**REPLY TO**

**ATTENTION OF**

AFDR-BFA 04 July 2024

MEMORANDUM OF INSTRUCTION

SUBJECT: Memorandum of Instruction (MOI) for Patriot School of Standards.

1. PURPOSE: To establish shared understanding of the purpose and execution of training for the Patriot School of Standards (PSS).
2. GENERAL: The purpose of the PSS is to provide training time and resources dedicated to improving the performance of Patriot Soldiers who have demonstrated difficulty in understanding, maintaining, and enforcing appropriate unit standards and organizational policies. By deliberately providing time and resources for re-training, the PSS provides Soldiers with an additional tool for maintaining professional standards and good order and discipline in support of mission success and unit readiness.
3. GENERAL INSTRUCTIONS:
	1. Assignment to the PSS is for the Soldiers that have appeared on the Post Blotter for that month and at the discretion of the BDE CDR or CSM. The attendance roster will be sent out with the disciplinary report NLT the Monday before each Course by the BDE S-3/PMO.
	2. Assignment to the PSS is based on sub-standard duty and professional performance. This substandard performance may include, but is not limited to traffic violations, weapons violations, domestic violence incidents, alcohol related incidents and violations of the BDE Patriot Standards Book (08 FEB 2023).
	3. PSS retraining sessions will occur every Saturday of the month while respecting the value of Soldier’s family time. It will not exceed more than a period of 2 hours.
	4. Soldiers identified for PSS will be counseled on the attached DA FORM 4856 provided and BN NCOICs will place completed DA FORM 4856s at the PSS Drop Box located at the BDE Staff Duty desk.
	5. BN OICs and NCOICs are authorized but not required to have supervisors attend with PSS Soldiers receiving Re-Training. If Supervisors do attend they also will be counseled prior to accountability formation.
	6. PSS will NOT be conducted on Federal Holidays or on Corps DONSAs and the PSS rosters will be rolled over to the following week for Re-Training.
4. COORDINATING INSTRUCTIONS:
5. BDE S-3 will consolidate PSS rosters on Friday afternoon for DISTRO to BN NCOIC training leads. BDE S-3 Coordinate for audio and visual support from S-6 for PSS Re-Training.
6. Classes will be developed and maintain by the BDE S-3 and facilitated by the Battalion assigned for the week according to the schedule.
7. Battalions will provide an OIC and NCOIC as lead instructors.
8. Uniform is OCP, PC, notebook, pen/pencil. Personal Cell Phones will remain secure in POVs during the training period. Soldiers in extraordinary circumstances will be authorized to possess personal cell phones by the BN NCOIC leading training prior to 1000 hours.
9. Schedule:

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| --- | --- | --- |
| **Unit** | **Date** | **Location** |
| 2-2 | 6 Feb 21 | Bayou Theater |
| 2-4 | 6 Mar 21 | Bayou Theater |
| 2-30 | 8 May 21 | Bayou Theater |
| 3-89 | 5 Jun 21 | Bayou Theater  |
| 5-25 | 15 Jun 21 | Bayou Theater |
| 317 | 10 Jul 21 | Bayou Theater |
| 710 | 7 Aug 21 | Bayou Theater |

1. Timeline:

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| --- | --- | --- |
| **Time** | **Event** | **Location** |
| 0930-1000 | Accountability/ in-ranks inspection | Front Bayou Theater Parking Lot |
| 1000-1050 |  Patriot Standards Book | Bayou Theater |
| 1050-1100 | 10 min break | Bayou Theater |
| 1100-1130 | Patriot Standards Book | Bayou Theater  |
| 1130-1200 | Q&A / Clean up | Bayou Theater |
| 1200 | PSS Soldier Dismissal | Bayou Theater |
| 1030-1100 | Essay/AAR | Bayou Theater |
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1. The point of contact of this memorandum is CSM Baxter, Andrew P. BDE Rear Provisional CSM or glen.e.britt.mil@mail.mil

Andrew P. Baxter

 Rear Provisional CSM, USA

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