(Date)

MEMORANDUM FOR President, DA Suitability Evaluation Board, 251 18th Street South, Suite 385, Arlington, VA 22202-3531

SUBJECT: Request for Transfer of General Officer Memorandum of Reprimand (GOMOR) of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(rank, full name, SSN, unit, and address)

1. In accordance with AR 600-37, I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, request transfer of the enclosed General Officer Memorandum of Reprimand (GOMOR), dated \_\_\_\_\_\_\_, subject: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, from the performance section to the restricted section of my Army Military Human Resource Record (AMHRR).

2. Army Regulation 600-37 allows such transfers when the GOMOR has served its intended purpose, has been in the AMHRR for at least one year since imposition of the GOMOR, the Soldier is at least a Staff Sergeant, and has received at least one NCOER or OER since the filing of the GOMOR.

3. The GOMOR has served its intended purpose because …

4. I ask the Board to note my following achievements since the imposition of the GOMOR.

a.

b.

5. I have enclosed recommendations from my chain of command to transfer the GOMOR to the restricted section of my AMHRR as well as other documents for the Board’s consideration to support my petition.

6. I have met all the above criteria, and respectfully request that this petition be granted.

John P. Doe

1LT, MI

Enclosures