



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
U.S. ARMY CORRECTIONS COMMAND
150 ARMY PENTAGON
WASHINGTON DC 20310-0150

MAY 27 2010

DAPM-ACC

POLICY LETTER # 30

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: ACC Policy Letter # 30 – Public Affairs

1. References

- a. Army Regulation 190-47, dated 15 June 2006, subject: The Army Corrections System.
- b. Army Regulation 360-1, dated 15 September 2000, subject: The Army Public Affairs Program

2. Army Corrections Command (ACC) is committed to keeping the public and media informed of significant events occurring in Army Corrections Systems (ACS) facilities. That commitment must be balanced against the requirements to maintain institutional security and respect for the privacy of staff, inmates, and volunteers IAW paragraph 10-12 and paragraph 10-13 of AR190-47. It is my intent that ACC leaders will coordinate with local Army public affairs officials. ACC leaders will also maintain good relations with representatives of the media but ensure that we do not jeopardize security, violate Army policy or US law in the process. ACC leaders will comply with the Privacy Act and Freedom of Information Act, ensuring the protection/safeguarding of all protected information.

3. The ACC Deputy Director will serve as the designated Headquarters Public Affairs Officer. In that role, the Deputy will be available to the public and to representatives of the media while managing public information for the organization. The Deputy Director will serve as the primary conduit for any public affairs issues requiring coordination with the HQDA Public Affairs Office. The ACC Commander, Deputy Director, ACS Facility Commanders and their designees, and local Army Public Affairs officers are authorized to speak with the media on behalf of ACC, but any interviews or news releases concerning Army corrections operations will be coordinated/discussed with the ACC Commander or ACC Deputy Director in advance. This policy is not intended to limit routine releases of information in response to query, nor does it limit engagement with the media to showcase unit or ACS Facility accomplishments such as community service projects, awards, promotions, participation in sporting events, family readiness group activities, or training events.


4. All ACS Facility Commanders must be prepared to address/coordinate emergency and non-emergency requests for information from the media and identify their staff point of contact to local Army public affairs officials. ACS Facility Commanders will limit public

DAPM-ACC
SUBJECT: ACC Policy Letter # 30 – Public Affairs

access to their correctional facilities to authorized tours and visits. News media visits are normally not authorized. If an ACS Facility Commander believes that a news media visit should be granted IAW the guidance in AR190-47, paragraph 10-13d, a written request, including identification of areas in the facility that will be accessible to media representatives, will be submitted to the ACC Deputy Director with appropriate justification. The ACC Deputy Director will analyze the request in coordination with HQDA Public Affairs. News media visits to ACS Facilities will not be allowed without the approval of the ACC Commander.

5. Media coverage of special events will be carefully managed in coordination with the Office of the Chief of Public Affairs at HQDA. Any release of information associated with special events will be coordinated with the ACC Deputy Director, who will coordinate news release policy decisions with HQDA.

6. This policy letter will be reviewed annually and updated as necessary.

7. Point of contact for this policy is  Deputy Director, 703-428-7688/DSN 328-7688.



COL, MP
Commanding

DISTRIBUTION:

COMMANDER, US ARMY CORRECTIONS BRIGADE, FORT LEAVENWORTH
REGIONAL DIRECTOR, ARMY CORRECTIONS COMMAND – EUROPE
REGIONAL DIRECTOR, ARMY CORRECTIONS COMMAND -- KOREA
COMMANDER, US ARMY REGIONAL CORRECTIONAL FACILITY, JOINT BASE
LEWIS-McCHORD
COMMANDER, US ARMY REGIONAL CORRECTIONAL FACILITY, FORT SILL
COMMANDER, US ARMY REGIONAL CORRECTIONAL FACILITY – EUROPE
COMMANDER, US ARMY REGIONAL CORRECTIONAL FACILITY - KOREA