

Military Surface Deployment and Distribution Command

Customer and Carrier Advisory

September 7, 2023

CA-23-09-07/0062

Subject: SDDC Shipper Session Notice for 19 Oct 2023

Purpose: To train ITOs and others on the processing of International Traffic in Arms Regulations (ITAR) and the Use of CMOS SPE and Freight Rate Quotes.

SDDC G33S Outreach and Engagements Branch will host a shipper session covering two topics:

Topic 1: ITAR and Procedures for Processing Using GFM/FAST and Navy FACTS

Topic 2: CMOS SPE and Rate Quote

Training will be provided by the SDDC G6 and Navy FACTS. Please note, instruction on Navy FACTS is tentative.

The target audience for this session is ITOs and DoD Freight Specialists who need assistance with ITAR to process commercial air shipments and rate quotes.

Be Advised: Participants must register for the Shipper Session prior to 16 Oct 2023.

To register, DOD shippers should visit:

<https://sddc.aep.army.mil/sites/G3/apps/shipperSession/default.aspx>.

Select the "Shipper Session Schedules" tab, then select the appropriate "Fiscal Year" header to expand the menu. Participants should select the session(s) he/she wishes to register for. All scheduled Shipper Sessions for the year are posted here and shippers may register for more than one session (dates, time and topics are subject to change).

Participants should enter their "Point of Contact Information" and then click save.

The Shipper Session will be conducted in TEAMS. TEAMS information will be emailed to all registered participants on 17 Oct 2023.

Detailed Shipper Session Registration Login Instructions are included below.

POC: SDDC G3 Domestic Freight Services Branch:

usarmy.scott.sddc.mbx.g3-domestic-freight-services-branch@mail.mil

Expiration: 19 Oct 2023

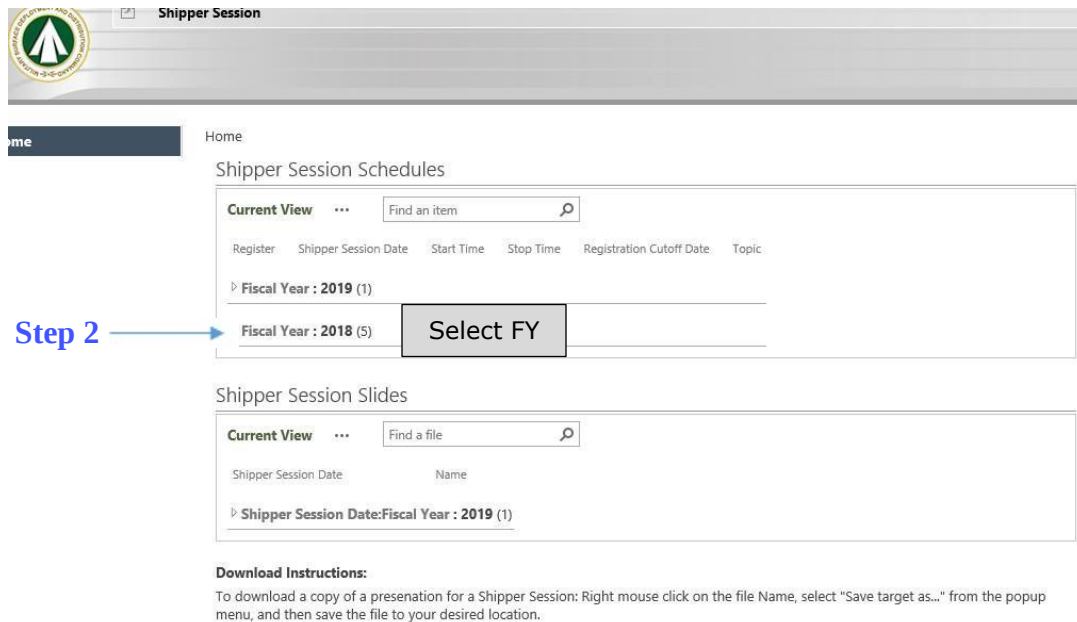
Category: General Information

Shipper Session Registration Login Instructions

Step 1 → Use this link:

<https://sddc.aep.army.mil/sites/G3/apps/shipperSession/default.aspx>

Participants will be directed to the main screen to register.



The screenshot displays the 'Shipper Session' application interface. At the top, there is a header with the 'Shipper Session' title and a logo. Below the header, a navigation bar includes a 'Home' link. The main content area is divided into two sections: 'Shipper Session Schedules' and 'Shipper Session Slides'. The 'Shipper Session Schedules' section features a 'Current View' dropdown, a search bar, and a table with columns: Register, Shipper Session Date, Start Time, Stop Time, Registration Cutoff Date, and Topic. A 'Select FY' button is highlighted with a blue arrow and the label 'Step 2'. The 'Shipper Session Slides' section also has a 'Current View' dropdown, a search bar, and a table with columns: Shipper Session Date and Name. Below the slides section, there is a 'Download Instructions' section with a paragraph of text.

Download Instructions:
To download a copy of a presentation for a Shipper Session: Right mouse click on the file Name, select "Save target as..." from the popup menu, and then save the file to your desired location.



me Home

Shipper Session Schedules

Current View *** Find an item 🔍

Register Shipper Session Date Start Time Stop Time Registration Cutoff Date Topic:

► Fiscal Year : 2019 (1)

◄ Fiscal Year : 2018 (5)

Register	View	Shipper Session Date	Start Time	Stop Time	Registration Cutoff Date	Topic
Register	View	1/25/2018	13:00	15:00	1/22/2018 12:00 PM	Negotiations
						Spot Bid
						Cost Disputes
						Carrier Performance
						Shipping sensitive Items SRC/ CIIC codes, etc.
						Carrier's refusing a shipment due to tender rates issues
Register	View	3/29/2018	13:00	15:00	3/26/2018 12:00 PM	Domestic Transportation Contract and ITV
Register	View	5/24/2018	13:00	15:00	5/21/2018 12:00 PM	Defense Transportation Tracking System (DTTS) include CMOS DTTS interface
Register	View	7/26/2018	13:00	15:00	7/23/2018 12:00 PM	

Step 3

Register: Find the desired session and click on the "Register" button.

Step 4

Enter POC Information: Use the drop down to select Prefix, Branch-Agency and Employee Type.

Shipper Session Registration Form

Shipper Session Date: 1/25/2018			
Prefix *		First Name *	
Phone Number *		Email Address *	
Branch-Agency *	Central Security Service (CSS)	Job Title *	
Employee Type *			
Number of Participants *	1		

Note: All times are Central Time ()

Registration Cutoff Date	Shipper Session Date	Start Time	Stop Time	Topic
1/22/2018 12:00 PM	1/25/2018	13:00	15:00	Negotiations
				Spot Bid
				Cost Disputes

Save Cancel

Step 5

Number of Participants: If planning for more than one individual from a shipping activity to participate (i.e., in a conference room or office setting), only one person is required to register, but the total number of participants must be annotated. This will allow for an accurate count of participants.

Step 6

Click on the "Save" button.

Step 7



3

Registration is complete. Click "O