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AR 920-35

ARMY REGULATION

No. 920-35

HEADQUARTERS
DEPARTMENT OF THE ARMY
WASHINGTON, D.C., 12 July 1968

CIVILIAN MARKSMANSHIP NATIONAL MATCH FUND

	Paragraph
Purpose and scope.....	1
Operational principles.....	2
Authorized receipts.....	3
Utilization.....	4
Control.....	5
Administration, audits, and inspections.....	6
Accountability of property.....	7

1. Purpose and scope. This regulation sets forth basic policies and principles governing the National Match Fund of the National Board for the Promotion of Rifle Practice. This fund is of a sundry nature (nonappropriated) and its purpose is to promote the welfare and morale of personnel from all components of the service comprising the Armed Forces of the United States and civilian citizenry engaged in the program of marksmanship training fostered by the National Board for the Promotion of Rifle Practice.

2. Operational principles. *a.* A custodian and a fund council will be designated to safeguard the fund and to supervise the administration of its activities.

b. The proceedings of the fund council will be recorded and authenticated by the chairman and the custodian.

c. Personnel charged with the disbursement of appropriated funds or with the audit or inspection of nonappropriated funds will not serve as the custodian or members of the council.

d. The system of records and accounts will be maintained so as to satisfy the minimum requirements of accountability, using AR 230-20 as a guide. The accounting system now in effect will be continued subject to such changes as may be considered necessary by the Army Audit Agency to the performance of adequate audits.

e. A monthly statement of operations and net worth will be rendered by the custodian to the chairman of the fund and the President, National Board for the Promotion of Rifle Practice.

f. Cash, securities, or other property of the Na-

tional Match Fund will not be distributed to individuals, except as provided in this regulation.

g. Financial obligations will be paid promptly, and advantage taken of all discounts.

h. All sales made by activities financed from this fund will be for cash or for coupons bought and paid for in advance, except as may be specifically authorized by implementing regulations pertaining to this fund.

i. The custodian and employees of the fund, if any, will be covered by surety bonds obtained at fund expense in sufficient amount to protect against the risks involved in transactions not protected by internal control procedures.

j. Cash in excess of current operating requirements will be invested only in United States Government securities which will be held and registered only in the name of the National Match Fund. The term "cash" as used herein will be construed to mean only cash on hand, cash in checking accounts, and cash in savings accounts.

k. Collections such as fees and emoluments will not be made for this fund as consideration for licenses, rents, or privileges involving the use and/or conversion of Government-owned or Government-leased buildings, lands, or produce therefrom including crops, natural resources, and wildlife. This provision will not be construed as prohibiting the collection of service charges for billeting accommodations.

l. The procurement, use, and accounting of penalty mail matter for correspondence by the fund and its activities will be governed by AR 341-10.

*This regulation supersedes AR 920-35, 4 August 1965.

TAGO 56A—July 340-465—68

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m. Supplies, equipment, and services obtained from sources other than Government agencies will be procured in the open market to the best advantages without favoritism. Specifications will be formulated and bids will be solicited from not less than three competitive suppliers on each purchase in excess of \$500, when practicable. The provisions of AR 600-50 are applicable to all persons assigned to or employed by nonappropriated fund activities who are engaged in procurement or related activities.

3. Authorized receipts. Authorized receipts of the National Match Fund will include—

a. Challenge money collected at the National Matches.

b. Interest on bonds, securities, and bank deposits of the National Match Fund.

c. Contributions or donations for the welfare and morale of all competitors, military and civilian, when not otherwise specifically designated by the donor.

d. Incidental income from authorized activities conducted by the National Match Fund on a self-supporting basis.

e. Grants to the National Match Fund from other nonappropriated funds when the Fund is insufficient to meet its essential purpose.

f. Donations of challenge, registration, and entry fees received by service sponsors of the NBPRP-approved matches held in conjunction with National Rifle Association Regional Championship Tournaments.

g. Donations of challenge, registration, and entry fees received by Army areas or oversea commands in their non-NBPRP-approved matches.

