



PUBLIC NOTICE FOR POSITIONS BEING FILLED UNDER DIRECT HIRE AUTHORITY (DHA) #21 DHA for AcqDemo Business and Technical Management Career Path (NH)

Public Notice Number: PEOAVN-DHA-1109-23-0026 FLRAA

Opening and Closing Dates: 12 July 2023 through 28 July 2023 (11:59pm CT)

Position Title: PROGRAM MANAGER (PROGRAM OFFICER ACQUISITION)

Multiple positions may be filled using this Public Notice

Grade: NH-0340-04

Full Performance Level: NH-04

Duty Location: US Army Acquisition Support Center, Office of the Program Executive Office, Aviation (PEO AVN), Redstone Arsenal, Alabama

Salary Range: \$120,849 - \$183,500

This non-supervisory position is subject to a salary control point equivalent to the GS-14, step 10 base salary, or if the incumbent's salary currently exceeds the GS-14, step 10 level the incumbent's salary will be put on a salary control point at the incumbents existing salary".

Work Schedule: Full-time

Appointment Type: Permanent

Start Date: On or around 24 August 2023

Relocation: Relocation (PCS) expenses may be authorized (subject to available budget) if the selecting official determines the relocation is in the best interests of the government. Recruitment or Relocation Incentives may be authorized in accordance with agency policy.

Travel Requirement: Up to 50% Temporary Duty Travel required.

Who May Apply: U.S Citizens, nationals, or those who owe allegiance to the United States.

Basic Qualification Requirement:

In addition to meeting the basic requirement above, to qualify for this position you must also meet the qualification requirements listed below:

Specialized Experience: One year of specialized experience which includes organize and direct reviews and initiates reports for higher headquarters. Perform contract administration which includes managing contractor programs reviews, approving data items, and waivers/deviations. Develops procedures relating to financial management, acquisition, implementation, distribution, and logistical support.

This definition of specialized experience is typical of work performed at the next lower grade/level position in the federal service (NH-03/GS-13).

Some federal jobs allow you to substitute your education for the required experience in order to qualify. For this job, you must meet the qualification requirement using experience alone--no substitution of education for experience is permitted.

Major Duties:

1. Coordinates and develops procedures relating to financial management, acquisition, implementation, distribution, and logistical support for the hardware, software, supplies, and services required by the project.
2. Plans, conducts and/or directs highly complex reviews and initiates reports which are provided to higher headquarters and other commands with recommendations on the best courses of action.
3. Evaluates financial resources considering the technological capabilities available in the commercial marketplace.
4. The incumbent identifies and balances risks, selects alternatives, and plans how to best accomplish the goals and objectives of the project within recognized guidelines.
5. Identifies unfunded requirements. Projects major project milestones and events necessary to complete the strategic implementation of the acquisition project.
6. Coordinates the efforts of matrix support activities to ensure that an integration implementation plan is executed.

Conditions of Employment:

- 1) Must meet suitability for Federal employment.
- 2) Will be required to provide proof of U.S. Citizenship
- 3) Must be able to obtain/maintain a Secret Security clearance.
- 4) May be required to serve a 1-year probationary period.
- 5) This position is an Army Acquisition, Logistics and Technology Workforce position. Selectee must meet position requirements for Advanced certification for Program Management within 48 months of entrance on duty.
- 6) Selectee is required to submit a Financial Disclosure Statement, OGE-450, Executive Branch Personnel Confidential Financial Disclosure Report upon entering the position and annually.

Additional Information:

- 1) Male applicants born after December 31, 1959, must complete a Pre-employment Certification Statement for Selective Service Registration.
- 2) Salary includes applicable locality pay or Local Market Supplement.
- 3) Direct Deposit of pay is required.
- 4) This position may perform limited supervisory functions in the absence of the Project Manager or Product Manager.

How to Apply:

Please send an e-mail to: usarmy.redstone.peo-avn.mbx.canvass-announcements@army.mil containing the following:

Subject: PEOAVN-DHA-1109-23-0026 FLRAA

Required Documents:

- **Resume** that includes **must include** your first and last name, current address, current email address, current phone number, job title, employer, duties, and accomplishments; as well as hours worked per week and dates of employment.
- **Acquisition Career Record Brief (ACRB)** – your most recent ACRB only if you of a current government employee with an **Acquisition Career Record Brief (ACRB)**

If you wish to submit a cover letter, please attach it in a separate document, as the emails are not forwarded to management.

Please submit all documents in PDF or Word format, preferably (not required) saved as “Last Name, First Initial – Document type,” i.e., “Doe, J – Resume”

Application packages will be accepted through 11:59pm CT on 28 July 2023.

Please Note: *Application packages that are received after the closing date, do not contain resume and transcripts, and resumes that do not contain all of the required information or are submitted in unreadable formats, will not be considered.*