



I CORPS 1SG COR CHECKLIST



- ☐ BN CSM IN/OUT BRIEF
- ☐ BDE CSM IN/OUTBRIEF
- ☐ ACCESS TO ACT
- ☐ ACCESS TO VANTAGE
- ☐ ACCESS IPPS-A [> commander > manager]
- ☐ ACCESS TO MOUNTAIN CARES
- ☐ ACCESS TO ATRRS
- ☐ ACCESS TO DTMS
- ☐ ACCESS TO EMH
- ☐ ACCESS TO MODS
- ☐ ACCESS TO GCSS-A
- ☐ ACCESS TO UCV
- ☐ ACCESS TO MEDPROS
- ☐ DELEGATION FOR NCOERs
- ☐ MEET AND GREET WITH S2
- ☐ MEET AND GREET WITH S4
- ☐ MEET AND GREET WITH S6
- ☐ COMMAND PHOTO
- ☐ PHA/DRC4
- ☐ SCHOOLS PACKETS
- ☐ UPDATED RATING SCHEME
- ☐ NCOER/AWARDS CLOSED OUT
- ☐ WALK THROUGH OF MOTOR POOL
- ☐ UCFR ACCESS
- ☐ WALK THROUGH OF TRAINING ROOM
- ☐ WALK THROUGH OF SUPPLY ROOM
- ☐ WALK THROUGH OF NBC ROOM
- ☐ WALK THROUGH OF ARMS ROOM
- ☐ WALK THROUGH OF BARRACKS
- ☐ EMH REVIEW
- ☐ MEET WITH BN PA
- ☐ ATTEND COMPANY TRAINING MEETING
- ☐ MEET WITH OPS SGM
- ☐ BMM REVIEW
- ☐ SCHOOLS SOP REVIEW
- ☐ TASKINGS REVIEW
- ☐ LRTC REVIEW
- ☐ MEET WITH S1
- ☐ REVIEW ALL POLICIES AND SOPs
- ☐ MEET WITH BDE LEGAL
- ☐ MEET WITH BN SHARP REPRESENTATIVE
- ☐ MEET WITH EO REPRESENTATIVE
- ☐ MEET WITH CHAPLAIN
- ☐ SCHEDULE RATER COUNSELING
- ☐ SCHEDULE SENIOR RATER COUNSELING
- ☐ ATTEND COR REHEARSAL
- ☐ MOUNTAIN CARES CERTIFIED 30 DAYS AFTER COR

COURAGE!

UNCLASSIFIED



I CORPS 1SG COR ROADMAP



DAY 1

BN CSM In & Out Brief:

Incoming and outgoing 1SGs

Verify CCFSC Enrollment

Apply for Access to:

- ACT sponsorship:
<https://actnow.army.mil>
- Vantage:
<https://vantage.army.mil>
- IPPS-A [R3 leaders training]
- Mountain CARES: **BDE Chaplain for training**
- ATRRS: **BN Schools NCO**
- DTMS: **BN S-3 Trainer**
- eMH: **Barracks Manager**
- GCSS-A: **BN S-4**

BN Staff Meet and Greet

(S2, S4, S6)

Due prior to CoR:

- Command photo
- PHA/DRC4
- Schools OML
- Updated rating schemes & UMRs
- DUE NCOERs & Awards Closed out

DAY 2

C/T/B XO:

Walkthrough of AO:

- Motor Pool
- Equipment readiness
- Offices
- Commodity Shops (training room, Supply, NBC)

BN Facility Manager (with Co barracks manager):

- eMH Review
- Facility/Barracks Status & walk through
- BN Physicians Assistant
- Sick Call procedures
- Profiles review
- MEBs review
- UBW: review SOP and meet individual Soldiers
- P3T: meet individual Soldiers
- UCV (Dental): access
- MEDPROS: activate acc.
- MODS: activate acc.

DAY 3

S3 w/OPS SGM:

- Calendar brief & upcoming events
- BMM: By name and LOC
- Schools: SOP & timelines
- Tasking's: Next 180 days
- LRTC
- MS-Teams Page

S1:

- NCOERs
- Delegation for NCOERs
- Awards
- UCFR
- UMR
- Monthly reports

Risk Reduction Dashboard

Policy & SOP Review:

- Live Fire Certification
- Driver's Training SOP
- Command Training Guidance
- Policy Letters
- TACSOP

DAY 4

BDE Legal Team:

- On-going actions
- Legal non-deployable
- Misconduct & Trends

BN /CO Retention NCO:

Brief current and projected mission for C/T/B

Confirm Status of

Access Applications Day 1

BN SHARP, EO &

Chaplain:

- Trends
- areas of concern
- Open cases (unrestricted)

CoR Rehearsal

DAY 5

Confirm Completion:

- Command photo
- PHA/DRC4
- Schools packets
- Updated rating schemes & UMRs
- DUE NCOERs & Awards Closed out

BN CSM Back Brief:

- Concerns/Assistance
- What was not accomplished and way ahead

BDE CSM In & Out Brief:

Incoming and outgoing 1SGs (must do before COR)

Senior Rater Counseling

Schedule counseling

CoR Execution

Flowers for family
Very Short Speech
Reception
Food for Troops: optional

Attend Company Training as Battle Rhythm Dictates

LS/RS w/ outgoing 1SG