



REPLY TO  
ATTENTION OF

DEPARTMENT OF THE ARMY  
U.S. ARMY CORRECTIONS COMMAND  
150 ARMY PENTAGON  
WASHINGTON DC 20310-0150

DAPM-ACC

POLICY LETTER #13

4 June 2010

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: ACC Policy Letter # 13 – Financial Liability Investigation of Property Loss

1. References:

a. AR 735-5, Policies and Procedures for Property Accountability, dated 28 February 2005.

b. Army G4 Message, 2812121Z Jun 06, Subject: ALARACT – Army G4 Property Accountability Guidance.

2. Commanders will take immediate action to ensure that all government property that is lost, damaged or destroyed is accounted for through proper relief measures per reference a. and reference b.

a. Property accountability is inherent in all supervisory positions and is not contingent upon signed hand receipt responsibility.

b. Circumstances that warrant a financial liability investigation of property loss will be initiated, processed and completed in an expeditious manner.

3. Approval authority levels for property damage or loss for items up to \$100,000 are as follows:

a. ACC Commander for Command Headquarters.

b. ACC Deputy Director for Fort Sill Regional Correctional Facility.

c. Commander, 42<sup>nd</sup> MP Brigade for Regional Correctional Facility, Joint Base Lewis-McChord.

d. Commander, Army Corrections Brigade, Fort Leavenworth for US Disciplinary Barracks and Midwest Joint Regional Correctional Facility.

4. The Command Property Book Officer (PBO) will be notified of all financial liability investigations initiated for property losses; to include final disposition of the investigation. Command PBO will be responsible for notification to the Commander of issues that exceed \$10,000.

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5. The approving authority for final loss or damage of \$100,000 or greater or any final loss of a controlled item will be the Provost Marshal General and will be coordinated through Command headquarters PBO.

6. This policy letter will be reviewed annually and updated, as necessary. This policy is to be posted in all facilities and supersedes ACC Policy Letter #13 – Financial Liability Investigation of Property Loss, dated Sep 18, 2008.

7. Point of contact for this policy is PP Resource Management Division, ACC Headquarters, 703-428-7694/DSN 328-7694.

PP

COL, MP  
Commanding

DISTRIBUTION:

COMMANDER, ARMY CORRECTIONS BRIGADE, FORT LEAVENWORTH

ACC REGIONAL DIRECTOR, JOINT BASE LEWIS-McCHORD

COMMANDER, ARMY REGIONAL CORRECTIONAL FACILITY, JOINT BASE LEWIS-McCHORD

COMMANDER, REGIONAL CORRECTIONAL FACILITY, FORT SILL