



# 8A Inspector General Newsletter

“Strength through Standards and Discipline”

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## Non Tactical Vehicle (NTV) Misuse

### **Authorized Purpose:**

Use of DoD owned or controlled transportation is for official purposes only.

Official purposes are those uses that are in the primary interest or benefit of the DoD in accomplishing its mission - - in other words, the NTV is being used to benefit the Government, not the individual.

NTV use must be vigorously managed to prevent both the misuse and the perception of misuse.

All NTV use must be directly and clearly related to mission achievement.

### **Commander's Responsibilities:**

All Army Commanders must develop and publish guidance or standard operating procedures (SOP) to implement established policy and procedures outlined in regulations and other directives governing the acquisition and use of NTVs. See AR 58-1, paragraph 1-4h.

### **Operation and Management:**

Motor vehicle resources will be organized and managed to ensure optimum responsiveness, efficiency, and economy in support of mission requirements. The vehicle selected for an individual task shall be the one best suited by virtue of size, configuration, and economy of operation.

### **Penalties for misuse:**

Unauthorized or willful misuse of an Government owned or controlled motor vehicles may be cause for disciplinary action, which may include adverse administrative and criminal action against Service members, suspensions without pay and criminal action against for Civilian employees, and other appropriate punishments as permitted by law and regulations.

**Official Use:** The use of DOD owned or controlled NTVs is restricted to official purposes only. This may include:

**Official Ceremonies:** Government transportation may be provided for personnel attending official ceremonies (changes of command, promotions, retirements, unit activations/deactivations); however even when Government transportation is authorized, Service members going to the same event must make reasonable efforts to consolidate their transportation to reduce the cost to the Government.

**Temporary Duty:** When an NTV is authorized for use while on TDY, the NTV may be operated between places where the person's presence is required for official business, or between such places and temporary lodgings. In the absence of regularly scheduled public transportation, or if its use is impractical, an NTV may be operated between places of business or lodging and eating establishments, drugstores, barber shops, places of worship, and similar places required for the comfort or health of the member, and which foster the continued efficient performance of Government business.

**Unofficial Use:** Government vehicles must not be used for transportation to or be parked at commissaries, post exchanges (including all concessions), bowling alleys, officer and noncommissioned officer clubs, or any non-appropriated fund activity unless personnel using the vehicles are on official Government business. NTVs will not be used to transport personnel or to pick-up or deliver any items or supplies that are required for any unofficial functions or activities such as office coffee funds, office luncheons, etc.

**Airport Terminals:** Generally, NTVs may only be used for trips to and from commercial terminals only when necessary because of emergency situations, to meet security requirements, or when terminals are located in areas where other methods of transportation cannot meet mission requirements in a responsive manner. Given the contracted shuttle service between bases and the airport terminals, this is a high hurdle to meet.

**Domicile to Duty:** NTV transportation between a residence and a place of duty is prohibited unless approved by a Service-Secretary; these personnel know who they are. This restriction does not prohibit shuttle service for groups of Service members between troop billets and duty areas as provided for by AR 58-1.

**Leaders:** Leaders at all levels must identify signs of misuse and foster an environment where fraud reduction and reporting is part of the organization's culture. Leaders should routinely consult with their servicing Judge Advocate for legal advice. Ensure subordinated are aware of and trained in applicable regulations to prevent misuse of NTVs.

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### **References**

- DoD 5500.07-R (Joint Ethics Regulation (JER)), as updated 17 NOV 2011
- DoD 4500.36-R (Management, Acquisition, and Use of Motor Vehicles), 1 FEB 2023.
- AR 58-1 (Management, Acquisition, and Use of Motor Vehicles), 23 MAR 2020.