4. Utilization. The National Match Fund may be utilized in connection with—

a. Services, supplies, and equipment for which funds are not specifically appropriated and which are in the interest of promoting rifle marksmanship and use of arms.

b. Expenses incident to the conduct of the National Matches which are considered necessary to the success of the matches, but which cannot be made available through appropriated fund channels.

c. Awards as prizes or trophies of property, cash, or the equivalent thereof in appropriate amounts to individuals and/or organizations under the following conditions:

(1) For award for proficiency in the use of military service type small arms.

(2) For other competitive activities considered essential to the promotion of rifle marksmanship and use of military service type small arms.

(3) Honorary awards for exceptional achievement should be given preference over awards of monetary value.

(4) Awards will not exceed a value of \$25 for an individual or \$100 for a team without specific approval of the President, National Board for the Promotion of Rifle Practice.

d. Such other expenses as may be considered essential by and are individually reviewed and approved by the National Match Fund Council.

5. Control. *a.* The Secretary of the Army is responsible for determining and establishing basic policies and operational principles relative to the National Match Fund.

b. The president of the National Board for the Promotion of Rifle Practice, as appointed by the Secretary of the Army, is delegated responsibility for this activity and will establish a National Match Fund Council to administer the fund. The duties of the Council will be—

(1) To promote the welfare and morale of personnel from all components of the services comprising the Armed Forces of the United States and civilian citizenry engaged in the program of marksmanship training fostered by the National Board for the Promotion of Rifle Practice.

(2) To determine, from time to time, programs, projects, and classes of expenditures which would constitute appropriate uses of the fund.

(3) To assure proper administration and protection (physical and otherwise) of the fund, including the performance of fiscal transactions.

(4) To establish criteria and standards under which certain disbursements may be made by the custodian without referral to the Fund Council, and to approve in advance all other disbursements.

(5) To make such reports to the President of the National Board for the Promotion of Rifle Practice as are necessary to keep him informed of the activities of the Fund Council and the operation and status of the fund.

c. The National Match Fund Council will consist of not less than three members, the Chairman and other members to be designated by the President.

TAGO 56A



dent, National Board for the Promotion of Rifle Practice. The Council will meet as frequently as necessary, but not less than annually.

d. The custodian of the fund will be responsible for receiving, safeguarding, disbursing, and accounting for the fund. He will not be a member of the Fund Council and will have no voting privileges.

6. Administration, audits, and inspections. *a.* The National Match Fund will be administered, safeguarded, transferred, and liquidated in a manner similar to that set forth in regulations governing nonappropriated funds administered under the policy direction of the Deputy Chief of Staff for Personnel and other applicable regulations. Accountability of property will be in accordance with paragraph 7.

b. The National Match Fund will be audited by

the Army Audit Agency not less frequently than annually and in accordance with AR 36-5.

c. Annual inspections of this fund will be made by the Inspector General of the Army. Inspections also will be made when deemed appropriate or necessary by the President of the National Board for the Promotion of Rifle Practice. Necessary corrective measures will be recommended when irregularities are found to exist.

7. Accountability of property. Expendable and nonexpendable property, supplies, trophies and other prizes purchased from the National Match Fund will be dropped from accountability of the National Match Fund at the time of purchase and will be issued to the National Board for the Promotion of Rifle Practice or to the National Match Property Officer for accounting and disposal.

The proponent agency of this regulation is the Office of the Secretary of the Army. Users are invited to send comments and suggested improvements to Director of Civilian Marksmanship, Department of the Army, Washington, D.C. 20315.

By Order of the Secretary of the Army:

Official:

KENNETH G. WICKHAM,
*Major General, United States Army,
The Adjutant General.*

W. C. WESTMORELAND,
*General, United States Army,
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