PRIVACY IMPACT ASSESSMENT (PIA)

PRESCRIBING AUTHORITY: DoD Instruction 5400.16, "DoD Privacy Impact Assessment (PIA) Guidance". Complete this form for Department of Defense (DoD) information systems or electronic collections of information (referred to as an "electronic collection" for the purpose of this form) that collect, maintain, use, and/or disseminate personally identifiable information (PII) about members of the public, Federal employees, contractors, or foreign nationals employed at U.S. military facilities internationally. In the case where no PII is collected, the PIA will serve as a conclusive determination that privacy requirements do not apply to system.

1. DOD INFORMATION SYSTEM/ELECTRONIC COLLECTION NAME:

Mobilization Common Operating Picture (MOBCOP)

2. DOD COMPONENT NAME:	3. PIA APPROVAL DATE:
United States Army	08/25/20

Office of the Deputy Chief of Staff of the Army, G-3/5/7

SECTION 1: PII DESCRIPTION SUMMARY (FOR PUBLIC RELEASE)

a. The PII is: *(Check one. Note: foreign nationals are included in general public.)*

☐ From members of the general public

☐ From Federal employees and/or Federal contractors

☒ From both members of the general public and Federal employees and/or Federal contractors

☐ Not Collected *(if checked proceed to Section 4)*

b. The PII is in a: *(Check one)*

☐ New DoD Information System

☐ New Electronic Collection

☒ Existing DoD Information System

☐ Existing Electronic Collection

☐ Significantly Modified DoD Information System

c. Describe the purpose of this DoD information system or electronic collection and describe the types of personal information about individuals collected in the system.

The Mobilization Common Operating Picture (MOBCOP) provides a portal for authorizing and managing the mobilization and demobilization of Army Reserve Component Soldiers and Units.

MOBCOP is a suite of applications that provides a Common Operating Picture for functions related to mobilization of individuals and units, to include reserve component (RC) Soldiers, DOD civilian and contractors. It is a portal that provides access to the Tour of Duty - DIPTR #15663 application where Commands post vacancies for available positions. TOD allows applicants to search and apply for positions, and post their interest for future openings. The system also allows the hiring command to review and select from the list. Once selected, the applicants must either accept or decline the position. TOD transfers the application packet(s) to the Department of the Army Mobilization Processing System (DAMPS), DITPR #15153 where the Soldier electronically signs their voluntary request for active duty. Once submitted by the Soldier, the packet is sent electronically to the Soldier's chain of command for review and release. If the Soldier is released, the packet is forwarded electronically to the HQDA approval system - DAMPS - for final review and approval. Approved packets are transferred to the command that issues the orders for the tour. To apply for positions within TOD, individuals must provide the following personal information: rank, service component, UIC assignment, MOS, date of birth, marital status, gender, number of dependents, number of federal service, and clearance level. The name, email address, and work number is pulled from AKO for those individuals with a CAC.

DAMPS – Overseas Contingency Operations Individual (OCOIND) DITRPR 15662 is an unclassified web application that automates the production of Contingency Operation – Active Duty for Operational Support (CO-ADOS) orders. CO-ADOS orders are issued to RC Soldiers that volunteer for active duty in positions that directly support contingency operations. DAMPS-OCOIND electronically transfers the mission and Soldier data from DAMPS, the approval system, to a web-based interface for use by HRC orders professionals who generate the final order – merging Soldier data, mission, IMCOM funding information and Soldier instructions into a complete CO-ADOS order. DAMPS-OCOIND interfaces with the HRC legacy orders system, Automated Orders and Resource System (AORS) DIPTR #1207 to ensure the Soldiers is not on conflicting orders, eligible for the assignment and reports the CO-ADOS data to other Army personnel systems. Once HRC issues the order, Soldiers can access their orders on line instantly from the DAMPS-OCOIND web site using their AKO username and password or CAC and pin.

Both Soldiers, civilians, and contractors are required to make reservation through the CONUS Replacement Center (CRC) Management system prior to reporting to the CRC. The CRC receives, processes, equips, and conducts Theater Specific Individual Requirements Training (TSIRT) for military Non-Unit Related Personnel (NRP), Department of Defense (DoD) Civilians, and Non-Logistics Civil Augmentation Program (Non-LOGCAP) Contactors deploying to and redeploying from theaters of operations in support of overseas contingency operations. NRPs include members of the AC, RC, DA Civilians (appropriated and non-appropriated funded unless otherwise specified), DOD contractor personnel, AAFES employees, Red Cross workers and other service component members (Air Force, Navy, Marines, Coast Guard). An AKO username and password are needed to process an online reservation. Individuals without an AKO username and

password require a sponsor. At a minimum reservation requests, includes rank/grade, name, middle initial, gender, point of contact telephone number, and e-mail address.

