



YOU TELL THE STORY, WE TELL THE WORLD.

DVIDS Direct 3.0

How to upload to DVIDS using DVIDS Direct 3.0

Direct 3.0 allows for bulk upload of assets vs individual uploads. Also, 3.0 removes video files size limits.

DVIDS Direct 3.0



Login > Admin > Direct

Try the New Direct 3.0!

- **For Images & Videos Only**
- Faster uploads
- New sleek design
- Drop and drag
- Track progress of uploads

[Try the new Direct 3.0](#)

[No thanks](#)

Make this my default selection

Let's go!

DVIDS Direct 3.0



Direct Batch #2614200

[List Batches](#) [Edit Batch](#)

Thanks for trying the New Direct! [Switch back to Direct v1](#)

[Add Files](#) [Create News Story](#)

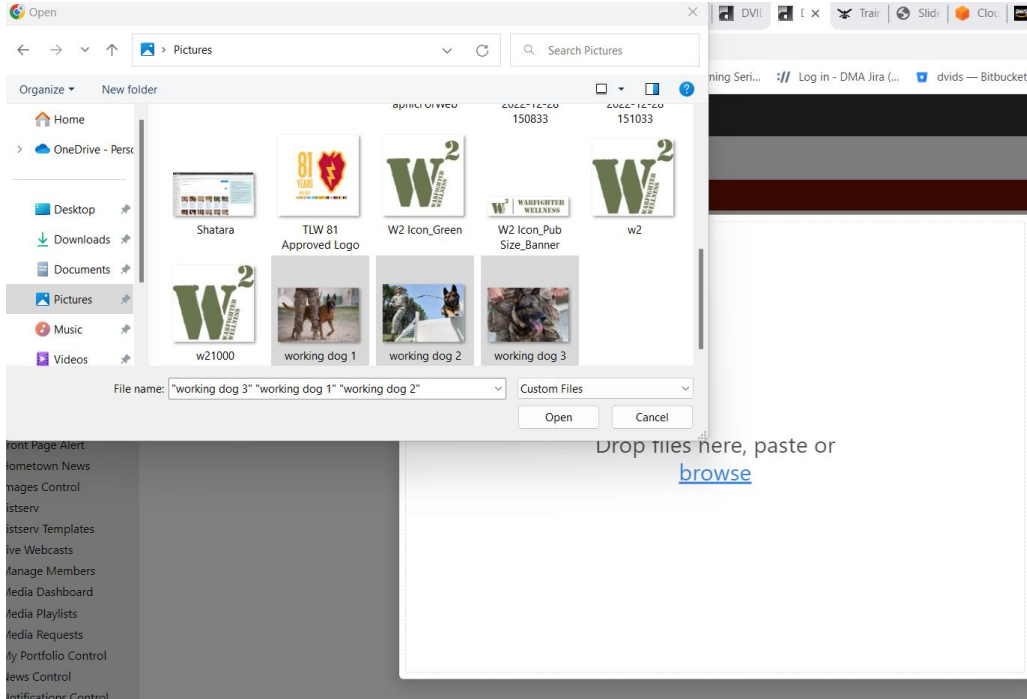
No files uploaded currently.

Add Files = videos, images, audio files and publications (publications can only be up loaded in 3.0)

Create News Story = insert text article

3.0 - Add Files

Click Browse on the pop-up window



Select all images you want to upload and click Open. In this example - 3 military working dog photos were selected.

3.0 - Add Files















Direct Batch #2614200 List Batches Edit Batch

Thanks for trying the New Direct! Switch back to Direct v1

[Add Files](#) [Create News Story](#) Submit Batch

Select an asset on the right to edit the metadata fields.

 working dog 1.jfif	 working dog 3.jfif	 working dog 2.jfif
 	 	 
		 ← Edit icon

Here you can add, edit and approve the metadata for each asset. The edit icon for each asset needs to be selected. Once that is done for each asset - you will be able to click the blue 'Submit Batch' tab to complete the upload.

* symbol next to a metadata field indicates required metadata

3.0 - Add Files






Direct Batch #2614200 List Batches Edit Batch

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Metadata successfully saved.




 working dog 1.jfif <input checked="" type="checkbox"/> <input type="trash"/> <input type="edit"/>	 working dog 3.jfif <input checked="" type="checkbox"/> <input type="trash"/> <input type="edit"/>	 working dog 2.jfif <input checked="" type="checkbox"/> <input type="trash"/> <input type="edit"/>
--	---	---

Once metadata is successfully inputted for all assets - you will see green check marks.

You can now click 'Submit Batch' and you are done!

Batch #2614200 ×

Would you like to finish Batch #2614200? The following media assets will be submitted and sent to Unit Media Control.

	test image
	test image
	test image

[Continue Editing](#) [Submit Batch](#)

3.0 - Create News Story



To upload a news story - click 'Create News Story.' Now you can copy/paste your text into the required metadata fields.

Save your upload.

Create News Story for Batch #2614227

Fill out the following form.

Headline *

Story Summary *

Full Story Text *

Tags * Press Release * Date Created *

Unit

Credit *

3.0 - Create News Story



Direct Batch #2614227

List Batches Edit Batch

Thanks for trying the New Direct! Switch back to Direct v1

 Add Files  Create News Story

Submit Batch

Select an asset on the right to edit the metadata fields.

NEWS



test



Click the blue 'Submit Batch' tab and you are done!

Contact Us



If you have any questions or need assistance, please contact:

dvidsservicedesk@dvidshub.net