



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
ARMY CORRECTIONS COMMAND
150 Army Pentagon
Washington, DC 20310-0150

DAPM-ACC

Policy Letter # 23

MAY 13 2010

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: ACC Policy Letter # 23 - Army Corrections System Emergency Action Plans

1. References:

- a. Army Regulation 190-47, The Army Corrections System (ACS), dated 15 June 2006.
- b. Army Corrections Command Fiscal Year 2010 (FY 10) Annual Training Guidance (ATG).
- c. American Correctional Association Standards for Adult Correctional Institutions, 4th Edition, July 2003 and Standards for Administration of Correctional Agencies, April 1993.

2. Purpose: To identify and standardize responsibilities for developing, implementing, and evaluating Emergency Action Plans (EAPs) within the ACS.

3. Facility commanders will publish EAPs for: missing prisoners/escapes; responses to fire and bomb threat/explosion; natural disaster and other catastrophes appropriate to local conditions; prisoner disturbances/hostage situations; medical emergencies; and work stoppage.

- a. Facility EAP's will include alternate communication plans. Alternate communication plan should include but are not limited to: Runners, 2 way radios, blackberry phones, and cell phones.

- b. In the unlikely event of an employee work stoppage, the Facility Commander's initial responses will be: lock the facility down, then mobilize and utilize all immediately available assets. IAW the Commander's Critical Information Requirements (CCIR) notify the appropriate ACC Regional Director and the Deputy Provost Marshal General (DPMG), and then coordinate with the installation senior mission commander for augmentation support.

4. All EAP exercises will be formally evaluated as indicated below. Designated Commanders may appoint in writing a command representative in the grade of E-7 or above to act on their behalf.

- a. Commander, Army Corrections Brigade is responsible for facilitating the evaluation of exercises conducted at the United States Disciplinary Barracks (USDB).

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b. Commander, Army Corrections Brigade is responsible for facilitating the evaluation of exercises conducted at the Fort Sill, Regional Correctional Facility (RCF).

c. Commander, 508th MP BN is responsible for facilitating the evaluation of exercises conducted at the RCF, Joint Base Lewis-McChord.

d. Commander, 95th MP BN is responsible for facilitating the evaluation of exercises conducted at the USA RCF, Europe.

e. Commander, 94th MP BN is responsible for facilitating the evaluation of exercises conducted at the USA RCF, Korea.

5. EAP's will be reviewed at least annually and updated as needed. At least quarterly, one of the emergency action plans will be exercised and recorded in the facility blotter. The concepts for the emergency action plan exercises will be submitted to Army Corrections Command (ACC), Operations Division at least 30 days prior to any scheduled exercise. An After Action Report (AAR) on each EAP exercise conducted will be provided to the ACC within 30 days. Commanders will be prepared to brief their AAR during the quarterly training brief.

6. This policy letter will be reviewed annually and updated as necessary.

7. Point of contact for this policy is PP Corrections Program Specialist, ACC Headquarters, 703-428-7705 DSN 328-7705.

PP

COL, MP
Commanding

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