# REPLY TO ATTENTION OF

### DEPARTMENT OF THE ARMY ARMY CORRECTIONS COMMAND 200 STOVALL STREET ALEXANDRIA, VA 22332-6100

DAPM-ACC

POLICY LETTER #8

MAR 17 2010

## MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: ACC Policy Letter # 8 – Command Equal Opportunity/Sexual Harassment Complaint Process

- 1. As I have previously stated in a policy letter, discrimination or sexual harassment will not be tolerated in the Command. Every member of this Command has the right to present complaints that allege acts of unlawful discrimination and/or unfair treatment and will be protected from reprisal or retaliation when filing a complaint.
- 2. The complaint process is designed to investigate allegations and resolve complaints in a timely manner. All personnel are encouraged to process complaints through the chain of command; however, other channels are also available. Commanders will ensure that all personnel are aware of alternate reporting channels, i.e., higher echelons in the chain of command, equal opportunity advisors, inspectors general, chaplains, provost marshals, medical agencies, staff judge advocates, and housing referral offices.
- 3. Commanders and complainants will follow the procedures outlined in AR 600-20, Army Command Policy, Appendix D, 18 March 2008/RAR 30 November 2009 or AR 690-600, Equal Employment Opportunity Discrimination Complaints, 9 February 2004.
- 4. This policy letter will be reviewed annually and updated, as necessary. This policy is to be posted in all facilities and supersedes ACC Policy Letter #8, dated July 2, 2009.
- 5. Point of contact for this policy is PP Resource Management Division Chief, ACC Headquarters, 703-428-7691/DSN 328-7691.

COL, MP Commanding

# DAPM-ACC

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# **DISTRIBUTION**

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