



***PUBLIC NOTICE FOR POSITIONS BEING FILLED UNDER DIRECT HIRE AUTHORITY (DHA)
#21 DHA for AcqDemo Business and Technical Management Career Path (NH)***

Public Notice Number: PEOAVN-DHA-1109-23-0030 -Cargo

Opening and Closing Dates: 15 August 2023 through 29 August 2023(11:59pm CT)

Position Title: Program Manager (Program Officer Acquisition) Multiple positions may be filled using this Public Notice

Grade: NH-0340-04

Full Performance Level: NH-04

Duty Location: US Army Acquisition Support Center, Office of the Program Executive Office, Aviation (PEO AVN), Redstone Arsenal, Alabama

Salary Range: \$120,849 – \$183,500

This non-supervisory position is subject to a salary control point equivalent to the GS-14, step 10 base salary, or if the incumbent's salary currently exceeds the GS-14, step 10 level the incumbent's salary will be put on a salary control point at the incumbents existing salary.

Work Schedule: Full-time

Appointment Type: Permanent

Start Date: On or around 24 September 2023

Relocation: Relocation (PCS) expenses are not authorized

Travel Requirement: Up to 50% Temporary Duty Travel required.

Who May Apply: U.S Citizens-ONLY

One year of specialized experience which includes ensuring the integration of various functional areas and the coordination of these functions for tasks performed by the various major subordinate commands and agencies which support the program; managing all activities engaged in the acquisition of the programs which include associated contractors for the implementation of the organization's portion of the system, and to plan, program, and budget for the project. Integrates the plans and operations of the assigned programs with other organizations and existing and proposed sites worldwide.

This definition of specialized experience is typical of work performed at the next lower grade/level position in the federal service (NH-03/GS-13).

Some federal jobs allow you to substitute your education for the required experience in order to qualify. For this job, you must meet the qualification requirement using experience alone--no substitution of education for experience is permitted.

Major Duties:

1. Coordinates and develops procedures relating to financial management, acquisition, implementation, distribution, and logistical support for the hardware, software, supplies, and services required by the project.
2. Plans, conducts and/or directs highly complex reviews and initiates reports which are provided to higher headquarters and other commands with recommendations on the best courses of action.
3. Evaluates financial resources considering the technological capabilities available in the commercial marketplace.
4. Identifies and balances risks, selects alternatives, and plans how to best accomplish the goals and objectives of the project within recognized guidelines.
5. Ensures review and, if necessary, rewrite or develop regulatory documentation specifically for the project and recommend appropriate actions to obtain approval.
6. Identifies unfunded requirements.
7. Projects major project milestones and events necessary to complete the strategic implementation of the acquisition project.
8. Reviews input from team leaders at integrated logistics systems sites worldwide for appropriateness of requests, availability of resources, and compatibility with the integrated logistics effort.
9. Coordinates the efforts of matrix support activities to ensure that an integration implementation plan is executed.
10. Assists in the preparation of Requests for Proposal, Statements of Work, Contract Data Requirements Lists, specifications, acquisition plans and evaluations plans.
11. Perform contract administration by conducting contractor programs reviews, approving data items, waivers/deviations, and engineering change proposals.
12. Briefs senior level management, OSD and DA on status of the assigned programs. Conducts In-process Reviews for assigned projects.

Conditions of Employment:

- 1) Must meet suitability for Federal employment.
- 2) Will be required to provide proof of U.S. Citizenship.
- 3) May be required to serve a 1-year probationary period.
- 4) Direct Deposit of pay is required.
- 5) Male applicants born after December 31, 1959, must complete a Pre-employment Certification Statement for Selective Service Registration.
- 6) Salary includes applicable locality pay or Local Market Supplement.
- 7) Must possess or be able to obtain and/or maintain a Secret security clearance duration of employment.
- 8) This position has a Temporary Duty (TDY) or business travel requirement of 50% of the time.
- 9) This position requires a Financial Disclosure Statement OGE Form 450 and annually thereafter in accordance with DoD Directive 5500-7-R.
- 10) This is an Army Acquisition, Logistics and Technology Workforce position. Selectee must meet position requirements for Program Management (Practitioner) certification within 60 months as of entrance on duty.

How to Apply:

Please send an e-mail to: usarmy.redstone.peo-avn.mbx.canvass-announcements@army.mil containing the following:

Subject: PEOAVN-DHA-1109-23-0029 -Cargo

Required Documents:

- **Resume** that **must include** your first and last name, current address, current email address, current phone number, job title, employer, duties, and accomplishments; as well as hours worked per week and dates of employment.

Please submit all documents in PDF or Word format, preferably (not required) saved as “Last Name, First Initial – Document type,” i.e., “Doe, J – Resume”

Application packages will be accepted through 11:59pm CT on 29 August 2023

Please Note: *Application packages that are received after the closing date, do not contain resume and transcripts, and resumes that do not contain all of the required information or are submitted in unreadable formats, will not be considered.*

