

De-Brief 2d Assessment

ARAP is a web-based assessment tool.

- Cost- free with 24/7 global access
- Degree of difficulty- easy

Initial guidance put out by the CSA...All battalion level units would register their units within 90 days of assumption of command.

Leading Indicators: Survey results are broken down into safety related categories that impact unit readiness.

Benefits:

- Provides battalion-level commanders immediate feedback regarding the safety climate and culture of their organizations.
- ARAP captures insight on how individuals perceive issues impacting ground, driving and air operations.
- Assist in identifying behavior toward safety.
- Shared best practices and courses of actions.

De-Brief 1st Assessment

21 day e-mail

1 Month CDR Back Briefs results Up and Down Chain Of Command

Current process to complete two (2) assessments during a commander tour.

Registration ARAP 2d Assessment / Mid Tour





BOUT US I HELP I CONTACTS & FEEDBAC

Questions/ Discussion

U.S. Army Combat Readiness/Safety Center Bldg 4905, 5th Ave Ft Rucker, AL 36332-5363

ARAP Lead Army Readiness Assessment Program (344) 255-2643/9362/9579 DSN 558-2643/9362/9579 ARAP@crc.army.mil