



DEPARTMENT OF THE ARMY
HEADQUARTERS, EIGHTH ARMY
UNIT #15236
APO AP 96271-5236

EACG

MEMORANDUM FOR All Eighth Army Civilian Employees

SUBJECT: Eighth Army Command Policy Letter #6, Rights of Civilians to Present Complaints or Requests for Assistance from the Inspector General (IG)

1. References:

- a. Army Regulation (AR) 600-20, Army Command Policy, 24 July 2020.
- b. Army Regulation 20-1, Inspector General Activities and Procedures, 23 March 2020.
- c. Department of Army (DA) Pamphlet 385-10, Army Safety Program, 23 May 2008.

2. Purpose. To ensure all civilians within the command have access to IGs and know how to contact the IG when needed.

3. Policy. All Civilian employees have the right to present complaints or requests for assistance to the Inspector General (IG). These complaints or grievances may include what Civilian employees reasonably believe to be evidence of fraud, waste, and abuse.

4. Before visiting with the IG, you should consider whether your immediate supervisor can address your concern in a more prompt manner or follow one of the procedures outlined in paragraph three below. However, you are not required to present your concerns to your chain of command before contacting the IG. Remember to obtain permission to be absent from your duties if you wish to visit the IG during duty hours. You are not required to tell anyone why you want to speak to an IG.

5. Civilian personnel laws and regulations prescribe procedures for Civilian employees to use in submitting complaints related to employment. If you are a bargaining-unit employee, your complaint may be covered by a negotiated grievance process. Your Civilian Personnel Advisory Center (CPAC) can provide you with further information. If you want to submit a complaint about employment discrimination due to race, color, religion, sex, age, national origin, or disability, contact your local Equal Employment Opportunity (EEO) officer. Appropriated fund employees' complaints regarding whistleblower reprisal or prohibited personnel practices may be addressed to the Office of Special Counsel; non-appropriated fund (NAF) employees should address such complaints to the Office of the Inspector General, Department of Defense.

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6. If you have a complaint about matters other than Civilian employment, or a complaint about possible regulatory or procedural violations concerning personnel actions that you feel your supervisor has failed to (or cannot) resolve, you may visit, call, or write your local IG using the following contact information:

Eighth Army (8A) Inspector General (IG)
usarmy.humphreys.8-army.list.igasst@mail.mil
Building 12400 (HQ 10), Room G4-101,
Camp Humphreys, South Korea 96271
DSN (315) 755-2000
Commercial 0503-355-2000

7. If you believe the 8A IG's response to your concerns is not fair, complete, or in accordance with law or regulation – if you believe that contacting your local IG may jeopardize your interests – you may write to U.S. Army Pacific, ATTN: Inspector General, APIG, 263 Montgomery Drive, Bldg. 344, Fort Shafter, HI 96858, DSN (315) 437-4402. You may also call the Department of the Army Inspector General (DAIG) or Inspector General, Department of Defense (IG, DOD) Hotline. Their telephone numbers are as follows:

DAIG Assistance Line: 1-800-752-9747 (toll free)

IG, DoD Hotline: 1-800-424-9098 (toll free)

8. You may report complaints about hazardous work conditions (unsafe or unhealthy) by following the procedures outlined in paragraph 8-4, DA Pamphlet 385-10.

9. In accordance with AR 20-1, paragraph 1-13, the IG has a duty to protect confidentiality to the maximum extent possible. This requirement to protect confidentiality is true for all persons who ask the IG for help, make a complaint, contact or assist an IG during an inspection or investigation, or otherwise interact with an IG.

10. Department of the Army personnel are prohibited from taking any action that restricts you from filing a complaint, seeking assistance, or cooperating with the IG. These same individuals are prohibited from taking any disciplinary or adverse action against you for filing a complaint, seeking assistance, or cooperating with the IG, Special Counsel or any employee designated by the head of the agency to receive such complaints. However, if you lie or knowingly make false accusations to the IG, you are subject to disciplinary action.

11. Display this policy on all official bulletin boards and circulate among all Eighth Army (8A) personnel.

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12. The point of contact for this memorandum is the 8A Command Inspector General at DSN (315) 755-4300.

A handwritten signature in black ink, appearing to read "W. M. Burleson III".

WILLARD M. BURLESON III
Lieutenant General, USA
Commanding