DAMPS OCOTCS is a web-based software application that produces Temporary Change of Station (TCS) orders for all Army Soldiers directed to a new duty station in support of overseas contingency operations.

Mobilization Deployment Information System (MDIS) DITPR # 14570 integrates Combatant Commands (COCOM) Army force requirements with HQDA sourcing, assignments, EXORDS, mobilization orders, unit readiness information, unit rotation history and official messaging traffic.

Together these business applications enable near real time answers and analytical assessments to inquiries across all Army organizations that offers a Common Operating Picture of Reserve Force status, availability and location down to Unit level of detail.

d. Why is the PII collected and/or what is the intended use of the PII? *(e.g., verification, identification, authentication, data matching, mission-related use, administrative use)*

PII is collected for identification, data matching and administrative use.

e. Do individuals have the opportunity to object to the collection of their PII?   ☒ Yes   ☐ No

(1) If "Yes," describe the method by which individuals can object to the collection of PII.

(2) If "No," state the reason why individuals cannot object to the collection of PII.

The use of MOBCOP is not required by law and individuals have the opportunity to object to the collection of their PII by not applying for jobs.

f. Do individuals have the opportunity to consent to the specific uses of their PII?   ☐ Yes   ☒ No

(1) If "Yes," describe the method by which individuals can give or withhold their consent.

(2) If "No," state the reason why individuals cannot give or withhold their consent.

All user information will be used in the same way, for verification, identification, and for contact purposes for official duties.

g. When an individual is asked to provide PII, a Privacy Act Statement (PAS) and/or a Privacy Advisory must be provided. *(Check as appropriate and provide the actual wording.)*

☒ Privacy Act Statement   ☐ Privacy Advisory   ☐ Not Applicable

Prior to system log-in a Privacy Act Statement is displayed. Specifically: Privacy Act Warning : Personally Identifiable Information contained in this system is subject to the 5 U.S.C. 552a, as amended, the Privacy Act of 1974 and DoD 5400.11-R, "Department of Defense Privacy Program."

Authority: 10 U.S.C. 3013, Secretary of the Army; DODD 1235.10, Activation, Mobilization, and Demobilization of the Ready Reserve; DODI 1235.11, Management of Individual Mobilization Augmentees (IMAs); DODI 1235.12, Accessing the Reserve Components (RC); AR 500-5, Army Mobilization; AR 600-8-101, Personnel Processing (In-, Out-, Solider Readiness, Mobilization, and Deployment Processing); and Executive order No. 9397, as amended.

Purpose: The Mobilization Common Operating Picture (MOBCOP) provides a portal for authorizing and managing the mobilization and demobilization of Army Reserve Component Soldiers and Units. See the System of Record Notice A0500-5 DAMO, Mobilization Common Operating Picture System (MOBCOP).

Routine Uses: Data is shared with the DOD, other DOD Components, Other Federal Agencies, State and Local Agencies, and DOD Contractors for the purposes specified above.

Disclosure: Voluntary. However, if data is not submitted, individuals will not be granted access to the system for use.

h. With whom will the PII be shared through data exchange, both within your DoD Component and outside your Component? *(Check all that apply)*

☒ Within the DoD Component	Specify.	U. S. Army Commands
☒ Other DoD Components	Specify.	US Navy, US Marine Corp, US Air Force
☒ Other Federal Agencies	Specify.	State Department
☐ State and Local Agencies	Specify.	

☒	Contractor *(Name of contractor and describe the language in the contract that safeguards PII. Include whether FAR privacy clauses, i.e., 52.224-1, Privacy Act Notification, 52.224-2, Privacy Act, and FAR 39.105 are included in the contract.)*	Specify.	Michael Karagiannis Government Consulting Services DBA MKGCS Contractors is a GSA contracted organization who will perform system maintenance. MKGCS employees with access to the system will have appropriate clearances and need to know. PII will be safeguarded within system through the use of multi-factor authentication consistent with FedRAMP and DISA requirements, to include CAC authentication, passwords, logical and/or physical partitions.
☐	Other *(e.g., commercial providers, colleges).*	Specify.	

i. Source of the PII collected is: *(Check all that apply and list all information systems if applicable)*

☒ Individuals   ☐ Databases

☒ Existing DoD Information Systems   ☐ Commercial Systems

☐ Other Federal Information Systems

Individuals must provide personal information when applying for vacancies within TOD.

