Military Surface Deployment and Distribution Command
Customer and Carrier Advisory
January 10, 2024
CA-24-01-10/0004

Subject: Approved Use of Unit Name and Unit Line Number (ULN) Data Fields in Integrated Booking System (IBS)

Purpose: To provide updated guidance to the booking and shipping community on the use of the Unit Name and ULN data fields in IBS. This Customer Advisory supersedes CA-12-07/13-0124 and all associated updates.

Be Advised: Shippers are only required to complete the data field for "Unit Name and ULN" when shipping unit or retrograde shipments. The above data fields were developed for the purpose of tracking unit related shipments, not for sustainment or Foreign Military Sales (FMS) shipments. Effective immediately, the only information that should be displayed in the "Unit Name and ULN" data fields are as described below.

Enter a single Unit Line Number in the ULN data field in IBS when generating an Export Traffic Release Request (ETRR) for unit validated cargo by USTC or retrograde cargo.

For Unit Cargo: The Unit Name or Unit Field Exercise Name text must be in the "Unit Name" data field (e.g.12TH AVD or New Horizons).

For a Single ULN move, the validated ULN should be text (e.g. TADAB05) in the "ULN" data field of each ETRR**.** For a Multiple ULN move, enter one validated ULN on the ETRR "ULN" field and on the Remarks to Booker include "PCFN incorporates multiple ULNs". The ULN information is used by the Transportation Integrated Planning system (TIPS) operator in order to allocate the cargo to one or multiple vessels when selecting a TIPS course of action (COA). **Do not use the word "MULTI" in the ULN data field for any unit field exercise or contingency move.**

For Retrograde Cargo: Text "RETRO" in the "ULN" data field and leave "Unit Name" blank.

For all other cargo (e.g. FMS, sustainment or any other non-unit/non-retrograde) the ULN field must be left blank.

Booking offices will remove any data entered in this field not related to Unit or Retrograded shipments.

POC: SDDC G3 Booking Management Oversight (BMO), usarmy.scott.sddc.mbx.g3-booking-management-office@army.mil

Expiration: NA

Category: Barge/Ocean