



DEPARTMENT OF THE ARMY
ARMY CORRECTIONS COMMAND
200 STOVALL STREET
ALEXANDRIA, VA 22332-6100

REPLY TO
ATTENTION OF

DAPM-ACC

POLICY LETTER #1

MAR 17 2010

MEMORANDUM FOR DISTRIBUTION

SUBJECT: ACC Policy Letter #1 – Command Policy

1. Reference AR 600-20, Army Command Policy, dated 18 March 2008.
2. Command policy is not effective if not read and understood. Commanders and supervisors must make this happen. Posting policy on a board does not ensure Soldiers and Civilians read and understand it. So – here is my policy on policy.
3. The following policies are required to be posted by regulation and must be posted in a common area:
 - a. Commander's Open Door Policy
 - b. Prevention of Sexual Harassment
 - c. Commander's Policy on Equal Opportunity
 - d. Equal Opportunity Complaint Procedures
4. Commanders and Supervisors will ensure all newly assigned Soldiers and Civilians, to include contract employees, read and acknowledge in writing that they have read all command policies within ten (10) days of assignment to the organization.
5. IAW the ACA Standards for Administration of Correctional Agencies, #2-CO-1A-05, ACC policies are developed through a systemic and uniform process in coordination with leaders at all ACS facilities. Proponents at ACC HQs for command policy letters will ensure that they are reviewed annually and updated if necessary.
6. This Letter #1 supersedes ACC Policy Letter #1, dated 28 May 2009.
7. Point of contact is PP ACC Deputy Director, (703) 428-7688.

PP

COL, MP
Commanding

DAPM-ACC

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