

## U.S. Army Officer Direct Commission Board Submission Checklist

All documents must be included in the submission. Email completed packets to USARMY-DIRECT-COMMISSION-PROGRAM@army.mil. The email subject should read applicant Last Name, First name- DCP Application for the basic branch or functional area requested (Last, First- DCP application for Cyber/Engineer)

### *Documents viewed by the board*

<input type="checkbox"/>	DA Form 61 Application for Appointment
<input type="checkbox"/>	Cover Letter
<input type="checkbox"/>	Direct Commission Resume
<input type="checkbox"/>	Letters of Recommendation x3-6
<input type="checkbox"/>	College Transcripts (Official)
<input type="checkbox"/>	Professional Certificates

### *Supporting Documents to qualify packet, but are not viewed by the board*

<input type="checkbox"/>	DA 7888 OPAT Scorecard	
<input type="checkbox"/>	Sex Offender Check	
<input type="checkbox"/>	Complete Commissioning Physical	(MIRS 1.1 / 680-ADP Results: Medical Data, must show DAT Results)
<input type="checkbox"/>	Approved Waivers	(Moral, Tattoo, Age, Medical, AFS ETP, etc.)

### *Prior Service Applicants (Include all that apply)*

<input type="checkbox"/>	DD Form 214 / NGB Form 22	(For all periods of service)
<input type="checkbox"/>	DA Form 5500/5501	(Must meet Prior Service standards)
<input type="checkbox"/>	Direct Commission Security Clearance Validation Form	
<input type="checkbox"/>	REDD Report	(IAW USAREC Message 22-071)
<input type="checkbox"/>	Evaluations	(NCOERs, OERS, AERs, or service equivalent)

Applicant Name (Last, First, MI)

Recruiter Name (Rank- Last, First MI)

Basic Branch / Functional Area

RSID