



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
ARMY CORRECTIONS COMMAND
200 STOVALL STREET
ALEXANDRIA, VA 22332-6100

MAR 12 2010

DAPM-ACC

POLICY LETTER #19

MEMORANDUM FOR ALL ASSIGNED ACC HQs PERSONNEL

SUBJECT: Army Corrections Command Policy Letter - #19 – Monthly Staff Meetings

1. Army Corrections Command (ACC) Headquarters will conduct a staff meeting with its personnel at least monthly.
2. The ACC HQs administrative Support Specialist will take and file ACC staff meeting minutes. Minutes will be filed to ACA Standard Compliance Documentation Folder.
3. This policy will be reviewed and updated annually, as required.
4. Point of contact for this policy is ^{PP} [REDACTED] Deputy Director, ACC Headquarters, (703) 428-7688.

^{PP} [REDACTED]

COL, MP
Commanding