



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
ARMY CORRECTIONS COMMAND
200 STOVALL STREET
ALEXANDRIA, VA 22332-6100

DAPM-ACC

POLICY LETTER #7

MAR 17 2010

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: ACC Policy Letter #7 – Equal Employment Opportunity (EEO)

1. It is my policy to provide a work environment free of discrimination. Civilian employees and applicants for employment will not be discriminated against based on race, color, religion, sex (including sexual harassment), national origin, age, or disability. Equal employment opportunity maximizes human potential, enhances morale and promotes mission accomplishment and productivity.
2. The physical dispersion of our command requires that we use EEO offices at supporting installations and facilities worldwide. Those offices provide training and establish policies for the local ACC element.
3. Commanders and supervisors will:
 - a. Promote policies and implement procedures to ensure the success of the Army EEO program established in AR 690-12 (4 March 1988) and AR 690-600 (9 February 2004).
 - b. Identify the EEO office supporting their activity and follow that office's guidance for training and personnel actions.
 - c. Ensure that information regarding EEO complaint procedures is prominently posted in the workplace IAW AR 690-600. The posting will include the location of the EO office, how to contact that office, and time limits for filing an allegation of discrimination.
 - d. Protect employees from any form of reprisal for seeking assistance from an EEO office or participating in an EEO activity.
 - e. Encourage personnel to take advantage of programs designed to enhance our commitment to the principles of equal employment opportunity.
4. This policy letter will be reviewed annually and updated, as necessary. This policy is to be posted in all facilities and supersedes ACC Policy Letter #7, dated 2 July 2009.

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5. Point of contact for this policy is  Resource Management Division Chief, ACC Headquarters, 703-428-7691/DSN 328-7691.



COL, MP
Commanding

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