The Army G-1's Integrated Total Army Personnel Database (ITAPDB) provides personnel information which has been extracted from official personnel files and Manpower Authorization files, including security clearance; current unit of assignment; deployment eligibility; Service Component; mobilization date; mobilization location; and mobilization history. In addition, information is extracted from the Army PCS records contain allowances, entitlements, and future assignment of duty. No data is received from the Army G-1's Interactive Personnel Electronic Records Management System (iPERMS), data is only sent to this system.

j. How will the information be collected? *(Check all that apply and list all Official Form Numbers if applicable)*

☐ E-mail   ☐ Official Form *(Enter Form Number(s) in the box below)*

☐ Face-to-Face Contact   ☐ Paper

☐ Fax   ☐ Telephone Interview

☒ Information Sharing - System to System   ☒ Website/E-Form

☐ Other *(If Other, enter the information in the box below)*

k. Does this DoD Information system or electronic collection require a Privacy Act System of Records Notice (SORN)?

A Privacy Act SORN is required if the information system or electronic collection contains information about U.S. citizens or lawful permanent U.S. residents that is <u>retrieved</u> by name or other unique identifier. PIA and Privacy Act SORN information must be consistent.

☒ Yes   ☐ No

If "Yes," enter SORN System Identifier   A0500-5 DAMO

SORN Identifier, not the Federal Register (FR) Citation. Consult the DoD Component Privacy Office for additional information or http://dpcld.defense.gov/Privacy/SORNs/
    or

If a SORN has not yet been published in the Federal Register, enter date of submission for approval to Defense Privacy, Civil Liberties, and Transparency Division (DPCLTD). Consult the DoD Component Privacy Office for this date

If "No," explain why the SORN is not required in accordance with DoD Regulation 5400.11-R: Department of Defense Privacy Program.

l. What is the National Archives and Records Administration (NARA) approved, pending or general records schedule (GRS) disposition authority for the system or for the records maintained in the system?

(1) NARA Job Number or General Records Schedule Authority.   2017-0022

(2) If pending, provide the date the SF-115 was submitted to NARA.   8/22/2017

(3) Retention Instructions.

Disposition pending until the National Archives and Records Administration has approved retention and disposition of these records, treat as permanent.

m. What is the authority to collect information? A Federal law or Executive Order must authorize the collection and maintenance of a system of records. For PII not collected or maintained in a system of records, the collection or maintenance of the PII must be necessary to discharge the requirements of a statue or Executive Order.

(1) If this system has a Privacy Act SORN, the authorities in this PIA and the existing Privacy Act SORN should be similar.

(2) If a SORN does not apply, cite the authority for this DoD information system or electronic collection to collect, use, maintain and/or disseminate PII. (If multiple authorities are cited, provide all that apply).

(a) Cite the specific provisions of the statute and/or EO that authorizes the operation of the system and the collection of PII.

(b) If direct statutory authority or an Executive Order does not exist, indirect statutory authority may be cited if the authority requires the operation or administration of a program, the execution of which will require the collection and maintenance of a system of records.

(c) If direct or indirect authority does not exist, DoD Components can use their general statutory grants of authority ("internal housekeeping") as the primary authority. The requirement, directive, or instruction implementing the statute within the DoD Component must be identified.

3013, Secretary of the Army; DODD 1235.10, Activation, Mobilization, and Demobilization of the Ready Reserve; DODI 1235.11, Management of Individual Mobilization Augmentees (IMAs); DODI 1235.12, Accessing the Reserve Components (RC); AR 500-5, Army Mobilization; AR 600-8-101, Personnel Processing (In-, Out-, Solider Readiness, Mobilization, and Deployment Processing); and Executive order No. 9397, as amended.

n. Does this DoD information system or electronic collection have an active and approved Office of Management and Budget (OMB) Control Number?

Contact the Component Information Management Control Officer or DoD Clearance Officer for this information. This number indicates OMB approval to collect data from 10 or more members of the public in a 12-month period regardless of form or format.

☐ Yes ☒ No ☐ Pending

(1) If "Yes," list all applicable OMB Control Numbers, collection titles, and expiration dates.

(2) If "No," explain why OMB approval is not required in accordance with DoD Manual 8910.01, Volume 2, " DoD Information Collections Manual: Procedures for DoD Public Information Collections."

(3) If "Pending," provide the date for the 60 and/or 30 day notice and the Federal Register citation.

MOBCOP and it's application do not require an OMB control number. Specifically, "Tour of Duty" is used by Army internal components. An AKO username and password are needed to process an online reservation. Individuals without an AKO username and password require a sponsor. At a minimum reservation requests, includes rank/grade, name, middle initial, gender, point of contact telephone number, and e-mail address.