



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
ARMY CORRECTIONS COMMAND
200 STOVALL STREET
ALEXANDRIA, VA 22332-6100

DAPM-ACC

POLICY LETTER #5

MAR 17 2010

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: ACC Policy Letter #5 – Policy on Prevention of Sexual Harassment

1. Sexual harassment, whether explicit or implicit, negatively impacts our personnel and command dignity, will not be tolerated and is strictly prohibited. Everyone has the right to work and live in an environment free from sexual harassment.
2. Sexual harassment is any form of gender discrimination, actual or perceived, that involves unsolicited or unwelcome sexual advances, requests, verbal or non-verbal gestures, or physical contact of a sexual nature. The entire chain of command must ensure that everyone is allowed to work in an environment free from unsolicited or unwelcome sexual overtures. Any person in a supervisor or command position who uses or condones implicit or explicit sexual behavior to control, influence, or affect the career, pay or job of a military member or civilian employee is engaging in sexual harassment. Similarly, any military member or civilian employee who makes deliberate or repeated unwelcome verbal comments, gestures, or physical contact of a sexual nature is also engaging in sexual harassment. Prompt and appropriate action will be taken where warranted.
3. I encourage the processing of complaints through the chain of command; however, other channels are also available. Commanders will ensure that military personnel and civilians are aware of alternate channels, including higher echelons in the chain of command, equal opportunity advisors, inspectors general, chaplains, provost marshals, medical agencies, and staff judge advocates. Commanders will take immediate action to conduct a thorough and fair investigation of sexual harassment complaints to ensure that individuals are protected from reprisal or retaliation. Procedures to be followed are outlined in AR 600-20, Army Command Policy, Chapter 7, 18 March 2008/RAR 30 November 2009.
4. This policy letter will be reviewed annually and updated, as necessary. This policy is to be posted in all facilities and supersedes ACC Policy Letter #5, dated July 2, 2009.

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5. Point of contact for this policy is ^{PP} [REDACTED] Human Resources Specialist, ACC
Headquarters, 703-428-7698/DSN 328-7698.

^{PP} [REDACTED]

COL, MP
Commanding

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