#### DEPARTMENT OF THE ARMY U.S. ARMY CORRECTIONS COMMAND 150 ARMY PENTAGON WASHINGTON DC 20310-0150



DAPM-ACC

POLICY LETTER #13

4 June 2010

# MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: ACC Policy Letter # 13 - Financial Liability Investigation of Property Loss

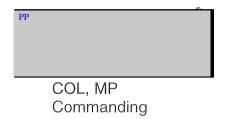
### 1. References:

- a. AR 735-5, Policies and Procedures for Property Accountability, dated 28 February 2005.
- b. Army G4 Message, 2812121Z Jun 06, Subject: ALARACT Army G4 Property Accountability Guidance.
- 2. Commanders will take immediate action to ensure that all government property that is lost, damaged or destroyed is accounted for through proper relief measures per reference a. and reference b.
- a. Property accountability is inherent in all supervisory positions and is not contingent upon signed hand receipt responsibility.
- b. Circumstances that warrant a financial liability investigation of property loss will be initiated, processed and completed in an expeditious manner.
- 3. Approval authority levels for property damage or loss for items up to \$100,000 are as follows:
  - a. ACC Commander for Command Headquarters.
  - b. ACC Deputy Director for Fort Sill Regional Correctional Facility.
- c. Commander, 42<sup>nd</sup> MP Brigade for Regional Correctional Facility, Joint Base Lewis-McChord.
- d. Commander, Army Corrections Brigade, Fort Leavenworth for US Disciplinary Barracks and Midwest Joint Regional Correctional Facility.
- 4. The Command Property Book Officer (PBO) will be notified of all financial liability investigations initiated for property losses; to include final disposition of the investigation. Command PBO will be responsible for notification to the Commander of issues that exceed \$10,000.

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- 5. The approving authority for final loss or damage of \$100,000 or greater or any final loss of a controlled item will be the Provost Marshal General and will be coordinated through Command headquarters PBO.
- 6. This policy letter will be reviewed annually and updated, as necessary. This policy is to be posted in all facilities and supersedes ACC Policy Letter #13 Financial Liability Investigation of Property Loss, dated Sep 18, 2008.
- 7. Point of contact for this policy is PP Resource Management Division, ACC Headquarters, 703-428-7694/DSN 328-7694.



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