**Foreign Military Sales (FMS) Checklist**

**Preparing a Letter of Request (LOR)**

**for the**

**Short and Intermediate Effectors for Layered Defense**

**Dated 29 April 2025**



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Contact the International Program Division, Short & Intermediate Effectors for Layered Defense (SHIELD), PEO Missiles and Space for assistance in completing this checklist.

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| This SHIELD FMS Checklist will be used to capture requirements and develop an actionable Letter of Request (LOR). By itself, it should not be changed without review and agreement by all stakeholders before a Letter of Offer and Acceptance (LOA) is signed. |

Please ensure no classified information is included with the completed checklists. Classified information should be provided to your Country Program Manager through appropriate channels.

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| **1** | **Partner and LOA General Information** |
| 1a | Purchasing Country: |  |
| 1b | Primary Country Contact’s Name: |  |
| 1c | Primary Country Contact’s Position: |  |
| 1d | Primary Country Contact’s Title/Rank/Grade: |  |
| 1e | Primary Country Contact’s Tel: |  |
| 1f | Primary Country Contact’s Email:  |  |
| 1g | Primary Country Contact’s Mailing Address:  |  |
| 1h | USASAC Country Program Manager (CPM) for LOA: |  |
| 1i | Case Designator (if established): |  |
| 1j | CPM Primary Contact’s Name: |  |
| 1k | CPM Primary Contact’s Position: |  |
| 1l | CPM Primary Contact’s Title/Rank/Grade: |  |
| 1m | CPM Primary Contact’s Tel: |  |
| 1n | CPM Primary Contact’s Email:  |  |
| 1o | CPM Primary Contact’s Mailing Address:  |  |
| 1p | SAMD International Program Manager (IPM) for LOA: |  |
| 1q | IPM Primary Contact’s Name: |  |
| 1r | IPM Primary Contact’s Position: |  |
| 1s | IPM Primary Contact’s Title/Rank/Grade: |  |
| 1t | IPM Primary Contact’s Tel: |  |
| 1u | IPM Primary Contact’s Email:  |  |
| 1v | IPM Primary Contact’s Mailing Address:  |  |

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| **2** | **Basis of request** | **Yes/No** |
| 2a | Type of Request:  |  |
| 1. Request for Information (RFI)
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| 1. LOR for Price and Availability (P&A)
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| 1. LOR for Letter of Offer & Acceptance (LOA)
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| **3** | **LOR General and/or Special Considerations** | **Y/N** |
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| 3a | Does LOR address a request for a Waiver of Nonrecurring Cost (NC) ChargesIf Yes, provide justification: |  |
| 3b | Will this procurement be a directed source procurement? If Yes, specify:1. Manufacturer:
2. Applicable Part Number(s):

Enclose Sole Source Request to U.S. Army Security Assistance Command |  |
| 3c | Will a special payment schedule and initial deposit be needed? |  |
| 3d | Are offsets a part of this program? |  |
| 3e | Will this case be funded through national funds? |  |
| 3f | Does the FMS partner have a not to exceed budget? |  |
| 3g | Does the FMS partner have a delivery timeline requirement? |  |

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| **4** | **Requested Schedule/Delivery/Transport** |
| 4a | Desired First Unit Equipped By: | Date: |
| 4b | Are there any special transportation requirements requested? If yes, list here: |
| 4c | Do you have a Freight Forwarder? If so, state: |
| 4d | Do you have a Freight Forwarder that is authorized to ship classified materials? If so, state: |
| 4e | Do your Freight Forwarder have all required Import/Export licenses? |
| 4f | Is your Freight Forwarder registered with the US Department of State? |
| 4g | Are there any other transportation considerations that need to be addressed? If so, state:1. Point of Contact at location (Ship to/Mark for):
2. Location:
3. Mode of transport (air, sea, land) instructions
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| **5** | **Hardware Requirements** |
| 5a | Identify your Concept of Operations (CONOPS) |
| 5b | Threats |
| 5c | Operational Tempo |
| 5d | Interoperability Requirements: |
| **Identify What System(s) Being Procured** | **QTY** |
| 5.1a | Stinger Missile* System Description: The FIM 92 Stinger RMP BLOCK I missile, the fourth generation Stinger missile, is an advanced, fire-and-forget, short-range, soldier-portable, air defense weapon system. It provides low-altitude defense for ground forces against attack or aerial observation by low-flying Unmanned Aircraft Systems (UAS), cruise missiles, and rotary and fixed wing aircraft. Stinger is passive, emitting no signals, and employs an infrared (heat seeking)/ultraviolet seeker to guide to the target. Stinger RPM BLOCK I has extensive infrared counter-countermeasure capabilities and can engage targets from any aspect, including head-on. The missile utilizes a high-explosive, hit-to-kill warhead. The Stinger weapon system also employs an IFF device to assist the gunner in identifying friendly aircraft. Stinger can be fired from the shoulder or from a variety of platforms to include vehicles and helicopters. The missile is delivered as a certified round and requires no field testing or maintenance. The basic Stinger missile was first fielded in 1981; since then, there have been multiple missile configurations and upgrades culminating in the advanced RMP BLOCK I missile upgrade.
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| 5.1b | Soldier portable air-defense system (SPADS) |  |
| 5.1c | Air and Ground Platform system |  |
| 5.2a | SGT STOUT* System Description: SGT STOUT is an Air Defense weapon system consisting of multiple ground-to-air missile launchers, sensors, and a gun integrated on a Stryker A1 combat vehicle providing the Army with improved capabilities for defense of maneuver formations and other tactical echelons from low altitude air attack and surveillance. Adaptive threats have developed a suite of airborne threat capabilities, supported by an integrated mix of surface-to-air and surface-to-surface shooters that threaten the ability of maneuver forces to conduct operations. The SGT STOUT Family of Systems defends maneuvering forces against UAS, rotary wing and fixed wing threats.
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| **6** | **Procurement and Integration Requirements** | **Y/N** |
| 6a | Are there any unique integration requirements?If Yes, specify: |  |
| 6b | Do you have facilities to securely store the classified and unclassified hardware, software, and ammunition when not in use? |  |
| 6c | Will you require a spares package?If Yes:1. Specify duration (years) of spares
2. Specify operational tempo for hardware
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| **7** | **Logistics Support Requirements** | **Y/N** | **Years** |
| 7a | Do you require a contractor field service representative? |  |  |
| 7b | Is a site survey required? |  |  |
| 7c | Is there a requirement for any non-standard equipment? |  |  |
| 7d | How many in country maintenance locations are dedicated to this program? | Unit:Intermediate: |

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| **8** | **Technical Manuals / Publications** | **QTY** |
| 8a | Hard copy or digital copy |  |
| 8b | Interactive Electronics Technical Manual (IETM) |  |

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| **9** | **Training Requirements** | **Y/N** |
| 9a | Does the LOR contain training requirements?Specify what training is desired associated with the FMS effort: |  |
| 9b | Will you have an in-country training requirement? |  |
| 1. How many locations?
 |  |
| 1. Is there a training facility or classroom space available to accommodate students for both classified and unclassified training?
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| 1. How many students will require training for Operator and/or Maintainer
 |  |
| 1. How many students will require training for Instructor and Key Personnel (Train the Trainer)?
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| **10** | **Points of Contact** |
| 10a | Director: (256) 876-2788 |
| 10b | Division Chief: (256) 313-1164 |