Army Transportation Command

Customer and Carrier Advisory

January 9, 2026

CA-26-01-09/0001

Subject: Use of Accurate Codes and Supporting Remarks When Non-Selecting Lower Cost Motor Transportation Service Providers (TSP)

Purpose: To urge DoD Transportation Officers (TO), Transportation Agents/Assistants (TA), and other government shipping office personnel to accurately document and justify any non-selection of the lowest cost, accepting Transportation Service Provider (TSP) on a shipment offered via Global Freight Management's (GFM) Automation Transportation Request (ATR) application.

Background: A Carrier Performance Module (CPM) entry is created when a DOD shipper chooses to bypass the lowest cost TSP on a shipment posted to ATR. GFM automatically notifies TSPs when they are not selected for a shipment they accepted in ATR.

Be Advised: Non-selection codes must accurately reflect the reason for non-selection. Use of inaccurate or erroneous non-selection codes may result in TSP protests. Repeated use of inaccurate or erroneous codes may be elevated to transportation office leadership, command leadership, or organization leadership for awareness and action.

Non-selection code N1, Excusable Refusal, cannot be used if the TSP was not contacted and given the opportunity to accept the shipment. See DTR Part II, Chapter 207, G.3.a for additional information.

The inclusion of supporting remarks with the CPM non-selection entry is essential for transparency and documentary evidence of the best value reasoning behind choosing a higher cost TSP.

Entering remarks for non-selection incidents ("N" code) is a Defense Transportation Regulation (DTR) requirement per DTR Part II, Chapter 207, G.3.:

"N" code incidents must have remarks entered by the reporter to explain and justify the reason for the non-selection (e.g., date and time TSP was contacted or attempted contact was made, name of TSP representative)."

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Expiration: N/A

Category: General